

## MINUTES OF MAY 22, 2013 AGENDA MEETING

Commissioner Begg opened the meeting at 9:00 a.m. on the 22nd day of May, 2013 with the following members present: Commissioner Greg Sneary, Commissioner Jay Begg, Commissioner Cory Noonan and Clerk of the Board Kelli Singhaus.

Jason Aldrich led the Pledge of Allegiance.

Commissioner Noonan moved for the approval of the minutes for May 15, 2013. Commissioner Sneary seconded the motion. The roll was called and minutes were approved.

### Action Items:

#### **Resolution #294-13. *Approve travel expenses.***

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #295-13. *Authorize warrants of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Shawnee I & I Fund 5408, R & I Fund 5435 and the WWC Capital Improvement Fund 5405.***

Said warrants of transfer are in the amounts of \$50,000.00, \$70,000.00 and \$55,000.00 to be used for equipment purchases and capital improvements.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #296-13. *Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Indian Village Fund 4540.***

Said warrant of transfer is in the amount of \$67,000.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #297-13. *Authorize Memorial Day appropriations.***

This is the appropriation of \$500.00 to various veteran posts for an amount not to exceed \$6,500.00.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #298-13. *Re-appoint Kimberly M. Switzer to the Facilities Governing Board of the WORTH Center.***

This is for a three (3) year term ending October 12, 2015.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #299-13.** *Declare a 2004 Ford Crown Victoria at the Allen County Sheriff's Office unsuitable for county use and authorize the sale of same as salvage to Army's Auto Wrecking.*

Three (3) proposals were received with the best bid being Army's Auto Wrecking in the amount of \$325.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #300-13.** *Authorize Change Order #3 with Lippincott Plumbing, Heating and Air Conditioning, Inc. for the Additions and Renovations Project at the Allen County Board of DD.*

This change order is for a decrease in the contract in the amount of (\$3,544.00) for a new contract amount of \$31,564.00.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

A. **Pat Young, Department of Job and Family Services,** presented the following:

1. Request to adopt **Resolution #301-13**, approve an amendment to the Title XX Comprehensive Social Services Plan for FFY 2014 and 2015. This amendment results in a decrease in funding of approximately \$30,000.00 and includes monies redistributed to the Employment Services account and the Education and Training account.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

B. **Douglass Degen, Allen County Engineer's Office,** presented the following:

1. Request to adopt **Resolution #302-13**, approve Change Order #1 with Edge Excavating, LLC for the Elmview Drive Petition Ditch Project #1302. This project runs parallel with Shawnee Road, south of Breese Road. This change order results in 14 additional linear feet of concrete pipe, additional tie-ins and a few miscellaneous items resulting in an increase to the contract of \$3,071.02 for a new contract amount of \$59,646.92.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #303-13**, authorize the date, time and place for the view and first hearing for Cody Nichols Petitioned Ditch #1316. This is an old tile system that was installed in the early 1900's. This ditch is located west of SR66 in the Zion Road area. A view has been scheduled for June 17, 2013 at 9:00 a.m. at Bloomlock Road, Delphos, Ohio. The hearing has been scheduled for June 27, 2013 at 2:00 p.m. at the K of C Hall, 1101 Elida Avenue, Delphos, Ohio.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

Degen further discussed the Sugar Creek Drainage Improvement. This project started as a small project and through amendments, it is growing considerably. The Soil and Water Office holds their view in a meeting room by conducting a power point presentation. After review of the Ohio Revised Code, it has been determined that the county will conduct the view at the Bath High School Auditorium by presenting a power point presentation. This project begins clear at the upstream end and extends into Putnam County.

Degen further stated that the Board is in contract with Schneider Corporation with ditch assessing software, which installed in the office last week. They are now working through layers are going to be built into the county GIS and are making modifications. Next week, May 28<sup>th</sup>, Degen stated that employees within the office will be visiting Williams County who has utilized this software for the last two (2) years.

C. **Steve Kavatin, Sanitary Engineer**, presented the following:

1. Request to adopt **Resolution #304-13**, enter into a Memorandum of Understanding with the Allen Water District and Bath Local Schools. This MOU addresses the move of the elementary school to a new location. Supposedly the old school will be torn down. The demand for service is shifting location and will be abandoned at the old location. Due to the shift of service, there will be no charge for the connection fee. In the event the school is used or something new, is built, the county will charge a connection fee and turn it over to the Water District.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #305-13**, authorize the purchase of one (1) 2013 6300 Gallon Biosolids Aluminum Tanker Trailer and the trade of one (1) 1990 Mack Biosolids Tanker Truck with Jack Doheny Supplies, as per the Ohio STS Purchasing Program. They are currently hauling the biosolids to Haviland. They are currently working out an agreement with the City of Lima and will be phasing out the Haviland site. By moving the operation to the City of Lima and working out an agreement with them will be a savings to the county of \$70,000 to \$100,000.00. Cost of said trailer is in the amount of \$97,500.00 less trade of \$15,000.00 for a total purchase price of \$82,500.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

Steve Kayatin further stated they had an assessment program that was on the county's mainframe for sanitary sewer. They charge based on front footage, acreage or user equivalency. This program no longer exists. If they have an assessment project they have to do, they do not have a program for this. On a project based on user equivalency, they probably could do it on an excel spreadsheet. They have spoke with Schneider Corporation and they are not interested in doing sanitary sewer. The county is currently looking for assessment software to do this. Kayatin further stated that they have done a lot of projects recently based on debt service.

**D. Lisa Merkle, Child Support Enforcement Agency**, presented the following:

1. Request to adopt **Resolution #306-13**, approval of a Subgrant Agreement with the Ohio Department of Job and Family Services. This agreement outlines the terms, conditions and requirements governing the administration and use of financial assistance received by and used by the agency. This agreement is effective July 1, 2013 through June 30, 2015.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #307-13**, authorize the renewal of an agreement with Fishel Hass Kim and Albrecht for professional services. They are labor relation attorneys that assists with personnel issues, worker's comp issues, etc. Said contract is not to exceed \$25,000.00 for a period of June 1, 2013 through May 31, 2014.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

### **Announcements**

Kelli Singhaus, Clerk of Board, stated that the meeting scheduled for 11:00 a.m. May 23, 2013 has been cancelled. There is a hearing at 1:00 p.m. for an alley vacation petitioned for by the Westminster United Methodist Church.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Noonan seconded the motion. Meeting was adjourned.

Submitted by:

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Kelli A. Singhaus  
Clerk of the Board

Approved by:

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Greg Sneary

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Jay Begg

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Cory Noonan