

## MINUTES OF JANUARY 16, 2013 AGENDA MEETING

Commissioner Begg opened the meeting at 9:00 a.m. on the 16th day of January, 2013 with the following members present: Commissioner Greg Sneary, Commissioner Jay Begg, Commissioner Cory Noonan and Clerk of the Board Kelli Singhaus.

Jim Link led the Pledge of Allegiance.

### Action Items:

#### **Resolution #21-13. *Approve travel expenses.***

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #22-13. *Approve presentation of duty weapon to Deputy Brad Jacomet upon his retirement.***

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #23-13. *Resolution to designate the official representative and alternate for the purpose of voting at the annual meeting of the County Commissioners Association of Ohio in 2013.***

Cory Noonan shall serve as the designated official voting representative and Jay Begg shall serve as the alternate voting representative.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #24-13. *Approval of the annual appropriation for non-general funds for calendar year 2013.***

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #33-13. *Authorize submission of a grant application to CEBCO for the Wellness Grant Program for CY'2013.***

Said grant request is in the amount of \$10,968.00 as well as an additional \$4,000.00 to be used for salary and/or wages of Wellness Coordinator.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #35-13. *Approve a various temporary appropriation to the Capital Improvement Fund.***

The temporary appropriation is in the amount of \$20,000.00 to the Capital Improvement Fund – Computer Equipment.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Russ Decker, Emergency Management Agency, presented the following:**

1. Request to adopt **Resolution #25-13**, authorize acceptance of a FFY'12 State Homeland Security Program Grant from the Ohio Emergency Management Agency and authorize Russell J. Decker to sign any and all documents relating to said grant on behalf of the county. Decker stated the grant amount is in the amount of \$130,493.00 and will be used for the purchase of upgrades to the bomb robot as well as for the purchase of twelve (12) hazmat suits. This is a 100% federally funded grant.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Julie Shellhammer, Allen County Dog Warden's Office, presented the following:**

1. Request to adopt **Resolution #26-13**, authorize submission of a grant application to the Ohio PET Fund 2013. Shellhammer stated that this is the second year requesting this grant. The county received \$2,000 last year and was able to spay/neuter 60 dogs. Said grant application is in the amount of \$2,000.00.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**C. Steve Kayatin, Sanitary Engineer, presented the following:**

1. Request to adopt **Resolution #27-13**, make application to the Allen Water District for inclusion of certain territory within Allen County to the Allen Water District. The territory is located in Shawnee Township and more specifically defined as Blue Jacket Court. This application is to take territory from county authority and place under the authority of the Allen Water District.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**D. Thomas Mazur, Community Development**, presented the following:

1. Request to adopt **Resolution #28-13**, request a formal response from WSOS for a Request of Qualifications for FY'13 Community Housing Improvement Program (CHIP) Funds. WSOS is the largest and oldest non-profit housing agency in the State of Ohio. They would like to apply for CHIP funding and are requesting a RFQ for their assistance in applying for CHIP Funds. Mazur continued to state that WSOS also assists with the formula end of funding. The existing contract has an addendum to extend the contract for a period of an additional year. This contract with WSOS will also allow completion of the Bath Township Drainage Project.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #29-13**, approve a contract addendum with WSOS Community Action Commission for provision of technical and administrative services for the FY'2013 Formula-Community Development Block Grant Program.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**E. County Engineer's Office**, presented the following:

1. Request to adopt **Resolution #30-13**, adopt revisions to the Allen County Standard Construction Drawings. Ron Meyer, Planning Engineer, stated that these drawings were last updated in 2006. Changes included update/changes to ODOT's spec numbers, model numbers, catch basin drains, etc. Due to federal requirements, minimum sidewalk width is now five feet.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #31-13**, enter into a Safe Routes to Schools Program Agreement with the State of Ohio, Department of Transportation. Meyer stated that through this agreement, new school zone marking signs will be posted. This will be 100% federally funded. The Allen County Engineer shall be local administrator of said project and shall be responsible for all materials and labor required to install the signs. K-8 buildings qualify for the funding/program.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #32-13**, authorize the Allen County Engineer to execute a LPA Federal Project Agreement for the CEAO Bridge Load Rating No. 5 and appoint Timothy J. Piper as the authorized LPA representative of said project. Brion Rhodes, Chief Deputy/Bridge Engineer, stated that this project is programmed through ODOT and is 80% federally funded. The inspection estimate for the project is \$19,197.00 with funding being capped at \$15,357.60. Additional expenses shall be paid using Motor Vehicle and Gasoline Tax monies.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Jim Link, Allen County Treasurer, submitted his letter of resignation to the Board of Allen County Commissioners and made a few brief comments. Commissioner Begg moved to accept Mr. Link's resignation effective January 16, 2013 at midnight. Commissioner Noonan seconded the motion. The roll was called and the vote was unanimous.

**Resolution #34-13.** *Appoint Becky Bowsher as Acting County Treasurer of the Allen County Treasurer's Office.* The appointment shall be effective beginning at 8:00 a.m. on Thursday, January 17, 2013.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements**

Becky Bowsher, Allen County Treasurer, stated that real estate taxes have been mailed and will be due February 15, 2013. Again this year, local bank will be receiving real estate tax payments. Those banks include JP Chase Bank, Superior Federal Credit Union, Huntington and Union Bank. Payments will also be received in the Allen County Treasurer's Office Monday thru Friday from 8:00 a.m. to 4:30 p.m.

With no further business to come before the Board, Commissioner Begg moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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Jay Begg

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Cory Noonan