

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

204 N. Main Street

3rd Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

commissioners@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	May 23, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Cory Noonan Brian Winegardner Beth Seibert</p>
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	AGENDA MEETING
	<p>PLEDGE—Beth Seibert</p>
	<p>APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Seibert moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL

1. Consent Agenda:

- a. Resolution #425-24.** Approve travel expenses.
- b. Resolution #426-24.** Intradepartmental transfers.
- c. Resolution #427-24.** Supplemental appropriation for the Worth Center Fund 8880.
- d. Resolution #428-24.** Supplemental appropriation for the Sick & Vacation Leave Payoff Fund 8829.
- e. Resolution #429-24.** Supplemental appropriation for the Mounted Posse Fund 2405.
- f. Resolution #430-24.** Supplemental appropriation for the Capital Improvement Fund 4017.
- g. Resolution #431-24.** Supplemental appropriation to the Baughman Ditch Fund 4198.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #432-24.** Authorize membership and payment of membership dues to the Delphos Chamber of Commerce. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

- 2. Resolution #433-24.** Declare one (1) 1985 Delta 7V Band Saw located at the Allen County Engineer's Department obsolete and no longer suitable for county purposes and authorize the disposal of same. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

- 3. Resolution #434-24.** Authorize an agreement between the Allen County Regional Transit Authority and the Allen County Sheriff's Office. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

- 4. Resolution #435-24.** Authorize an agreement between the Allen County Regional Transit Authority and the West Central Ohio Crime Task Force. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 5. Resolution #436-24.** Accept the resignation of Tylor Thompson from the Allen County Sanitary Engineering Department. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 6. Resolution #437-24.** Accept the resignation of Robert Rinker from the Allen County Sanitary Engineering Department. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 7. Resolution #438-24.** Resolution to hire Jay Begonia as an Electrical Technician position at the Allen County Sanitary Engineering Department. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 8. Resolution #439-24.** Resolution to hire Tyler Carter as a Wastewater Collection Maintenance Worker position at the Allen County Sanitary Engineering Department. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 9. Resolution #440-24.** Authorize the purchase of two (2) 2025 Ford Explorer Police Interceptors from Reineke Family of Dealerships for the Allen County Sheriff's Office through the State of Ohio Cooperative Purchasing Program. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

10. Resolution #441-24. Accept proposal and enter into contract with Parr Public Safety Equipment for the purchase and installation of equipment for two (2) vehicles for the Allen County Sheriff's Office. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

DISCUSSION

A. Department of Job and Family Services

1. Resolution #442-24. Approve the Department of Job and Family Services updated Title XX County Profile for federal fiscal year 2025. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. This is a two (2) year plan, that is required to be approved each year. The roll was called and the resolution was approved unanimously.**

B. County Engineer

1. Resolution #443-24. Approve one (1) easement for Township Road purposes and one (1) Work Agreement for the Allen County Engineer to remove the existing bridge on Landeck Road. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The purchase is necessary for construction of a box culvert. The roll was called and the resolution was approved unanimously.**

2. Resolution #444-24. Authorize the posting of load limits for the Metcalf Street Bridge- No. SHA-270-4.23. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Inspection was completed and further deterioration was determined, therefore a load posting is needed. The roll was called and the resolution was approved unanimously.**

	<p>C. <u>Regional Planning Commission</u></p> <p>1. Resolution #445-24. Set the date, time and place for the Second Public Hearing and funding requests for the PY 2024 Community Development Block Grant Allocation Program and authorize the Clerk of Board to advertise for same. <i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Second hearing is scheduled for June 4, 2024. The roll was called and the resolution was approved unanimously.</i></p>
	<p>ANNOUNCEMENTS</p>
<p>9:09 a.m.</p>	<p>RECESS</p>
<p>9:33 a.m.</p>	<p>Building and Grounds Weekly Update – Jason Patchet, Kayla Rogers and Chris Widener</p> <ul style="list-style-type: none"> • Discussion on current leases for tenants at the Savings and Loan Building and how those come into play for the vacation of the building for the planned renovation <ul style="list-style-type: none"> -Kayla Rogers will need copy of the current leases for review and a timeline from the Commissioners -Chris Widener provided a general timeline for renovations to the Savings and Loan Building – renovation work would potentially begin in approximately eight (8) months -discussion on a possible temporary location for Child Support Enforcement Agency during renovations -discussion on possible temporary location for other tenants of the Savings and Loan Building • Discussion on development of bid documents and the legal review of such by Kayla Rogers and/or Bricker and Graydon <ul style="list-style-type: none"> -Kayla Rogers believes that Bricker and Graydon would review such documents -documents should be finalized in the next couple of weeks for Bricker and Graydon to review • Discussion on the potential property for the Veterans Garage and Right-Of-Entry for Phase 1 completion <ul style="list-style-type: none"> -Jason Patchet will have communication with the Goodman’s on the Right-of-Entry agreement and completion of the Phase 1 <p>At 9:56 a.m. Kayla Rogers left the meeting</p>

	<ul style="list-style-type: none"> • Discussion on combining the parcels prior to construction of the building -Resolution has been completed, but has not been completed yet due to Land Bank being part of the demolition process • Review of site plan for the Administration Building -discussion on elected officials parking area—12 spots for elected officials and their number two -discussion on enclosures around mechanical spaces -discussion on placement of window in the Treasurers office due to a mechanical unit—Jason Patchet will discuss with the Treasurer -discussion on potentially adding onto the project the pavement of the alley space –Commissioners agree that it will need to be paved when the parking lot is paved -discussion on curb cuts -discussion on stormwater plan • Review of the most recent floorplans for the Administration Building -discussion on placing within the bid documents an alternate for finishing out the currently proposed unfinished space in the basement -the Commissioners would like to leave the space unfinished and have it divided for storage space for each office -discussion on addition of a coffee counter within the Veterans Office -discussion on possible revisions to the 3rd floor plans –Commissioners ask that a meeting be scheduled with Judge Staley to further discuss and Jason Patchet will have discussion with the Clerk of Courts on space needed for her Clerks space at Domestic Relations Court • Review of new Milestone schedule • WDC Group is prepared to submit plans and Certificate of Appropriateness to the City of Lima Design Board and Zoning Application • Discussion on permit fee -invoice will be submitted to Kelli Singhaus for payment
11:35 a.m.	RECESS
11:38 a.m.	Civic Center Bi-Annual Update Meeting – Abe Ambroza <ul style="list-style-type: none"> • Provided an overview of the 2023 Financial Impact document

	<ul style="list-style-type: none"> • Year 2023 ended positively and surpassed budget goals • 2024 total income is \$90,000 above the budgeted amount and expenses are only \$10,000.00 over budgeted amount • Provided an update on personnel • General discussion on events and budget for the rest of the year -revenue looks positive • Discussion on bathroom renovations -upgrades will be much appreciated and beneficial for holding formal events • Discussion on demolition of the small kitchen -space will be transformed into a walk-in cooler as well as a laundry space • Discussion on future possible Capital Projects • Discussion on completed Capital Projects • Discussion on stage lift and pit issues—both are currently working well • Discussion on potential replacement of flooring and chairs in Crouse Hall • Discussion on Amphitheater
<p>12:18 p.m.</p>	<p>RECESS</p>
<p>1:09 p.m.</p>	<p>County Engineer Quarterly Update—Brion Rhodes</p> <ul style="list-style-type: none"> • Discussion on permits on county roads -Dixie Highway is currently closed between Breese Rd and Buckeye Rd due to CSX needing the area closed but the County Engineer’s office was not notified -Brion Rhodes has been working with the affected companies ODOT on rerouting -road should be reopened next Tuesday • Discussion on Sugar Street road condition -road is currently being milled and will be paved Tuesday -will be milling further down this summer and chip-sealing it, and those milled materials will be taken to the fairgrounds for the Veterans area • Provided an update on bridge projects • Discussion on Access Management Plan -Commissioner Seibert is continuing to work with Kayla Rogers on revisions and potential of being able to have appendix be able to be amended without the whole plan having to go through the process of revising the plan, including public hearings

- **Discussion on projects that currently have funding secured**
 - McClain Road Improvements**
 - Breese Road bridge -95% funded and looking into completing the inspection in-house**
 - Harrod Main Street-completed through OPWC funding and in-house work**
 - Bluffton Road Bridge—inspection is planned to be completed in-house**
 - Roundabout/paving projects in Shawnee Township**
 - Thayer Road Improvements**
 - Robb Avenue Improvements**
 - Adgate Road and Copus Road Improvements**
- **Discussion on potential projects**
 - Fort Amanda and Buckeye Road Improvements – funding has been applied for**
 - Lincoln Highway Improvements**
 - Sugar Street Rehabilitation and repaving**
- **General discussion on Ohio Public Works Commission funding**
- **Discussion on looking into RUMA's and TIFF's to help with projects that would help with development**
- **Brion Rhodes asks the Commissioners if they would have any funds available to help with helping fund projects that have partial funds secured/potential funds available**
 - discussion on possible utilization of the Revolving Loan Fund**
- **County Engineer discussed his willingness to help promote some sort of tax levy or tax increase with a designation of funds to road projects**
 - Commissioner Winegardner made note that if that were ever to be sought after, he believes it would need to be more of a general increase, rather than dedication to a certain type of projects**

At 2:04 p.m. Commissioner Seibert stepped out of the meeting

At 2:06 p.m. Commissioner Noonan made a motion to enter into executive session pursuant to ORC 121.22(G)(1) to consider compensation of a public employees. Motion seconded by Commissioner Winegardner. Commissioner Noonan noted that Brion Rhodes will remain present and Commissioner Seibert will join once she returns. The roll was called and approved unanimously.

At 2:08 p.m. Commissioner Seibert joined executive session.

Back in general session at 2:46 p.m.

- **Brion Rhodes has requested an hourly wage increase of \$0.50-\$1.00 for the Head of Tax Map**
- **The Commissioners discussed said increase as well as their appreciation for all county employees, but are not in favor of the hourly wage increase for the Head of Tax Map**

2:48 p.m.

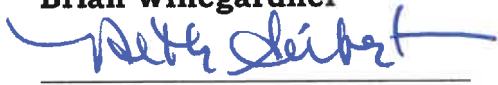
ADJOURN

Submitted by: 
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Cory Noonan


Brian Winegardner


Beth Seibert