

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	June 18, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Cory Noonan Brian Winegardner Beth Seibert
TIME:	GENERAL SESSION - RECORDED
8:00 a.m.	<p>Month End Budget Update - Kelli Singhaus</p> <ul style="list-style-type: none"> • Kelli Singhaus provided a revised Capital Projects Sheet for the Commissioners to review • Review of projects requested by Juvenile Court --- -projects had been applied for grants, but funding was denied -Discussion on Juvenile Court IT requests—per IT the Server is needing to be replaced and Bosch system replaced -review of priority level of requests -Commissioners asked Kelli Singhaus to have Berlin Carroll provide updated quotes for the Server and Bosch system replacement to move forward with those items • Discussion on Sheriff's Office Capital request for purchase of ballistic vests request -Commissioners asked Kelli Singhaus to notify the Sheriff to move forward with purchasing • Discussion on Fairgrounds asphalt for the Veterans area -asphalt has been placed -funds have been provided within the Capital Bill for paving—further discussion will be had in regards to paving needing completed at the Fairgrounds

- **Review of Fund 3999 Debt Service**
- **Review of Fund 1011 Reserve Account**
- **Review of Fund 1010 Medicaid Transition**
- **Review of Fund 2000 Paid Leave**
- **Review of Fund 2410 Revolving Loan Fund**
 - loans are current
 - Keyburg should be paid in full this August—will need to complete a release at that time
 - Discussion on future RLF loans and how to get the word out to entrepreneurs
 - Commissioner Seibert will have discussion with Allen Economic Development Group to have them assist in utilizing the Revolving Loan Fund
 - Kelli Singhaus will work on a Fact Sheet for the Revolving Loans Fund to provide to Allen Economic Development Group
- **Review of Rent/Lease revenue**
- **Review of Dispatch –all current**
- **Review of Fund 2093**
- **Review of Fund 2001 GDIF**
- **Review of Transfer Out Fund**
- **Review of Safety Service funds expenditures**
- **Review of General Fund**
 - review of elevated utilities at various locations
 - review of elevated salary line for Domestic Relations Court Security
 - budget was calculated off of the appropriated 2023 original budget, but should have been calculated off of the 2023 Revised Budget
 - an additional \$7,189.95 plus PERS and Medicare will be needed to cover remainder of 2024 salaries
 - Kelli Singhaus will have discussion with Jessie Andrews to ensure payment is being processed correctly for Court Security
 - Discussion on Juvenile Court Magistrate salary – Beth Seibert will have conversation with Berlin Carroll to determine why the salary line is currently high
 - review of Sheriff’s Office Salary Line
- **Review of Capital Fund**
- **Review of Admin Building Fund**
- **Review of Child Support Enforcement Agency Building Fund**
- **Review of Veterans Garage Fund**

9:32 a.m.

RECESS

9:41 a.m.

Staff Update

Sofia Clifton—

- **Follow-up discussion on contracted employee at Board of DD driving a county vehicle**
 - previously had been communicated to Board of DD that said employee could drive the vehicle if they have proof of insurance and sign a Financial Responsibility form
 - it is believed now that the individual is not covered to drive the county vehicle
 - CORSA is currently reviewing the contract with the employee and Sofia Clifton will provide their response once received
- **Discussion on incoming Superintendent for Board of Developmental Disabilities**
 - will be an Auglaize County employee but contracted through Allen County
 - Sofia Clifton is working on determining if said individual is covered to drive an Allen County vehicle
- **Discussion on Jail Navigator with the Mental Health Services and Recovery Board**
 - while working through the Jail Navigator agreement, it was been determined that the Board is insured by Stolly Insurance and CORSA
 - Kayla Rogers is researching to determine if the county has to insure the Board if they have their own coverage

Brittany Woods—

- **Discussion on easement with Department of Rehabilitation and Corrections**
 - Department of Administrative Services has provided a renewal and Kayla Rogers and Brad Niemeyer have reviewed, and we are ready to move forward with the terms
- **Discussion on Denial of Certification for the underground storage tank at the Sheriff's Office**
 - will work with Jason Patchet on resolving
- **Discussion on requirement of resignations being approved by the Commissioners**
 - Department of Job and Family Services believes only hires and terminations need to be approved by the Commissioners, not those that resign
 - Kelli Singhaus will look into this and provide her findings

Cory Noonan—

- **Provided an overview of meeting with Water District Board members and their attorney, Rex Huffman**
-Rex Huffman and Kayla Rogers will work on language for an updated Assignment Assumption Agreement
- **Discussion on House Bill 305**
-this Bill is in regards to the language for the Civic Center/Amphitheater
- **Discussion on Capital Bill**
- **Provided an overview of conversation with the Veterans Service Counsel regarding the future of Memorial Hall**

Beth Seibert—

- **Discussion on Port Authority's request to purchase an additional 12 acres of property to adjacent to the property that previously housed the County Home, which has ben transferred to the Port Authority**
-Commissioners would like to see a developer plan from the Port Authority/Allen Economic Development Group – Beth Seibert will communicate with Allen Economic Development Group/Port Authority
- **Discussion on US 30 Broadband Project**
-provided an overview of conversation with Commissioner Vero
-information meeting will be held on July 18th
-Commissioners are unable to attend, but will make sure to inquire on what was discussed once the meeting is completed
- **Discussion on communication received from New Lima Homes**
-Beth Seibert will direct him to have discussion with the CHIP Administrator
- **Discussion on Ohio Department of Development RLF Agreement**
- **Discussion on Opioid Agreement Amendment**
- **Discussion on the Public Defender Board and possible conflict of interest with Joe Patton being appointed to the Board**
-Kenneth Sturgill had discussion with the State to determine if there is a conflict of interest of Joe Patton serving on the Public Defenders Board –it was determined that it is not a conflict

	<p>of issue, but there is fear that it could be construed as one</p> <ul style="list-style-type: none"> -Kenneth Sturgill and Joe Patton believe that Joe Patton should leave the board to avoid the possibility of conflict of interest being perceived -the Commissioners will accept Joe Patton's resignation from the Board and look for a replacement appointment <ul style="list-style-type: none"> • Fairgrounds Maintenance Building Ribbon Cutting-July 8th -Beth Seibert will plan to attend
11:04 a.m.	RECESS
11:17 a.m.	<p>County Projects Discussion</p> <ul style="list-style-type: none"> • A meeting with Department Heads and Elected Officials has been scheduled for this Thursday to provide them all with an update on the progress of the Administration Building Project
11:18 a.m.	RECESS
1:34 p.m.	<p>Policy Discussion – Joe Patton and Jacob Larger</p> <p>Commissioner Noonan was not present at the start of the meeting</p> <ul style="list-style-type: none"> • Discussion on allowing employees working through lunch to be able to leave work early -Fishel Downey provided information that breaks are not mandatory, however if breaks are offered, there are some stipulations -there should be no liability in allowing an employee to flex their time by working through their lunch time to be able to leave work early <p>Commissioner Noonan entered the meeting at 1:39 p.m.</p> <ul style="list-style-type: none"> • General discussion on the current way flex time is being handled at Department of Job and Family Services • Discussion on PERS compensable salary/bonuses -a dollar amount bonus is not PERS eligible, however percentage based are
2:00 p.m.	ADJOURN

Submitted by: Brittany N. Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Cory Noonan

Brian Winegardner

Brian Winegardner

Beth Seibert

Beth Seibert