

# MINUTES

## BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session  
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
<b>DATE</b>	<b>May 30, 2017</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Greg Sneary Jay Begg Cory Noonan</b>
<b>TIME:</b>	
	<b>GENERAL SESSION – RECORDED</b>
<b>9:45 a.m.</b>	<p><b>Update/Staff meeting</b></p> <p><b>Jessica Rodgers –</b></p> <ul style="list-style-type: none"> <li>• <b>BWC Policy needs to be updated and placed on the agenda</b></li> <li>• <b>Comp Management—working on getting additional information as to services under the contract</b></li> <li>• <b>Provided BWC Update</b></li> <li>• <b>ACA—quarterly report needs to be completed</b></li> <li>• <b>Discussion regarding Opt Out for 2018</b></li> <li>• <b>Wellness Update—Water Challenge June 1<sup>st</sup>-30<sup>th</sup></b></li> <li>• <b>Will be working on auditing bills</b></li> </ul> <p><b>Susan Wildermuth –</b></p> <ul style="list-style-type: none"> <li>• <b>Cost allocation bills were sent out on Thursday</b></li> <li>• <b>Enterprise Zone invoices are prepared and will go out today</b></li> <li>• <b>E Lee Construction for Engineer roof –proposal for \$40,000—can go ahead and obtain P.O.</b></li> <li>• <b>Goal to get an audit complete and a solid update for general and capital by the end of the week</b></li> </ul>

- **Website launch is scheduled for June 1, 2017**

**Jay Begg -**

- **Transportation Improvement District—talked to Tom Sarno in regards to hours for officers and is working on it**
- **Marketing position—working on this with Abe and Bob**
  - Greater Lima Region**
  - discussed Lima-Allen County Convention & Visitor’s Bureau working with and/or under AEDG/ Greater Lima Region—county cannot do that but Lima-Allen County Convention & Visitor’s Bureau can decide to do that**

**Greg Sneary -**

- **Spoke to Al Smith in regards to UNOH housing the Law Library. Mr. Smith is working on this but has not received confirmation.**

**Cory Noonan -**

- **Discussion on 4<sup>th</sup> floor storage of courthouse with Lanes**
  - Going back to original proposal of records storage—this was included in the original proposal**
- **June 19<sup>th</sup>—housing meeting to discuss the process of building a house, subdivision, and condo association— information on the process of this in Allen County**
- **Discussion of vacation, personal and comp time donation policy draft**
- **NACO—Columbus Meeting-Need to register**
- **RTA—Jay Begg is working on setting up a meeting with them**
- **General discussion regarding Staff’s job description and evaluations**
  - set up meetings next week and get the reviews in the files**

**10:25 a.m.**

**RECESS**

**11:02 a.m.**

**Dr. Beasley re: Budget Overview**

**Dr. Beasley and Jamie Sizemore**

- **Provided current statistics as it relates to cases, investigations, autopsies, etc.**

	<ul style="list-style-type: none"> <li>• <b>Per the ORC— autopsies for out of county individuals can be billed to their hometown county</b></li> <li>• <b>Lucas County is installing new drug testing machine that tests blood—\$100,000</b></li> <li>• <b>Jamie Sizemore has been taking classes to become certified as an Investigator</b></li> <li>• <b>In 2017, by having Jamie Sizemore investigate various cases, 9 cases did not go to Lucas County for autopsy which saved the county approximately \$20,000.00</b></li> <li>• <b>Discussion in regards to hospitals policy for testing anti-mortem blood</b></li> <li>• <b>Discussion on autopsies—accountability on county for sending individuals for autopsy and how to decide when to send and when not to</b></li> <li>• <b>Discussion on transferring money from the Deputy Coroner line to Investigator - will discuss later if needed</b></li> <li>• <b>Discussion as it relates to bidding for transportation services</b></li> </ul>
<b>11:55 a.m.</b>	<b>RECESS</b>
<b>12:00 p.m.</b>	<b>Luncheon @ Ohio Means Jobs</b>
	<b>RECESS</b>
<b>1:36 p.m.</b>	<p><b>Update - Rhonda Eddy-Stienecker</b></p> <ul style="list-style-type: none"> <li>• <b>Monthly Reconciliation Policy and Cash Handling Policy—Commissioners will review and follow-up with the Auditor on this</b></li> <li>• <b>Sick time donation policy—Commissioners are currently working on</b> <b>Vacation, Personal, Comp donation policy</b></li> <li>• <b>Poll Worker Policy—receive county pay with Board of Elections dollars</b></li> <li>• <b>Payroll deductions—10% of employees participate. Auditor is going to phase out because of reconciliation</b></li> <li>• <b>Implementing Employee Self Serve. Working with Jessica Rodgers on CEBCO portion. VSP and Superior Dental—going forward with this and Jessica Rodgers will be the contact</b></li> <li>• <b>IT—looking at cloud.</b> -Email off server? Checking on this -Help Desk? Will look into this -Website will hopefully be up by June 1<sup>st</sup></li> <li>• <b>Content Manager—“TCM”—putting everything on portal. \$40,000 to move forward with project</b></li> </ul>

2:20 p.m.

ADJOURN

Submitted by:



Susan Wildermuth, Asst. Clerk

Approved by: Board of Allen County Commissioners

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Greg Sneary

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Jay Begg

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Cory Noonan