

MINUTES OF JANUARY 24, 2013 AGENDA MEETING

Commissioner Begg opened the meeting at 9:00 a.m. on the 24th day of January, 2013 with the following members present: Commissioner Greg Sneary, Commissioner Jay Begg, Commissioner Cory Noonan and Clerk of the Board Kelli Singhaus.

Zack Gerdeman led the Pledge of Allegiance.

Commissioner Begg asked the Board if there were any changes and/or corrections to the agenda meeting minutes of January 16, 2013. Hearing none, minutes were approved.

Action Items:

Resolution #36-13. *Approve travel expenses.*

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #37-13. *Authorize warrants of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Debt Service Funds 5303 and 5308.*

Jodi Wells, Fiscal Specialist, requested a warrant of transfer in the amount of \$100,000.00 from 5035 to 5303 and a warrant of transfer in the amount of \$400,000.00 from 5035 to 5308. This is necessary to fund a portion of the 2013 debt service payments on the revenue bond and various capital improvement loans.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #38-13. *Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Replacement & Improvement Fund 5435.*

Jodi Wells, Fiscal Specialist, requested a warrant of transfer in the amount of \$120,000.00 payable in monthly installments of \$10,000.00. This is necessary to meet stipulations of the 2002 Sewer Revenue Bond Service agreement.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #39-13. *Authorize a warrant of transfer from the Certificate of Title Administration Fund 2402 to the General Fund 1001.*

Margie Murphy-Miller, Clerk of Courts, requested the transfer of \$100,000.00 due to excess funds.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #40-13. *Supplemental appropriation to the West Central Ohio Crime Task Force Fund 2854.*

Jim Everett, Chief Deputy, requested an appropriation in the amount of \$15,173.03 to meet grant 2011-DL-LEF-5806 expenditures.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #41-13. *Approve various temporary appropriations.*

Various temporary appropriations include \$4,250.00 to the Capital Improvement Fund – Commissioners Projects, \$100,000.00 to Sheriff-Jail Food, \$75,000.00 to Sheriff – Jail – Medicine & Drugs, \$7,500.00 to Veterans-Rent/Shelter, \$3,000.00 to Veterans-Utilities and \$3,000.00 to Veterans-Food.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #42-13. *Declare a 1997 Ford Bus and a 1998 International Bus at the Allen County Board of DD unsuitable for county use and authorize sale of same by internet auction.*

The 1998 International Bus has in excess of 203,856 miles and the 1997 Ford Bus has in excess of 220,574 miles.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #43-13. *Authorize board member re-appointments and a board member appointment to the Allen County Board of DD.*

Esther Baldrige, Superintendent, submitted a request for the re-appointment of Phyllis Montrose and Thomas Fleming for a term commencing January 1, 2013 and expiring December 31, 2016. Baldrige also requested the appointment of Ariel Meister to fill the position vacated by Gina Goodin for a term commencing January 24, 2013 and expiring December 31, 2016.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #44-13. *Enter into a Memorandum of Understanding with the Lima-Allen County Regional Planning Commission.*

Marlene Schumaker stated that this MOU allows Allen County to become a member of RPC. RPC pulls down approximately \$2 million dollars in federal funds each year. These funds can only be spent on Allen County if the MOU is entered into.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #45-13. *Renew an agreement with the Allen Economic Development Group for the provision of economic development services.*

Said agreement is in the amount of \$182,628.00 payable in monthly installments of \$15,219.00. This agreement is effective January 1, 2013 through December 31, 2013.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #52-13. *Approve surety bonds for various elected officials.*

The surety bonds are for the Coroner, Recorder, Engineer, Clerk of Courts and Sheriff.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #53-13. *Approve a Public Official Bond for the acting Allen County Treasurer.*

This bond is for Becky Bowsher who is serving as acting Treasurer in the amount of \$75,000.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Allen County Engineer's Office, presented the following:

1. Request to adopt **Resolution #46-13**, authorize an agreement for professional services with the Schneider Corporation for GIS Professional Services. Said agreement is in the amount of \$17,000.00.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #47-13**, approve Allen County Roadway Permits and Fee Applications and authorize the Allen County Engineer to administer same. Zack Gerdeman, Roadway Technician, stated that these permits include access to roadways listed on the County Access Management Plan, driveways installed within the road right-of-way, work permitted by contractors and utility companies within the road right-of-way and moving of oversize and overweight loads on roadways. This resolution authorizes the Allen County Engineer to perform work within the road right-of-way with Force Account crews. Fee structure is the same as 2012.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Marlene Schumaker, Community Development, presented the following:

1. Request to adopt **Resolution #48-13**, amend Resolution #691-12, grant a modified Subordination Agreement to Superior Federal Credit Union for a Community Housing Improvement Program mortgage on a property located in the City of Delphos. This amendment is reducing the amount being subordinated from \$56,500.00 to \$47,700.00. The county's position remains the same.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

C. Lynn Shock, Department of Job and Family Services, presented the following:

1. Request to adopt **Resolution #49-13**, approve the Department of Job and Family Services Title XX Comprehensive Social Services for FFY'2014 and 2015. This plan is part of the Social Security Act. This is an estimate of what the county may receive as funds are decreasing each year. Said plan is effective October 1, 2013 through September 30, 2015.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

D. Lisa Merkle, Child Support Enforcement Agency, presented the following:

1. Request to adopt **Resolution #50-13**, authorize the renewal of a contract with the Allen County Sheriff's Office. This is a cost reimbursement contract. Through this contract, security services are provided to the agency by the Sheriff's Office at a rate of pay of \$24.59/hr (includes salary/benefits) for an amount not to exceed \$52,989.89. Said contract is effective February 1, 2013 through January 31, 2014.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #51-13**, authorize the renewal of a maintenance agreement with Maximus, Inc. This agreement provides software maintenance services to the Program Expenditure Tracking System. This software captures expenditures of the agency and dumps the information into the state software for accounting purposes. Said contract is at a cost not to exceed \$2,150.00 effective January 1, 2013 through December 31, 2013.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements

None

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Begg seconded the motion. Meeting was adjourned.

Submitted by:

Kelli A. Singhaus
Clerk of the Board

Approved by:

Greg Sneary

Jay Begg

Cory Noonan