

# MINUTES

## BOARD OF ALLEN COUNTY

### COMMISSIONERS

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DESCRIPTION	GENERAL SESSION
<b>DATE</b>	<b>April 3, 2014</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>PRESENT:</b> Greg Sneary Jay Begg Cory Noonan</p> <p><b>STAFF:</b> Kris Maas</p>
<b>TIME:</b>	
<b>9:00 A.M.</b>	<b>GENERAL SESSION - RECORDED</b>
	<b>PLEDGE</b> – Chief Deputy Jim Everett
	<b>APPROVE AGENDA AS PRESENTED</b>
	<i>Commissioner Begg moved to approve the agenda with the addition of Resolution #176-14. Commissioner Sneary seconded the motion. The roll was called and approved unanimously.</i>
	<p><b>ITEMS FOR REVIEW AND APPROVAL:</b></p> <p><b>1. <u>Minutes from March 27, 2014.</u></b></p> <p><i>Commissioner Noonan moved to approve the minutes. Commissioner Begg seconded the motion. Minutes were approved with Commissioner Sneary abstaining from the vote.</i></p> <p><b>2. <u>Minutes from April 1, 2014.</u></b></p> <p><i>Commissioner Noonan moved to approve the minutes. Commissioner Sneary seconded the motion. Minutes were approved with Commissioner Begg abstaining from the vote.</i></p>

	<p><b>3. Consent Agenda Items:</b></p> <ul style="list-style-type: none"> <li>a. <b>Resolution #161-14</b> – Travel expenses</li> <li>b. <b>Resolution #162-14.</b> Intradepartmental transfers.</li> <li>c. <b>Resolution #163-14.</b> Supplemental appropriation to the Smart Ohio Pilot Fund 2750.</li> <li>d. <b>Resolution #164-14.</b> Supplemental appropriation to the Shawnee I &amp; I Fund 5408.</li> <li>e. <b>Resolution #165-14.</b> Supplemental appropriation to the Real Estate Assessment Fund 2014.</li> <li>f. <b>Resolution #166-14.</b> Approve use of credit cards for the 2<sup>nd</sup> quarter of 2014.</li> <li>g. <b>Resolution #175-14.</b> Supplemental appropriation to the Building and Expansion Fund 4017.</li> </ul> <p><b><i>Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. Approved unanimously.</i></b></p>
	<p><b>RESOLUTIONS/SIGNATURES:</b></p> <ul style="list-style-type: none"> <li>1. <b>Resolution #167-14.</b> Authorize Becky Saine and Dana Sterling to enter into agreements for the purchase of goods and services. <b>This resolution sets the stipulation not to exceed \$5,000.00. Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. Approved unanimously.</b></li> <li>2. <b>Resolution #168-14.</b> Enter into an agreement with Pitney Bowes for the lease of a Connect+ 3000 mailing system. <b>Commissioner Begg stated that this agreement was discussed in an update with Dana Sterling. Through this agreement, the county will get new mail equipment plus receive a savings by going with a e-receipt system verses mail receipt. Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. Approved unanimously.</b></li> <li>3. <b>Resolution #169-14.</b> Authorize a request from Gerding Ditching for an extension to complete the Langhals Group Project #1310. <b>Commissioner Noonan stated that due to extreme cold and heavy snow conditions through the winter months, the contractor is not able to complete the project by May 1, 2014. The Allen Soil and Water Office requested the contract to be extended by November 1, 2014. Commissioner</b></li> </ul>

	<p><i>Noonan moved for approval. Motion seconded by Commissioner Sneary. Approved unanimously.</i></p>
	<p><b>DISCUSSION:</b></p> <p><b>A. Nathan Davis – Allen County Engineer’s Office</b>  <b>** Contract – Kohli and Kaliher-Warrington-Sugar Creek Petition Ditch #1304</b></p> <p><b>1. Resolution #170-14.</b> Authorize a contract with Kohli &amp; Kaliher, Inc. for Professional Design Services – Warrington-Sugar Creek Petition Ditch #1304 – <b>Contract signed by the Board of Allen County Commissioners. Davis stated that proposals were received from three (3) consulting firms and the qualified design selection process was used. Kohli and Kaliher was the highest scored firm. The contract cost is broken down as it relates to the main channel, amendments, etc. of said project. Said contract is at a cost not to exceed \$138,500.00. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. Approved unanimously.</b></p> <p><b>B. Bill Horvath – Allen County Sanitary Engineer’s Office</b>  <b>** Purchase 2014 Freightliner-Trade 1995 Dump Truck</b></p> <p><b>1. Resolution #171-14.</b> Authorize the purchase of a 2014 Freightliner Tandem Axle 114SD Conventional Cab and Chassis per the ODOT Purchasing Program and declare a 1995 International Dump Truck unsuitable for county use and authorize the trade-in of same. <b>Horvath stated that they will be going from a single axle to a tandem axle. This Freightliner will assist with excavation as duties have grown. There will be another piece to the Freightliner that will have to be bid as it will not be able to be purchased through the State Program.</b></p> <p><b>C. Chief Deputy Jim Everett – Allen County Sheriff’s Office</b>  <b>** Lease 2014 GMC Yukon – Trade</b></p> <p><b>1. Resolution #172-14.</b> Authorize the lease of a 2014 GMC Yukon from Tom Ahl Family of Dealerships and authorize the trade-in of a 2008 Chevy Tahoe. <b>Chief Deputy Everett stated that this is a municipal lease. The 2008 Chevy Tahoe has in excess of 200,000</b></p>

	<p>miles and is in need of repair. <b>Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. Approved unanimously.</b></p> <p><b>2. Resolution #176-14.</b> Authorize the purchase of a 2010 Ford Crown Victoria from Chicago Motors, Inc. for the Allen County Sheriff's Office. <b>Chief Deputy Everett stated that the department has been looking for used vehicles for patrol. The Sheriff's mechanic has looked at this vehicle and finds it to be in good order. Said purchase is in the amount of \$7,400.00. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. Approved unanimously.</b></p>
	<b>ANNOUNCEMENTS</b>
<b>9:12 a.m.</b>	<b>RECESS</b>
<b>10:00 a.m.</b>	<b>Ribbon Cutting – Charles River Laboratories – 640 N. Elizabeth – Spencerville</b>
<b>11:09 a.m.</b>	<p><b>Interview for Civic Center Board – Beth Keehn &amp; Cindy Wood. Cindy Wood stated that this would complete the eleventh spot. The Board looks for good representation from business, finance, legal, marketing, HR, etc. The nominating committee went through a list of criteria and Ms. Keehn's involvement in the community as well as the Refinery, the committee has selected Ms. Keehn.</b></p> <p><b>1. Resolution #173-14.</b> Appoint Beth Keehn to the Allen County Veteran's Memorial Civic and Convention Center Board. <b>Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. Approved unanimously.</b></p>
<b>11:14 a.m.</b>	<b>RECESS</b>
<b>11:17 a.m.</b>	<p><b>Cindy Wood – Civic Center</b></p> <p><b>** VMCC Holiday Schedule &amp; Alternate Health Insurance Plan.</b> Wood stated that according to the CCAO personnel handbook, they can authorize <b>Veteran's Day and Columbus Day as flexible holidays. Since they have events on those days, the Commissioners need to be notified of those flex days/alternative holiday schedule. Back in 2009, the Civic Center Board had passed a resolution to eliminate healthcare insurance to family members</b></p>

	<p><b>except to the employee only. At that time, they were not able to offer it to a spouse or children. The personnel policy amended by the Civic Center Board in December 2013, now opens healthcare insurance to children but not to the spouse. Wood requested acceptance of same by the Board.</b></p> <p><b>1. Resolution #174-14.</b> Accept the alternate Health Insurance Plan for employees at the Allen County Veteran’s Memorial Civic and Convention Center.  <b><i>Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. Approved unanimously.</i></b></p>
<p><b>11:31 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>1:05 p.m.</b></p>	<p><b>Comp Management – Review</b></p> <p><b>Comp Management reviewed with the Board the county’s experience rating with the Bureau from 2008 to present. Reports show that the county’s premiums due are decreasing due to claims management.</b></p>
<p><b>1:25 p.m.</b></p>	<p><b>ADJOURN</b></p>
	<p><b>CALENDAR EVENTS</b></p> <p><b><u>Monday, April 7, 2014</u></b></p> <p>9:00 a.m. – Staff Meeting  1:00 p.m. – Bid Opening – Hook Waltz Road Bridge  1:30 p.m. – Bid Opening – Shawnee Road Roundabout Project</p> <p><b><u>Tuesday, April 8, 2014</u></b></p> <p>9:30 a.m. – Update Meeting – Becky Saine  1:30 p.m. – Update Meeting – Steve Kayatin</p> <p><b>**Next agenda meeting – Tuesday, April 8, 2014</b></p>