

# MINUTES

## BOARD OF ALLEN COUNTY COMMISSIONERS

204 N. Main Street

3<sup>rd</sup> Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

[commissioners@allencountyohio.com](mailto:commissioners@allencountyohio.com)

Board of Allen County Commissioners will be in session  
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
<b>DATE</b>	<b>November 7, 2017</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Greg Sneary Jay Begg Cory Noonan</b>
<b>TIME:</b>	
	<b>GENERAL SESSION - RECORDED</b>
<b>9:40 a.m.</b>	<p><b>Update/Staff meeting</b></p> <p><b>Cory Noonan -</b></p> <ul style="list-style-type: none"> <li>• <b>Discussed use of TIN (Tax Identification Number) by the Civic Center for financial deposits. Noted Rachael Gilroy is coming into the office at 12:40 pm to discuss further</b></li> </ul> <p><b>Kelli Singhaus -</b></p> <ul style="list-style-type: none"> <li>• <b>Discussed use of Kristen - Felony Diversion for indexing/scanning of documents</b></li> <li>• <b>Discussed shelving located in Law Library for use in our office</b></li> <li>• <b>Continued progress on cleaning out file cabinets</b></li> <li>• <b>Discussed attendance at the CCAO/CEAO Winter Conference</b></li> <li>• <b>Discussed status of Stormwater MOU with Soil and Water. Commissioner Noonan to contact Douglass Degen</b></li> <li>• <b>Discussed support of opioid issue</b></li> </ul>

	<p><b>Susan Wildermuth –</b></p> <ul style="list-style-type: none"> <li>• Met with PERRP representative regarding annual reporting of BWC claims</li> <li>• Worked on maintenance for CEBCO, VSP, etc.</li> <li>• RLF statements have been mailed</li> </ul> <p><b>Jay Begg –</b></p> <ul style="list-style-type: none"> <li>• K2M meeting on November 20 or 21, 2017 at 11:00 a.m. Kelli Singhaus to set up the meeting to include Judges</li> <li>• General budget discussion</li> </ul> <p><b>Commissioner Noonan moved at 10:25 a.m. to go into Executive Session to discuss the hiring of an employee in the Commissioner’s office. Motion seconded by Commissioner Begg. The roll was called and approved unanimously. There was discussion regarding interviews conducted and the hiring of an individual for the Commissioner’s office.</b></p> <p><b>10:50 a.m. – General Session</b></p>
<b>10:50 a.m.</b>	<b>RECESS</b>
<b>11:06 a.m.</b>	<p><b>Joy Padgett – Office of Outreach EPA re: Non-regulatory programs</b></p> <ul style="list-style-type: none"> <li>• Provided information on non-regulatory programs through EPA. Will email information regarding low income assistance for home sewer</li> </ul>
<b>11:49 a.m.</b>	<b>RECESS</b>
<b>12:49 a.m.</b>	<p><b>Rachael Gilroy re: TIN – Civic Center</b></p> <ul style="list-style-type: none"> <li>• According to Secretary of State – Civic Center using county TIN – ORC 345.14. Civic Center can use TIN outside of county’s responsibility however, would not be under county depository accounts</li> </ul>
<b>1:03 p.m.</b>	<b>RECESS</b>
<b>1:04 p.m.</b>	<p><b>Budget hearing – Civic Center</b></p> <ul style="list-style-type: none"> <li>• Rachael Gilroy discussed TIN deposits. Civic center will have separate revenue account. A</li> </ul>

	<p>resolution will be passed outlining the accounts. Mr. Hoffman will be asked to draft resolution.</p> <ul style="list-style-type: none"> <li>• Discussed 2018 budget requests</li> </ul>
	<b>RECESS</b>
<b>1:33 p.m.</b>	<p><b>Budget meeting</b></p> <ul style="list-style-type: none"> <li>• General discussion of capital budget.</li> <li>• Discussed lighting project</li> </ul>
<b>1:40 p.m.</b>	<b>RECESS</b>
<b>1:42 p.m.</b>	<p><b>Joe Patton re: Various items</b></p> <ul style="list-style-type: none"> <li>• Discussed vacation/leave conversion</li> <li>• Discussed Steve Barker's retirement party - December 8, 2017 - 1:00 p.m. to 4:00 p.m.</li> </ul> <p>Commissioner Noonan moved to go into Executive Session at 1:49 p.m. to discuss wages/hiring of an employee at the Allen County Department of Job &amp; Family Services. Motion seconded by Commissioner Begg. The roll was called and approved unanimously. There was discussion regarding employment and salary an individual.</p> <p><b>2:09 p.m. - General Session</b></p> <ul style="list-style-type: none"> <li>• Commissioner Noonan asked about cell phone policy. DJFS has four (4) agency phones</li> </ul>
<b>2:10 p.m.</b>	<b>ADJOURN</b>

**Submitted by:** \_\_\_\_\_  
**Kelli A. Singhaus, Clerk**

**Approved by: Board of Allen County Commissioners**

\_\_\_\_\_  
**Greg Sneary**

\_\_\_\_\_  
**Jay Begg**

\_\_\_\_\_  
**Cory Noonan**