

# MINUTES

## BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session  
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
<b>DATE</b>	<b>December 20, 2016</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Greg Sneary Jay Begg Cory Noonan</b>
<b>TIME:</b>	
<b>9:00 a.m.</b>	<b>GENERAL SESSION – RECORDED</b>
	<b>PLEDGE – Margie Murphy-Miller</b>
	<b>APPROVE AGENDA AS PRESENTED</b>  <i>Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.</i>
	<p><b>ITEMS FOR REVIEW AND APPROVAL:</b></p> <p><b>1. Consent Agenda Items:</b></p> <p><b>a. Resolution #846-16.</b> Approve travel expenses.</p> <p><b>b. Resolution #847-16.</b> Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Wastewater Collection Capital Improvement Fund 5405.</p> <p><b>c. Resolution #848-16.</b> Authorize warrants of transfer from the Health Department Fund 8810 to the Severance Reserve Fund 8829 and the Building Improvement Fund 8832.</p> <p><b>d. Resolution #849-16.</b> Supplemental appropriation to the Real Estate Assessment Fund 2014.</p> <p><b>e. Resolution #833-16A.</b> Amend Resolution #833-16, Supplemental appropriation.</p>

	<p><b>f. Resolution #850-16.</b> Appropriate funds to the Executive Director’s Fund for the Children Services Board.</p> <p><b><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolutions were approved unanimously.</i></b></p>
	<p><b>RESOLUTIONS/SIGNATURES:</b></p> <p><b>1. Resolution #851-16.</b> Authorize an agreement between the Allen County Regional Transit Authority and the Allen County Sheriff’s office. <b><i>Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.</i></b></p> <p><b>2. Resolution #852-16.</b> Authorize issuance of payment to the City of Lima from the Motor Vehicle Permissive Tax Fund. <b>Said payment is in the amount of \$404,284.00. Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</b></p> <p><b>3. Resolution #853-16.</b> Designate the official representative and alternate for the purpose of voting at the annual meeting of the County Commissioners Association of Ohio in 2017. <b>Commissioner Noonan was designed as the official representative and Commissioner Begg designated as the alternate representative. Commissioner Noonan moved for approval. The roll was called and the resolution was approved unanimously.</b></p>
	<p><b>DISCUSSION:</b></p> <p><b><u>A. DEPARTMENT OF JOB &amp; FAMILY SERVICES</u></b></p> <p><b>1. Resolution #854-16.</b> Authorize, on behalf of the Allen County Department of Job and Family Services, to advertise Request for Proposals for lease or build-to-suit office space. <b>John Folk stated that the agency has been in the current building for fifteen (15) years. Current lease due to expire March 31, 2017. Garmann Miller was contracted to do a needs assessment for the agency. Request for proposals will be received until January 19, 2017 at 11:00 a.m.</b></p>
	<p><b>ANNOUNCEMENTS</b></p>

9:10 a.m.	RECESS
9:19 a.m.	<p><b>2017 Budget w/Elected Officials and Department Heads</b></p> <p><b>Commissioners provided a budget overview as follows:</b></p> <p><b>\$5 million cash balance</b>  <b>\$2 million cash carry-over for 2017</b>  <b>Carry-over in encumbrances of \$125,000 which leaves approximately \$3 million</b></p> <p><b>\$27.5 million available for 2017</b>  <b>Estimated 2017 budget appropriation - \$27,182,000</b>  <b>leaving \$414,000 un-appropriated cash balance</b></p> <p><b>\$211,000 increase to health insurance costs</b>  <b>2% increase to salary line items</b></p> <p><b>As far as capital funding, there are a tremendous amount of capital improvement projects planned over the next several years</b></p>
9:37 a.m.	RECESS
9:45 a.m.	<p><b>Update/Staff meeting (Jay Begg – not present)</b></p> <p><b>Jessica Rodgers –</b></p> <ul style="list-style-type: none"> <li>• <b>Met with Comp Management. Claims are up in 2016, however events for exposure are doing well</b></li> <li>• <b>Working with Kelli Singhaus on putting together a Safety Committee</b></li> <li>• <b>Provided worker’s comp claims update</b></li> <li>• <b>Provided update for open enrollment. 300 employees selected buy-up plan and 178 employees selected base plan. There were 82 waivers and 10 opt-out</b></li> <li>• <b>Opt out policy – need to review necessity</b></li> <li>• <b>Completing audit for CEBCO and Superior</b></li> <li>• <b>2017 CEBCO Wellness Grant – reduced by \$1,560. Grant received is in the amount of \$11,352.00 plus \$4,000.00 for administration. Allowed to take 20% of program monies for administration</b></li> <li>• <b>Presented Weight Watchers program for Staywell Incentive – too time consuming</b></li> <li>• <b>Dearborn Supplemental life spreadsheet completed and sent to Auditor’s office. Requesting old Reliance applications from Auditor’s office</b></li> </ul>

	<p><b>Susan Wildermuth –</b></p> <ul style="list-style-type: none"> <li>• <b>Provided update on year end process</b></li> </ul> <p><b>Kelli Singhaus</b></p> <ul style="list-style-type: none"> <li>• <b>Provided update on CORSA claim – Fairgrounds – fiber optic cable</b></li> </ul>
<b>10:20 a.m.</b>	<b>RECESS</b>
<b>11:03 a.m.</b>	<p><b>Public Hearing – Stormwater Plan (Jay Begg not present)</b></p> <p><b>Beth Seibert stated members in the audience were those of the permitted community. Seibert presented Stormwater Management Plan update. EPA doesn't want the county to remove anything from the 2003 Stormwater Plan. This document aims to pull together the Allen County Stormwater Management Plan formerly with the Village of Elida Stormwater Management Plan. There are co-permittees that include Perry Township, Bath Township, American Township and Shawnee Township. Agency co-permittees are the Allen County Engineer's office and the Allen Soil and Water District. Discussed boundaries of the urbanized areas of Allen County. The water quality is significantly impaired/reduced stream areas. Discussed cost- would need to find funding.</b></p>
<b>11:50 a.m.</b>	<b>RECESS</b>
<b>11:59 a.m.</b>	<p><b>Steve Arnold – Board of Education lease (Jay Begg not present)</b></p> <ul style="list-style-type: none"> <li>• <b>Discussed lease renewal/options</b></li> <li>• <b>Discussed maintenance issues</b></li> </ul>
<b>12:20 p.m.</b>	<p><b>Commissioner Noonan amended the agenda to move the 2:00 p.m. meeting with Douglass Degen to 12:21 p.m. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously. (Jay Begg not present)</b></p> <p><b>Douglass Degen re: Rudolph Ditch financing</b></p> <p><b>Degen stated that the project was approved last week by the Board of County Commissioners at the final hearing. The engineer's estimate for said project is in the amount of \$59,490.50. Rudolph Foods has agreed to pay for total price of project. Once project has been bid and pricing secured, Degen requested the</b></p>

	<b>Commissioners to advance money for approximately six (6) months of up to \$60,000.00 maximum. Once project complete, Rudolph will be invoiced for said project.</b>
<b>12:28 p.m.</b>	<b>RECESS</b>
<b>1:12 p.m.</b>	<b>Allen Water District re: Consolidation (Jay Begg – not present)</b> <b>Provided summary of Consolidation Feasibility Study.</b>
	<b>ADJOURN</b>
	<b>Submitted by: _____</b> <b>Kelli A. Singhaus, Clerk</b>  <b>Approved by: Board of Allen County Commissioners</b>  _____ <b>Greg Sneary</b>  _____ <b>Jay Begg</b>  _____ <b>Cory Noonan</b>