

# MINUTES

## BOARD OF ALLEN COUNTY

### COMMISSIONERS

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Board of Allen County Commissioners will be in session  
beginning at 9:00 a.m. and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>December 14, 2017</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Greg Sneary Jay Begg Cory Noonan</b>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>9:11 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE - Brian Winegardner</b>
	<b>APPROVE AGENDA AS PRESENTED</b>  <i>Commissioner Noonan moved to amend the agenda to move Resolution #767-17 under discussion. Motion seconded by Commissioner Begg. The roll was called and was approved unanimously.</i>
	<p><b>ITEMS FOR REVIEW AND APPROVAL:</b></p> <p><b>1. Consent Agenda Items:</b></p> <p><b>a. Resolution #799-17.</b> Approve travel requests.</p> <p><b>b. Resolution #800-17</b> Intradepartmental transfers.</p> <p><b>c. Resolution #801-17.</b> Authorize warrants of transfer for the Health Department.</p> <p><b>d. Resolution #802-17.</b> Authorize warrants of advance/warrants to return advance for the Allen County Health Department.</p> <p><b>e. Resolution #803-17.</b> Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.</p> <p><b>f. Resolution #804-17.</b> Supplemental appropriation to the HB 300 Energy Project Fund 3020.</p>

- g. Resolution #805-17.** Supplemental appropriation to the Special Projects – Juvenile Court Fund 2707.
- h. Resolution #806-17.** Appropriate funds to the Executive Director’s Fund for the Children Services Board.

***Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #807-17.** Enter into a Memorandum of Understanding with the Lima-Allen County Regional Planning Commission. ***Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #124-17A.** Amend Resolution #124-17, enter into a Design Services Agreement with K2M Design for services as it relates to the construction of an Allen County Juvenile Detention Center. ***Commissioner Noonan moved to table the resolution until further notice. Motion seconded by Commissioner Begg. The roll was called and the vote was unanimous to table the resolution.***
- 3. Resolution #747-17A.** Amend Resolution #747-17, set date for a view and hearing for the vacation of Future Street, .23 acres, Jackson Township, petitioned for by Christopher T. Massie and Rachel M. Massie. ***Said view is January 9, 2018 at 11:00 a.m. 1530 N. Cool Road, Lima, Ohio. Said hearing will be January 11, 2018 at 11:00 a.m. in the Commissioner’s office. Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #406-17B.** Amend Resolution #406-17, nominate various individuals for membership to the Allen County Local Emergency Planning Committee. ***This amendment is to approve the resignation of Steve Mericle and appoint Rick Sanchez for a term commencing immediately and ending August 14, 2019. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #820-17.** Enter into a Revolving Loan Fund Administration Agreement with the State of Ohio, Department of Development. ***This is for a period commencing January 1, 2018 and expiring December 31, 2020. Commissioner Noonan moved***

*for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.*

**DISCUSSION:**

**A. Homeland Security/EMA**

- 1. Resolution #809-17.** Request Lucas County to submit a grant application on behalf of Region 1 to the State of Ohio, Office of Emergency Management, for the FY'17 State Homeland Security Grant Program – Regional for an Air Pack System for the Allen County Hazmat Team.
- 2. Resolution #810-17.** Request Lucas County to submit a grant application on behalf of Region 1 to the State of Ohio, Office of Emergency Management, for the FY'17 State Homeland Security Grant Program – Regional for an Air Monitoring System for the Allen County Hazmat Team.
- 3. Resolution #811-17.** Request Lucas County to submit a grant application on behalf of Region 1 to the State of Ohio, Office of Emergency Management, for the FY'17 State Homeland Security Grant Program – Regional for an EOD Blast Suit for the Allen County Regional Bomb Squad.
- 4. Resolution #812-17.** Request Lucas County to submit a grant application on behalf of Region 1 to the State of Ohio, Office of Emergency Management, for the FY'17 State Homeland Security Grant Program – Regional for an X-Ray System for the Allen County Regional Bomb Squad.

**Tom Berger stated that the resolutions are to fund projects for the Allen County Hazmat Team. Said funding requests will go through Lucas County, who serves as fiscal officer. Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolutions were approved unanimously.**

**B. Sheriff's Office**

- 1. Resolution #813-17.** Authorize the Allen County Sheriff's office to serve as fiscal agent for Region 1 in the State of Ohio for the Law Enforcement State Homeland Security Program FY'15 and authorize Lt. Gary Hook to serve as grant administrator of said grant.
- 2. Resolution #814-17.** Authorize the Allen County Sheriff's office to serve as fiscal agent for Region 1

in the State of Ohio for the Law Enforcement State Homeland Security Program FY'16 and authorize Lt. Gary Hook to serve as grant administrator of said grant.

- 3. Resolution #815-17.** Authorize the Allen County Sheriff's office to serve as fiscal agent for Region 1 in the State of Ohio for the Law Enforcement State Homeland Security Program FY'17 and authorize Lt. Gary Hook to serve as grant administrator of said grant.

**Chief Deputy Brian Winegardner stated that Allen County will serve as fiscal agent for the above grants. These are 100% reimbursable grants. These monies will serve 18 counties in northwest Ohio. A committee will be created of various agencies throughout the 18 counties. This committee would review grant requests and send to the state for final approval. Extension has been granted for FY'15. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.**

#### **C. Allen County Engineer**

- 1. Resolution #816-17.** Approve a Conservation Easement with PEA Lima, a Delaware Limited Liability Company, aka Guardian Lima, LLC. **Per Nathan Davis, Assistant Drainage Engineer, stated that there was a stream that was relocated when the company was created. The Ohio EPA required them to mitigate the stream and create a wetland area along the stream. As part of that, they are required to acquire a Conservation Easement. This is part of the Lost Creek Project and the county has authority to do any work within the easement area. Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.**

#### **D. Allen Soil and Water**

- 1. Resolution #817-17.** Approve Change Order #2 with Gerding Ditching LLC for the construction of the Amstutz Project #1328. **Per Bryant Kesler, this change order is for leveling dirt on both sides of the waterway at an additional cost of \$1,000.00. Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.**

**2. Resolution #818-17.** Acknowledge receipt of plans, specifications, cost estimates, a watershed area benefitted by the project, preliminary report, along with a schedule of damages; authorize to proceed with construction of the Betts Extension Group Drainage Project and authorize the Allen Soil and Water District to prepare a schedule of estimated assessments. **This project is located off SR81 near Sandusky Road. There is an 18" clay tile over the field that has filled up with roots and sediment and needs replaced. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

**3. Resolution #413-17.** Enter into a 2017 Memorandum of Understanding with the Allen County Engineer and the Allen Soil and Water Conservation District for Allen County Stormwater Management and Sediment Control Regulations Construction Site and Post Construction Practices Oversight. **(Previously tabled June 29, 2017) Beth Seibert stated this has been a year in the making. \$18,073.74 will be coming to the general fund from the County Engineer's office and \$18,756.16 that will be coming to the general fund from Soil & Water. The balance of \$3,170.40 has been invoiced to permit holders. Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.**

**Resolution #767-17.** Resolution of Support for the endorsement of the West Central Ohio Regional Transportation Coordination Plan. **(Previously tabled November 30, 2017) Representatives from the Area Agency on Aging stated that they are seeking approval of the plan to forward onto the Ohio Department of Transportation. The plan allows for non-profits and other organizations that provide transportation services to apply for 5310 vehicles at 20% of the cost and ODOT covers 80% of the cost. They provide mobility management services which means they assist those individuals who are needing transportation services and have no other options. The Area Agency on Aging will take over writing and overseeing the coordination plan in 2018. At this point, Allen, Auglaize, Mercer and Van Wert are included in the plan. They are hoping to include Hardin, Hancock and Putnam. By putting all resources and dollars together, there is the**

	<p>opportunity to pull more federal transportation monies into the 7 counties. <i>Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.</i></p>
	<p><b>EXECUTIVE SESSION</b></p> <p><i>Commissioner Noonan moved at 9:32 a.m. to go into Executive Session to go into executive session to discuss a potential disciplinary action of an employee at the Department of Job and Family Services. Motion seconded by Commissioner Begg. The roll was called and was approved unanimously. The Commissioners were provided information as it relates to said request for disciplinary action.</i></p>
9:37 a.m.	<p><b>GENERAL SESSION</b></p> <p>1. <b>Resolution #819-17.</b> Approve a one (1) day suspension of an employee at the Allen County Department of Job and Family Services. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.</i></p>
	<p><b>ANNOUNCEMENTS</b></p>
9:37 a.m.	<p><b>RECESS</b></p>
9:58 a.m.	<p><b>Update – Jason Patchet &amp; Dana Sterling</b>  <b>Discussion – Building Improvements and Capital Projects</b></p> <p><b>Jason Patchet –</b></p> <ul style="list-style-type: none"> <li>• <b>General update</b></li> <li>• <b>Discussed lighting at Civic Center</b></li> <li>• <b>Update on front door at Court of Appeals</b></li> <li>• <b>Cable tv discussion at Justice Center</b></li> </ul> <p><b>Dana Sterling –</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion regarding handicap parking</b></li> <li>• <b>Discussion regarding new Juvenile Detention facility. Drawings should be completed by January 8, 2017 with a bid opening of February 21, 2017</b></li> </ul>
10:24 a.m.	<p><b>RECESS</b></p>

<p><b>11:55 p.m.</b></p>	<p><b>Abe Ambroza – Civic Center re: Capital Needs/Campaign</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion regarding lighting and electrical wiring infrastructure campaign</b></li> <li>• <b>Foundation</b></li> <li>• <b>Discussed advance of \$100,000.00 to begin project</b></li> <li>• <b>Discussion of smoking policy</b></li> </ul>
<p><b>12:11 p.m.</b></p>	<p><b>RECESS</b></p>
<p><b>12:16 p.m.</b></p>	<p><b>Dr. Gary Beasley, Jamie Sizemore and Lisa Bradley (Not Present – Greg Sneary)</b></p> <p><i>Commissioner Noonan moved to go into Executive Session to discuss a complaint made to the Commissioner’s office. Motion seconded by Commissioner Begg. The roll was called and was approved unanimously. There was discussion regarding complaint.</i></p> <p><b>General Session – 12:48 p.m.</b></p> <p><b>Commissioner Begg to follow-up with company per the discussion in executive session.</b></p>
<p><b>12:49 p.m.</b></p>	<p><b>ADJOURN</b></p>
	<p><b>Submitted by:</b> _____  <b>Kelli A. Singhaus, Clerk</b></p> <p><b>Approved by: Board of Allen County Commissioners</b></p> <p>_____</p> <p><b>Greg Sneary</b></p> <p>_____</p> <p><b>Jay Begg</b></p> <p>_____</p> <p><b>Cory Noonan</b></p>