

**MINUTES**  
**BOARD OF ALLEN COUNTY**  
**COMMISSIONERS**

204 N. Main Street  
3<sup>rd</sup> Floor  
Lima, Ohio 45801

**Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183**  
[commissioners@allencountyohio.com](mailto:commissioners@allencountyohio.com)

Board of Allen County Commissioners will be in session  
beginning at 9:00 a.m. and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>August 3, 2017</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Greg Sneary Cory Noonan</b>
<b>TIME:</b>	
<b>9:03 a.m.</b>	<b>GENERAL SESSION – RECORDED</b>
	<b>PLEDGE – Julie Shellhammer</b>
	<b>APPROVE AGENDA AS PRESENTED</b>  <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and was approved unanimously.</i>
	<b>ITEMS FOR REVIEW AND APPROVAL:</b>  <ol style="list-style-type: none"> <li><b>1. Approve the minutes of the February 9, 2017 general session.</b></li> <li><b>2. Approve the minutes of the February 28, 2017 general session.</b></li> </ol> <i>Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.</i>  <ol style="list-style-type: none"> <li><b>3. Consent Agenda Items:</b> <ol style="list-style-type: none"> <li><b>a. Resolution #468-17.</b> Approve travel expenses.</li> <li><b>b. Resolution #469-17.</b> Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.</li> <li><b>c. Resolution #470-17.</b> Authorize a warrant of transfer from the Sanitary Engineering Department</li> </ol> </li> </ol>

Surplus Fund 5035 to the Shawnee Sewer Interceptor Fund 5408.

**d. Resolution #471-17.** Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Wastewater Collection Capital Improvement Fund 5405.

***Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #472-17.** Award a Depository Agreement for a four (4) year period. **This is with Huntington National Bank for a period beginning July 7, 2017 through July 6, 2021. Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.**
- 2. Resolution #473-17.** Allocate and encumber funds to the City of Lima from the Motor Vehicle Permissive Tax Fund. **This allocation is in the amount of \$170,000.00. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 3. Resolution #474-17.** Authorize the Allen County Dog Warden to enter into a lease agreement with Perry Corporation for a Bizhub C308e Printer/Copier/Scanner. **This is a 60 month lease. Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.**
- 4. Resolution #475-17.** Authorize a Release of Mortgage for Plus Management Services, Inc. through the Allen County Revolving Loan Fund. **Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 5. Resolution #476-17.** Authorize a contract with Bluffton Paving, Inc. for the FY'16 Formula Grant – Lafayette W. Main Street Improvements and E. Sugar Street Improvements. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.**

	<p><b>6. Resolution #559-16A.</b> Amend Resolution #559-16, approve an agreement between the Allen County Department of Job and Family Services and Coleman Professional Services for the purchase of employment navigation services. <b><i>Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</i></b></p>
	<p><b>DISCUSSION:</b></p> <p><b>A. <u>Allen Soil and Water</u> (No-one present)</b></p> <p>1. <b>Resolution #477-17.</b> Approve Change Order #1 with Gerding Ditching LLC for the construction of the Amstutz Group Project #1328. <b>This change order is in the amount of \$1,700.00.</b> <b><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.</i></b></p> <p><b>B. <u>County Engineer</u></b></p> <p>1. <b>Resolution #478-17.</b> Authorize Clerk of Board to post notice and advertise to receive bids for the Roschman Avenue – Motel Avenue Reconstruction Project. <b>Per Ron Meyer, this project is around 9,700 ft. replacing existing concrete street/complete reconstruction. Engineer’s estimate is around \$190,000.00. Perry Township received an 80% OPWC loan for said project. Bid opening is Friday, August 18, 2017 at 11:00 a.m. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</b></p>
	<p><b>ANNOUNCEMENTS</b></p>
<p><b>9:08 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>9:32 a.m.</b></p>	<p><b>Update – Jason Patchet &amp; Dana Sterling</b>  <b>Discussion – Building Improvements and Capital Projects</b></p> <p><b>Jason Patchet—</b></p> <p><b>At 9:33 a.m., Commissioner Noonan moved to enter Executive Session in regards to employee removal. Motion seconded by Commissioner Sneary. The roll was called and was approved unanimously. Jason</b></p>

***Patchet presented information to the Commissioner regarding employee.***

**General Session - 9:37 a.m.**

**Resolution #479-17. Approve the probationary removal of an employee at the Building & Grounds Department. Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.**

- **General discussion regarding staff and pay**
- **Currently have an open position in Buildings and Grounds—will work with Ohio Means Jobs to get filled**
- **Court of Appeals - engineering costs-\$4,346.50  
-Will need to get a P.O. from Capital Fund**
- **Discussion regarding the back parking lot of the Court House—It has been fenced off by Lee Restoration for scaffolding to be placed and employees must use front door entrance. This creates a security issue due to the key pad for the security system is only at the back entrance. The solution would be to add a S2 control to the main entrance, which will allow us to schedule door access and auto lock along with limited access for after-hours. Will be integrated with the security system to manage access to that system as well. The cost is \$6,561.72.**
- **Howmac has the Grove manlift repaired. There were some additional parts needed and will need an additional \$1,032.09**

**Dana Sterling—**

- **Clock Tower Update  
-No work was completed on the tower this week, as the focus was on scaffolding and the mansards. The clock rings will be getting worked on next week. There is one more Change Order in the amount of \$51,000.00 for paint, birds, clock rings and enclosure.**
- **Roof and Gutter Update  
-1/3 of the asbestos shingles have been removed. Discussed only doing green run on spires**
- **Court of Appeals Update  
-Demo and concrete quotes for the front entrance are E. Lee Construction - \$12,595.00 and A1 Door - \$19,428.00 plus a few additional things,**

	<p>which should put the cost well below the \$55,000.00 bid threshold.</p> <ul style="list-style-type: none"> <li>• <b>Juvenile Detention Center Update -</b> -Legal documents have been forwarded to Kelli Singhaus.</li> <li>• <b>Continued discussion with Berlin Carroll regarding the Juvenile Detention Center</b> -DYS Capital request cycle     -Will be working with the state for additional funding in the program -Estimated \$7.8 Million construction costs -Need to make case that we are planning a \$6 Million project. Discussed potential \$1.8 Million additional cost. Need to discuss further</li> <li>• <b>Overview of K2M discussion of Courthouse configuration</b></li> </ul>
<p><b>10:38 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>10:39 a.m.</b></p>	<p><b>Berlin Carroll re: Worker’s Comp and Benefits for grant funded employees</b></p> <ul style="list-style-type: none"> <li>• <b>Overview and Update on the needle stick situation/case</b></li> <li>• <b>Discussion on prospective BWC payments</b></li> <li>• <b>Auditor has deducted money out of grant line items —this is a concern.</b> <b>Greg Sneary confirmed with Susan Wildermuth that this is true throughout</b></li> <li>• <b>Discussion on benefits for grant funded employees. Some grants pay for benefits but this is diminishing. Berlin Carroll will get us an idea on cost</b></li> </ul> <p><i>At 10:57 a.m., Commissioner Noonan requested to enter Executive Session in regards to Confidential Matter related to State Statute and Federal Regulations. Motion seconded by Commissioner Sneary. The roll was called and was approved unanimously.</i></p> <p><b>11:03 a.m. – General Session</b></p> <ul style="list-style-type: none"> <li>• <b>General discussion related to Juvenile Detention and Jail doctors</b></li> </ul>
<p><b>11:12 a.m.</b></p>	<p><b>RECESS</b></p>

11:13 a.m.	<p><b>Douglass Degen re: Ft. Amanda Road drainage</b></p> <ul style="list-style-type: none"> <li>• <b>General discussion regarding revisions needed to drainage laws</b></li> <li>• <b>Provided overview of meeting yesterday. Need to have further discussion on expanding County Engineer</b></li> <li>• <b>Fort Amanda Road Issue</b>  -This drainage issue can be done for \$4,000.00&gt;  Landowner needed to file a petition</li> </ul>
11:52 a.m.	<b>RECESS</b>
1:00 p.m.	<p><b>Update – Tom Berger</b></p> <ul style="list-style-type: none"> <li>• <b>The new Command Bus is on its way to Allen County from Pittsburgh</b></li> <li>• <b>Discussion on selling the old bus and two command trailers. Requested that the proceeds from the sales be set aside for upgrades</b></li> <li>• <b>Discussed using the bus for backup dispatch and 911</b></li> <li>• <b>July Rain update—Airport reports 7.24 inches</b></li> <li>• <b>Alert Allen County update—3,000 people signed up</b></li> <li>• <b>Old bus will be at the fair to dispatch</b></li> <li>• <b>Discussion on the Husky leak—communication issue has been addressed</b></li> <li>• <b>October 19, 2017 - LEPC Drill in Delphos</b></li> <li>• <b>POTASH has purchased Bob Cat for EMA—ready for fair</b></li> <li>• <b>Loud in Lima discussion</b></li> <li>• <b>EEOP discussion—Should have an update by the end of the year</b></li> <li>• <b>Discussion regarding Wild Animal Response Team—Julie Shellhammer would like to be a part of the team</b></li> </ul>
1:22 p.m.	<b>RECESS</b>
1:51 p.m.	<p><b>Resolution #479-17A, rescind Resolution #479-17, approve the probationary removal of an employee at the Building &amp; Grounds Department. This is necessary due to an incorrect time on the resolution.</b>  <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.</i></p> <p><b>Resolution #480-17, approves the probationary removal of an employee at the Building &amp; Grounds Department. Said removal shall be effective at 2:00 p.m. on August 3, 2017. Commissioner Noonan moved for</b></p>

	<p><b>approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.</b></p>
<p><b>1:53 p.m.</b></p>	<p><b>RECESS</b></p>
<p><b>1:54 p.m.</b></p>	<p><b>Update – Rhonda Eddy-Stienecker</b></p> <ul style="list-style-type: none"> <li>• <b>Provided an IT update in regards to storage</b>  <b>-Rip and Replace vs. Cloud</b>  <b>-Cost comparison of the two</b>  <b>-Data Board will review at the next meeting</b></li> <li>• <b>Website/Intranet Update—Susan Wildermuth is working on this</b></li> <li>• <b>Discussion regarding negative grant accounts. Need money advanced in from the general fund to keep out of the red</b></li> <li>• <b>Discussion on BWC red lines. Rhonda Eddy-Stienecker will look into this.</b></li> </ul>
<p><b>2:30 p.m.</b></p>	<p><b>ADJOURN</b></p>
	<p>Submitted by: <u><i>Kelli A. Singhaus</i></u>  <b>Kelli A. Singhaus, Clerk</b></p> <p>Approved by: <b>Board of Allen County Commissioners</b></p> <p><u><i>Greg Sneary</i></u>  <b>Greg Sneary</b></p> <p><u><i>Jay Begg</i></u>  <b>Jay Begg</b></p> <p><u><i>Cory Noonan</i></u>  <b>Cory Noonan</b></p>