

# MINUTES

## BOARD OF ALLEN COUNTY

### COMMISSIONERS

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Board of Allen County Commissioners will be in session  
beginning at 9:00 a.m. and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>April 27, 2017</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Jay Begg Cory Noonan</b>
<b>TIME:</b>	
<b>9:16 a.m.</b>	<b>GENERAL SESSION – RECORDED</b>
	<b>PLEDGE – Rachael Gilroy</b>
	<b>APPROVE AGENDA AS PRESENTED</b>  <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. The roll was called and approved unanimously.</i>
	<b>ITEMS FOR REVIEW AND APPROVAL:</b>  <b>1. Consent Agenda Items:</b> <b>a. Resolution #264-17A.</b> Amend Res #264-17, approve warrant of advance from the General Fund 1001 to the Soil & Water Fund 8835. <b>b. Resolution #266-17.</b> approve warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Springbrook Sewer Improvement Fund 4580  <i>Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.</i>

	<p><b>RESOLUTIONS/SIGNATURES:</b></p> <ol style="list-style-type: none"> <li><b>Resolution #267-17.</b> Resolution to accept bid and enter into contract with the Sherwin-Williams Company for the supply of traffic paint for the 2017 Striping Program <b>Four (4) bids were received with the low bid being The Sherwin Williams Company in the amount of \$51,438.75. Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.</b></li> <li><b>Resolution #268-17.</b> Resolution to accept bid and enter into contract with The Shelly Company for the asphalt repair project at Allen County Board of DD <b>Five (5) bids were received with the low bid being the Shelly Company in the amount of \$77,005.00 plus alternates. Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</b></li> </ol>
	<p><b>DISCUSSION:</b></p> <p><b>A. Land Bank</b></p> <ol style="list-style-type: none"> <li><b>Resolution #269-17.</b> Allen County Land Bank employee contract <b>Rachael Gilroy requested to employ a part-time employee dedicated to the Land Bank. The amount to finish out 2017 would be \$16,417.00. Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.</b></li> </ol>
	<p><b>ANNOUNCEMENTS</b></p>
<p><b>9:25 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>9:56 a.m.</b></p>	<p><b>Building &amp; Grounds Update</b></p> <p><b>Jason Patchet—</b></p> <ul style="list-style-type: none"> <li><b>Civic Center—Issue with entrance from cross-walk between Wingate and security fence. Intruder seen walking into the building through crosswalk. The door was locked but not secured. Abe Ambroza will speak with Amet.</b></li> <li><b>Painting at the Jail is 50% complete on the 4<sup>th</sup> floor</b></li> <li><b>Cowan Realtor has client interested in Ada Road property – need to set up meeting</b></li> </ul>

	<p><b>Dana Sterling—</b></p> <ul style="list-style-type: none"> <li>• <b>Provided update on Clock Tower update</b></li> <li>• <b>Roof and Gutter Update—Pre-bid walk thru well attended</b></li> <li>• <b>Provided update on Juvenile Detention Facility</b></li> <li>• <b>Fire panel update</b></li> </ul>
<b>10:31 a.m.</b>	<b>RECESS</b>
<b>10:34 a.m.</b>	<p><b>Discussion – Building Improvements and Capital Projects</b></p> <ul style="list-style-type: none"> <li>• <b>Courthouse 4<sup>th</sup> floor—total square foot= 10,238 Discussed selection of architect</b></li> <li>• <b>Timeline discussion for Courthouse</b></li> <li>• <b>Jason Patchet to speak to Keith @ Lanes Storage and Museum in regards to Northwestern files (500 square feet in historic documents)</b></li> <li>• <b>Set up meeting with Judge Derryberry and Tim Hamman to discuss 4<sup>th</sup> floor files</b></li> </ul>
<b>10:53 a.m.</b>	<b>RECESS</b>
<b>1:06 p.m.</b>	<p><b>Tom Berger re: Emergency Planning</b></p> <ul style="list-style-type: none"> <li>• <b>ODE—School Annual Emergency Management Test</b> <ul style="list-style-type: none"> <li>-38 public buildings</li> <li>-14 private buildings</li> <li>-each school must have a plan and be tested once a year</li> <li>-EMA sign off on each plan</li> <li>- Facility impacted by Emergency Preparedness Rules</li> </ul> </li> </ul>
<b>1:29 p.m.</b>	<b>RECESS</b>
<b>1:37 p.m.</b>	<p><b>Brion Rhodes, Laura Clark and Mike Howbert re: Tax Map Budget/Conveyance Fees</b></p> <ul style="list-style-type: none"> <li>• <b>Discussed moving the \$1.75 to Tax Map Office – Fund 2093. Susan Wildermuth will follow-up with Auditor regarding same</b></li> </ul>
<b>1:56 p.m.</b>	<b>ADJOURN</b>

**Submitted by:** \_\_\_\_\_  
**Susan Wildermuth, Asst. Clerk**

**Approved by: Board of Allen County Commissioner**

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**Greg Sneary**

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**Jay Begg**

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**Cory Noonan**