

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

204 N. Main Street
3rd Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

commissioners@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	May 30, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Cory Noonan Brian Winegardner Beth Seibert</p>
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE—Beth Seibert
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <ul style="list-style-type: none"> • Add a Meeting to Discuss IT at 1:45 p.m. <p><i>Commissioner Seibert moved to approve the amended agenda. Motion seconded by Commissioner Winegardner. The roll was called and the amended agenda was approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL

1. Consent Agenda:

- a. **Resolution #446-24.** Approve travel expenses.
- b. **Resolution #447-24.** Supplemental appropriation for the Baughman Ditch Fund 4198.
- c. **Resolution #448-24.** Supplemental appropriation for the Election Assistance Fund 2090.
- d. **Resolution #449-24.** Supplemental appropriation for the Baughman Ditch Fund 4198.
- e. **Resolution #450-24.** Supplemental appropriation for the Baughman Ditch Fund 4198.
- f. **Resolution #457-24.** Supplemental appropriation for the Healthy Aging Grant Fund 2047.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. **Resolution #451-24.** Re-appoint Paul Swartz and Phil Buell to the Port Authority Board of Allen County, Ohio. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

- 2. **Resolution #452-24.** Approve the promotion of Elizabeth Fickel from Support Worker III/Paternity Specialist/Trainer to Hearing Officer/Quality Assurance Specialist at the Allen County Child Support Enforcement Agency. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

- 3. **Resolution #453-24.** Approve the promotion of Kelly McGue from Support Worker II/Paternity Caseworker to Paternity Supervisor at the Allen County Child Support Enforcement Agency. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

4. Resolution #454-24. Approve the promotion of Amy Jennings from Support Worker III/Trainer & Enforcement Caseworker to Enforcement Supervisor at the Allen County Child Support Enforcement Agency. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

DISCUSSION

A. Regional Planning Commission

1. 1.Resolution #455-24. Enter into a contract with West Ohio Community Action Partnership (WOCAP) to provide Fair Housing Services specific to the PY 2024 Community Development Block Grant (CDBG) Allocation Grant and General Fair Housing Services. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. This is required for the CDBG Grant and will be a continuation of current services. The roll was called and the resolution was approved unanimously.***

B. Juvenile Court

1. 1.Resolution #456-24. Authorize submission of a grant application to the Ohio Department of Youth Services for FY 2025. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

ANNOUNCEMENTS

- **Effective June 13, 2024, the Commissioners office will be conducting meetings to pre-covid standards. The following memo was read into record:**

*****PLEASE NOTE*****

EFFECTIVE JUNE 13, 2024, THE COMMISSIONERS OFFICE WILL RESUME PRE-COVID STANDARDS OF

IN-PERSON PUBLIC MEETINGS.

THE OPTION OF ATTENDING MEETINGS VIRTUALLY WILL NOT BE OFFERED, UNLESS EXCEPTIONS ARE MADE BY THE BOARD OF COMMISSIONERS.

	<p>SUCH MEETINGS WOULD INCLUDE PARTICIPANTS LOCATED OUTSIDE OF ALLEN COUNTY. THE COMMISSIONERS OFFICE WILL REMAIN OPEN FOR THOSE WHO WOULD LIKE TO ATTEND MEETINGS IN PERSON. DIAL IN OPTION FOR ATTENDEES MAY ALSO BE AVAILABLE IN ACCORDANCE WITH PRE-COVID STANDARDS.</p> <p>IF YOU HAVE ANY QUESTIONS PLEASE DO NOT HESITATE TO REACH OUT.</p>
<p>9:06 a.m.</p>	<p>RECESS</p>
<p>9:31 a.m.</p>	<p>Building and Grounds Weekly Update – Jason Patchet and Kelli Singhaus</p> <ul style="list-style-type: none"> • Discussion on a leak of hydraulic fluid in the elevator at the Civic Center <ul style="list-style-type: none"> -currently having testing completed to determine the reasoning for the leak –Jason Patchet believes the issue is in the cylinder -an estimated repair cost is \$70,000.00-\$90,000.00—Jason Patchet will provide an actual quote for repairs once received -general discussion on necessity of said elevator • Discussion on quotes for placing a new metal roof over the current metal roof (roof-hugger system) on the Court of Appeals building <ul style="list-style-type: none"> -Lee’s Roofing—\$406,000.00 w/engineering costs -Cotterman Company –\$553,000.00 w/o engineering costs • Discussion on proposals for painting the roof at the Court of Appeals building <ul style="list-style-type: none"> -Brian Brothers Painting—\$48,375.00 -Lee’s Construction—\$67,648.00 -Phoenix Tech International—\$147,700.00 -Commissioners would like to move forward with entering into contract with Brian Brothers Painting but include the two (2) smaller lower roofs included –Jason Patchet will work on getting contract documents with additional roofs to have placed on the agenda for approval • Provided an update on recent meeting with Northwest Ohio Security regarding security for the Administration Meeting <ul style="list-style-type: none"> -discussion on concerns of Northwest Ohio Security for the proposed plans for the Administration Building -discussion on revisions to the plans -Jason Patchet will communicate with WDC Group • Provided an update on recent meeting with WDC Group regarding the Administrative Building





	<ul style="list-style-type: none"> -Jason Patchet provided the ‘No Change’ date for the Administration Building plans—June 7th -discussion on placement of urinals -discussion on placement of water fountain/water bottle fillers -discussion on mechanical revisions to the plans – Jason Patchet will have discussion with WDC Group on venting -discussion on electric VAV’s vs. hot water VAV’s—Jason Patchet will continue discussing the efficiencies of both unit types with WDC Group -discussion on occupancy sensors vs. light switches—occupancy sensors are required by code -general discussion on interior finishes -general discussion on exterior finishes • Goodman’s signed the contract for right-of-entry to complete the Phase I
11:05 a.m.	RECESS
11:06 a.m.	<p>Discussion re: Data Center – Brian Mauk and Keith Cheney</p> <ul style="list-style-type: none"> • Current contract for virtual servers is with VM Ware and they have been bought by Broadcom • Discussion on VM Ware/Broadcom (software for virtual servers) pricing and an expected increase in costs –pricing increase has not been yet released, and it would be an increase to the General Fund Budget • Discussion on other options available—Nutanix –switching would double the Capital Budget for IT as the hardware for Data Center and Domestic Relations would both need to be switched • Brian Mauk will provide quotes once he receives them from VM Ware and will look into renewal costs of going with Nutanix
11:26 a.m.	RECESS
11:35 a.m.	<p>Joint Board Meeting re: West Jennings Creek via WebEx **Please see Van Wert County Commissioner Minutes**</p> <p>https://vwcounty.my.webex.com/vwcounty.my/j.php?MTID=m839a9e226c326cc193e8c90cafe881a1</p>
	RECESS

1:03 p.m.

EMA Quarterly Update—Jared Gesler

- **Discussion on contract for 9-1-1 Services**
-recently entered into a contract with Motorola/P & R for services
- **Discussion on upgrades to said system with CommTech**
-quote for cost of upgrade—\$177,793.42
- **Discussion on yearly maintenance contract for 9-1-1-intitial year cost was \$52,000.00**
-years 2-5 will be approximately half of first year costs
- **Discussion on 9-1-1 Program Committee vacancy**
-Commissioners will plan to fill the vacancy once the EMA Director position is filled
- **Discussion on increase for Language Link, which is used for translation services for dispatch**
-the cost is expected to be triple than last year due to increased use of service
- **Provided an update on the Drone Team**
-still working on clarifying logistics before officially launching the team
-working on licensing other individuals as drone pilots, as Jared Gesler is currently the only pilot
- **Provided an update on Drone Missions completed**
-assisted the County Engineer's in ditch maintenance footage
-completed Clock Tower and Court of Appeals footage for Jason Patchet
- **Preparing for a Hazmat Technician Training**
-currently have 44 members on the Hazmat Team
- **Provided an update on assistance with recent Ethanol Plant explosion**
- **Discussion on grant for Radiological Isotope Identification Backpack**
-grant was approved for \$70,000.00
-currently working on obtaining quotes
- **Provided an update on exercises**
-May 7th -LEPC Hazmat exercise at Cenovus
-August 9th -Active Shooter tabletop exercise at UNOH
-June 27th -Tornado based exercise in American Township
-December 4th -Laser tabletop exercise
-Next year's LEPC exercise will be on Emergency Operation Plan
- **Provided an update on Plans**
-Emergency Operations Plan – implementing recommendations from the State

	<ul style="list-style-type: none"> -Hazmat Plan will be updated based on feedback and takeaways from this year's exercise • Provided an update on Training • Provided an update on new Command Bus <ul style="list-style-type: none"> -tentatively scheduled to be delivered October 3rd -radios are ordered -purchasing computers through donations from the Moose Lodge • Provided an update on the Bomb Squad <ul style="list-style-type: none"> -the robot has been repaired from being broken on a scene but the camera is still not accurate— working on getting that repaired now -discussion on trying to get a Bomb Truck through grant funding -general discussion on recent Bomb Squad responses • Provided an update on quotes received for the demolition of the Volbert Property <ul style="list-style-type: none"> -Bens Construction \$17,350.00 -Degen Excavating \$23,500.00 -currently waiting on third bid from Noonan Excavating -Kelli Singhaus is currently getting quotes for asbestos removal prior to demolition • Discussion on Partner Engagement and Community Outreach with the Fair <ul style="list-style-type: none"> -working on getting in place an Emergency Plan • Review of tentative Fair Ad for Emergency Management Agency to include Alert Allen County information • Working with Sheriff's Office team for use of the new surveillance trailer • Working on developing a county active shooter training • Working with several churches on recovery efforts for displacement situations • Provided an overview of recent spills and illicit discharges • General discussion on budget
2:17 p.m.	RECESS
2:27 p.m.	<p>Discussion re: IT Contract</p> <ul style="list-style-type: none"> • During Staff Update this week, the Commissioners agreed to move forward with a new contract with Star Fish for IT Services, however they have not agreed to move forward with their request to move forward with hiring Mark McClure as a county employee

	<ul style="list-style-type: none"> • Commissioner Noonan received a phone call from Chief Deputy Cheney requesting the Commissioners reconsider the hiring of Mark McClure as a county employee • General review and discussion of the General Fund Budget and if it is possible to fund the position <ul style="list-style-type: none"> -Kelli Singhaus will reach out to the Auditor's office on what salary they are desiring to hire Mark McClure at -anything above \$63,000.00 would need to be further discussed with the Commissioners prior to moving forward with hiring the position
2:54 p.m.	RECESS
3:02 p.m.	<p>Commissioners Interview Prep Discussion</p> <ul style="list-style-type: none"> • Commissioner's reviewed the interview questions prepared by Commissioner Winegardner for the EMA Director position • General discussion on salary range for said position • Discussion on sending notification to all applicants once the position has been filled and thanking them for participating in the application process
3:13 p.m.	ADJOURN
	<p>Submitted by: <u></u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u> Cory Noonan</p> <p><u></u> Brian Winegardner</p> <p><u></u> Beth Seibert</p>