

MINUTES

BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	September 27, 2016
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Greg Sneary Jay Begg Cory Noonan
TIME:	
9:00 a.m.	GENERAL SESSION - RECORDED
	PLEDGE - Curtis
	APPROVE AGENDA AS PRESENTED <i>Commissioner Begg moved to amend the agenda to include a Land Bank meeting at 10:15 a.m. with Treasurer, Rachael Gilroy. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL: 1. Approve minutes of the August 18, 2016 general session. <i>Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and minutes were approved unanimously.</i> 2. Approve minutes of the August 23, 2016 general session. 3. Approve minutes of the August 25, 2016 general session.

	<p><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the minutes were approved with Commissioner Begg abstaining from the vote.</i></p> <p>4. Consent Agenda Items:</p> <ul style="list-style-type: none"> a. Resolution #623-16. Approve travel expenses. b. Resolution #624-16. Rescind Resolution #616-16, Supplemental appropriation to the General Fund 1001. <p><i>Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.</i></p>
	<p>RESOLUTIONS/SIGNATURES:</p> <ul style="list-style-type: none"> 1. Resolution #496-16A. Amend Resolution #496-16, approve 2016 estimated monthly expenditures for County-Issued Credit Cards for Allen County Children Services. This is a slight increase to their monthly allowance. Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously. 2. Resolution #570-16A. Amend Resolution #570-16, authorize the Menards Commerce Park/Mellow Mushroom Petitioned Ditch to be placed on permanent maintenance. This is 3% of the assessment base to be placed on the 2016 tax duplicate to be collected in 2017. Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously. 3. Resolution #625-16. Accept payment from Grange Insurance for damage to a security gate keypad at Allen County Juvenile Detention. Said payment is in the amount of \$1,985.24. Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously. 4. Resolution #626-16. Authorize the date, time and place for the first and second public hearing on the Allen County Stormwater Management and Sediment Control Regulations and authorize advertisement of same. The first hearing will be October 20, 2016 at 11:00 a.m. in the Commissioner's office. The second hearing will be October 25, 2016 at 1:00

p.m. in the Commissioner's office. Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.

DISCUSSION:

A. SANITARY ENGINEER

- 1. Resolution #627-16.** Enter into an Office Lease Agreement with the Allen Water District. **Steve Kayatin, Sanitary Engineer, stated that the Allen Water District currently is located at their office. Said lease is in the amount of \$1,000.00 per month for a period of one year. Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.**
- 2. Resolution #628-16.** Certify assessments to the Allen County Auditor for collection on the North-South Copus Road Sewer Improvement Project. **Steve Kayatin, Sanitary Engineer, stated that this is a small sanitary sewer project involving five (5) people. This is the certification of \$11,000.00 plus interest not to exceed 2% for a period not to exceed twenty (20) years. Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.**
- 3. Resolution #629-16.** Authorize the Allen County Sanitary Engineer to submit an application and serve as the contact person for funding assistance through the United States Department of Agriculture Rural Development Water and Waste Disposal Program. **Per Steve Kayatin, Sanitary Engineer, this application is for the Springbrook Estate Sewer Improvement Project to obtain funding assistance with the cost of the project to be funded by local funding to be derived from long-term financing to be repaid with sewer service revenue or assessments and department capital participation. Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

	<p>ANNOUNCEMENTS</p> <p>Resolution of Appreciation – Kurt Swygart</p>
	<p>EXECUTIVE SESSION</p> <p><i>Commissioner Begg moved to go into Executive Session at 9:16 a.m. to discuss a potential discipline of an employee. Motion seconded by Commissioner Noonan. The roll was called and was approved unanimously. Steve Barker presented information as it relates to the requested suspension of an employee at the Allen County Department of Job & Family Services.</i></p>
9:23 a.m.	<p>GENERAL SESSION</p> <p>1. Resolution #621-16. Approve a one (1) day suspension of an employee at the Allen County Department of Job and Family Services. (Previously tabled September 22, 2016) Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</p>
9:24 a.m.	<p>RECESS</p>
9:32 a.m.	<p>Update/Staff Meeting</p> <p>Susan Wildermuth –</p> <ul style="list-style-type: none"> • Discussion of employee overtime • Meeting with Jason Patchet to discuss moving funds for projects • Working on month end <p>Jay Begg –</p> <ul style="list-style-type: none"> • Discussion as it relates to recognizing individuals for donations made on the Clocktower Project • Will meet with Pastor regarding SWAT Team • Discussed budget carry-over
	<p>RECESS</p>
10:25 a.m.	<p>Land Bank meeting</p> <ul style="list-style-type: none"> • Refer to Land Bank minutes
11:00 a.m.	<p>ADJOURN</p>

Submitted by: _____
Susan Wildermuth, Asst. Clerk

Approved by: Board of Allen County Commissioners

Greg Sneary

Jay Begg

Cory Noonan