

# MINUTES

## BOARD OF ALLEN COUNTY

### COMMISSIONERS

204 N. Main Street

3<sup>rd</sup> Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

[commissioners@allencountyohio.com](mailto:commissioners@allencountyohio.com)

Board of Allen County Commissioners will be in session  
beginning at 9:00 a.m. and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>November 9, 2017</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Greg Sneary Jay Begg Cory Noonan</b>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>9:00 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE - Stacy Cook</b>
	<b>APPROVE AGENDA AS PRESENTED</b>  <i>Commissioner Noonan moved to amend Resolution #727-17 to the 11:00 a.m. meeting. Motion seconded by Commissioner Begg. The roll was called and approved unanimously.</i>
	<b>ITEMS FOR REVIEW AND APPROVAL:</b>  <ol style="list-style-type: none"> <li><b>1. Approve the minutes of the October 31, 2017 general session.</b></li> <li><b>2. Approve minutes of the November 2, 2017 general session.</b></li> </ol> <i>Commissioner Begg moved for approval of the above minutes. Motion seconded by Commissioner Sneary. The roll was called and the minutes were approved unanimously.</i>  <ol style="list-style-type: none"> <li><b>3. Consent Agenda Items:</b> <ol style="list-style-type: none"> <li><b>a. Resolution #701-17.</b> Approve travel expenses.</li> <li><b>b. Resolution #702-17</b> Intradepartmental transfers.</li> <li><b>c. Resolution #703-17.</b> Authorize the return of an</li> </ol> </li> </ol>

advance from the Fourth Street Sewer Improvement Project Fund 4003 to the Sanitary Engineer's Surplus Fund 5035.

**d. Resolution #704-17.** Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Wastewater Collection Capital Improvement Fund 5405.

**e. Resolution #705-17.** Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Capital Replacement & Improvement Fund 5435.

**f. Resolution #706-17.** Authorize a warrant of transfer from the Wireless Surcharge Fund 2096 to the 911 Systems Fund 2004.

**g. Resolution #707-17.** Supplemental appropriation to the General Fund 1001.

**h. Resolution #708-17.** Supplemental appropriation to the DRETAC – Treasurer Fund 2016.

**i. Resolution #709-17.** Supplemental appropriation to the Mental Health Board Fund 8009.

**j. Resolution #710-17.** Supplemental appropriation to the Ohio Peace Officer Training Fund 2851.

**k. Resolution #711-17.** Supplemental appropriation to the Handgun License Fund 2849.

**l. Resolution #712-17.** Supplemental appropriation to the 911 Systems Fund 2004.

**m. Resolution #713-17.** Declare various personal property at the Allen County Board of DD unsuitable for county use and authorize sale of the same by internet auction.

***Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

**1. Resolution #714-17.** Resolution to establish the Targeting Community Alternative to Prison (T-CAP) Fund. **Said grant is in the amount of \$453,361.00. Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.**

**2. Resolution #715-17.** Approve Change Order #2 and #3 with NR Lee Restoration, Ltd. for the Allen County Courthouse Roof Restoration Project – Phase II. **Change Order #2 is an additional \$40,000.00 and Change Order #3 is an additional \$8,000.00. Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was**

*called and the resolution was approved unanimously.*

**3. Resolution #406-17A.** Amend Resolution #406-17, nominate various individuals for membership to the Allen County Local Emergency Planning Committee. **This is the appointment of Chief Todd Truesdale to replace Chief Joseph Kitchen. Said appointment commences immediately and expires August 14, 2019. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

**4. Resolution #728-17.** Approve Allen County Department of Job and Family Services Vacation Leave Conversion Plan for Non-Bargaining Unit Personnel. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.**

**DISCUSSION:**

**A. COUNTY ENGINEER**

**Per Brion Rhodes, County Engineer, stated that bridge inspections were completed earlier this year. He is required to inspect all bridges (378 bridges) and required to do load rating calculations and post any necessary weight restrictions. The state is now requiring to do a new truck – Special Haul vehicle – which are not accommodated in the county’s load rating. Calculations have been made and there are new postings that need to be made based on the Special Haul vehicles.**

- 1. Resolution #716-17.** Authorize the County Engineer to remove a load limit and post a Special Haul Vehicle Load Limit for the Grubb Road Bridge, Amanda Township.
- 2. Resolution #717-17.** Authorize the County Engineer to remove a load limit and post a Special Haul Vehicle Load Limit for the Acadia Road Bridge, Marion Township.
- 3. Resolution #718-17.** Authorize the County Engineer to remove a load limit and post a Special Haul Vehicle Load Limit for the Breese Road Bridge, Shawnee Township.
- 4. Resolution #719-17.** Authorize the County Engineer to remove a load limit and post a Special Haul Vehicle Load Limit for the Gomer Road Bridge, Sugar Creek Township.

5. **Resolution #720-17.** Authorize the County Engineer to remove a load limit and post a Special Haul Vehicle Load Limit for the Kemp Road Bridge, American Township.
6. **Resolution #721-17.** Authorize the County Engineer to remove a load limit and post a Special Haul Vehicle Load Limit for the Kiggins Road Bridge, Marion Township.
7. **Resolution #722-17.** Authorize the County Engineer to remove a load limit and post a Special Haul Vehicle Load Limit for the Shaffer Road Bridge, Amanda Township.
8. **Resolution #723-17.** Authorize the County Engineer to remove a load limit and post a Special Haul Vehicle Load Limit for the State Road Bridge, Marion Township.
9. **Resolution #724-17.** Authorize the County Engineer to remove a load limit and post a Special Haul Vehicle Load Limit for the Swaney Road Bridge, Richland Township.
10. **Resolution #725-17.** Authorize the County Engineer to remove a load limit and post a Special Haul Vehicle Load Limit for the Wentz Road Bridge, Monroe Township.

***Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolutions were approved unanimously.***

11. **Resolution #726-17.** Authorize the County Engineer to remove load limit postings on various bridges. **This resolution is to remove load limits on the following bridges:**

**Central Avenue Bridge  
Good Road Bridge  
Neely Road Bridge**

**Delong Road Bridge  
Napoleon Road Bridge  
Slabtown Road Bridge**

***Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously.***

**B. Lima-Allen County Regional Planning Commission**

1. **Resolution #727-17.** Approve the Final Plat of Country Aire Estates 5B. **(Removed until 11:00 a.m. meeting)**

**ANNOUNCEMENTS**

9:17 a.m.	RECESS
9:42 a.m.	<p><b>Update – Jason Patchet &amp; Dana Sterling</b>  <b>Discussion – Building Improvements and Capital Projects</b></p> <p><b>Jason Patchet –</b></p> <ul style="list-style-type: none"> <li>• <b>Jail: During PM checks of the generator, there were issues found. Generator would not come up to full rpm due to no fuel in the day tank. Ohio CAT found that day tank fuel control and contactor had failed. Cost for repairs/service - \$2,902.71. The following week, the generator would not start. Determined that the block heaters were not working. Ohio CAT is replacing block heater to ensure property operations. Quote for repair is in the amount of \$2,124.00. Ohio CAT is preparing a quote for generator and switch gear replacement for 2018. This equipment is original to the building and is life safety. Requesting Ohio CAT to prepare quote for semi-annual service for all generators.</b></li> <li>• <b>MTI Upgrade: NWOSS has supplied the final quote for upgrading MTI controls. Quote is in the amount of \$140,608.91 with all but \$746.34 being on the STS contract.</b></li> <li>• <b>Gov Deals: All items have been paid for as it relates to the shelving in the Law Library. Total sale - \$4,630.69.</b></li> </ul> <p><b>Dana Sterling –</b></p> <ul style="list-style-type: none"> <li>• <b>Clock Tower: The clocks rings should be finished next week on the clock faces. No word on when the clock works will be installed</b></li> <li>• <b>Phase 2 – Roof and Gutter: The crew is busy installing slate. The northwest corner and spire have been installed. Most of the north mansard is completed and the crew is currently working on the northeast spire. All of the sheet metal cornice and crown molding has arrived.</b></li> <li>• <b>Court of Appeals: The new entrance concrete was poured last week and was able to haul the shelving units through that area. Beams are ready to be installed, however they need to be galvanized first. Once the beams are installed, the glass and doors can be put in.</b></li> </ul>
	RECESS
10:38 a.m.	Brittany Klingler – 2 <sup>nd</sup> Interview

	<p><b>Also in attendance: Jamie Sizemore and Kelli Singhaus</b></p> <p><b>Commissioner Noonan made a motion at 10:39 a.m. to discuss matters as it relates to potential hiring in the Commissioner's office. Motion seconded by Commissioner Begg. There was discussion regarding employment at the Commissioner's office.</b></p> <p><b>10:58 a.m. – General Session</b></p> <p><b>Commissioner Noonan encouraged Brittany Klingler to work with Kelli Singhaus regarding information as it relates to this position.</b></p>
<b>10:59 a.m.</b>	<b>RECESS</b>
<b>11:10 a.m.</b>	<p><b>Country Aire Estates Subdivision</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion regarding performance and maintenance</b></li> </ul>
<b>12:10 p.m.</b>	<b>RECESS</b>
<b>12:18 p.m.</b>	<p><b>Rachael Gilroy</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion regarding security breaches</b></li> <li>• <b>Discussion regarding county credit cards</b></li> <li>• <b>Discussion regarding fake checks</b></li> </ul>
<b>12:33 p.m.</b>	<b>RECESS</b>
<b>1:00 p.m.</b>	<b>Diane Bishop and Michael Hensley – Introduction of new Executive Director</b>
<b>1:07 p.m.</b>	<b>RECESS</b>
<b>1:53 p.m.</b>	<p><b>Mike Culver re: AEP Easement</b></p> <ul style="list-style-type: none"> <li>• <b>Mr. Culver is with OR Colon and represents AEP in regards to the transmission line rebuilt. They are replacing towers and are in need of an easement along Sanitary Engineer property – east side of water treatment plant. Need to follow-up with Sanitary Engineer and Prosecutor's office. The easement area on the exhibit is 2.549 acres. AEP has done appraisal work and has determined a price per acre that they are paying for the easement area of \$8,000/acre for a total of \$20,392.00.</b></li> </ul>
<b>2:05 p.m.</b>	<b>ADJOURN</b>

**Submitted by:** \_\_\_\_\_  
**Kelli A. Singhaus, Clerk**

**Approved by: Board of Allen County Commissioners**

\_\_\_\_\_  
**Greg Sneary**

\_\_\_\_\_  
**Jay Begg**

\_\_\_\_\_  
**Cory Noonan**

--	--