

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

204 N. Main Street

3<sup>rd</sup> Floor

Lima, Ohio 45801

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>May 9, 2024</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>PRESENT: Cory Noonan</b>  <b>Brian Winegardner</b>  <b>Beth Seibert</b></p>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>9:02 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE - Beth Seibert</b>
	<p><b>APPROVE AGENDA AS PRESENTED</b></p> <ul style="list-style-type: none"> <li>• <b>Resolution #386-24 should read: Resolution #386-24, Adopt Allen County Comprehensive Roadway Maps as revised by the Allen County Engineering Department pursuant to Section 4504.03 of the Ohio Revised Code.</b></li> </ul>

***Commissioner Seibert moved to approve the amended agenda. Motion seconded by Commissioner Winegardner. The roll was called and the amended agenda was approved unanimously.***

**ITEMS FOR REVIEW AND APPROVAL**

**1. Consent Agenda:**

- a. Resolution #361-24.** Approve travel expenses.
- b. Resolution #362-24.** Supplemental appropriation for the CASA Guardian Ad Litem Fund 2717.
- c. Resolution #363-24.** Supplemental appropriation for the General Fund 1001.
- d. Resolution #364-24.** Authorize a warrant of transfer from the General Fund 1001 to the Baughman Ditch Fund 4198.
- e. Resolution #365-24.** Supplemental appropriation for the Baughman Ditch Fund 4198.
- f. Resolution #366-24.** Supplemental appropriation for the 911 Systems Fund 2004.
- g. Resolution #367-24.** Supplemental appropriation to the Dog and Kennel Fund 2005.
- h. Resolution #368-24.** Supplemental appropriation for the Healthy Aging Grant Fund 2047.
- i. Resolution #369-24.** Supplemental appropriation for the BOC Capital Improvement Fund 4015.
- j. Resolution #370-24.** Authorize a warrant of transfer from the BOC Capital Improvement Fund 4015 to the Debt Service Fund 3999.
- k. Resolution #371-24.** Supplemental appropriation for the ATP Administration Fund 2714.
- l. Resolution #372-24.** Authorize “then and now” purchases.

***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #373-24.** Enter into a 2025 Workers’ Compensation Group Retrospective Rating Plan Agreement with CCAO Service Corporation.  
***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

- 2. Resolution #374-24.** Accept proposal and enter into contract with M&R Fencing for the purchase and installation of fencing at the Allen County Dog Warden's Office. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 3. Resolution #375-24.** Accept proposal and enter into contract with Bok Custom Concrete for work to be completed at the Allen County Dog Warden's Office. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 4. Resolution #376-24.** Accept proposal and enter into contract with Teledoor Manufacturing, LLC. for the installation of a telescoping door at the Allen County Justice Center. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 5. Resolution #377-24.** Accept proposal and authorize purchase of a 2024 Ford Transit Van from Reineke Family Dealerships. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 6. Resolution #378-24.** Resolution to hire Tyler Christoff as a Career Consultant (Eligibility/Referral Specialist 2) position at the Allen County Department of Job and Family Services. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 7. Resolution #379-24.** Enter into contract with Buckeye Exterminating, Inc. for the Allen County Dog Warden. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

**8. Resolution #380-24.** Authorizer the expenditure of Ohio Healthy Aging Grant funds to Mowery Landscaping Construction for the purchase and installation of pavers at the Allen County Council on Aging, Inc. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

**9. Resolution #381-24.** Approves a contract with Great Lakes Community Action Partnership for provision of Technical and Administrative Services for the FY 2024 Allocation – Community Development Block Grant Program. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

**10. Resolution #382-24.** Resolution authorizing the Allen County Sanitary Engineer to certify charges to the Allen County Auditor for certain real property pursuant to Ohio Revised Code 6117.02. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

## **DISCUSSION**

### **A. Village of Spencerville**

**1. Resolution #192-24.** Authorize the filing of petition for annexation of owners of real property in Spencer Township to the Village of Spencerville. **(Previously tabled) Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Annexation is needed for an extension for sewer access, and grant funds are being applied for project. The roll was called and the resolution was approved unanimously.**

### **B. Family and Children First Council**

**1. Resolution #383-24.** Approve a contract between the Board of Allen County Commissioners and the Allen County Children Services Board to provide fiscal services for the Allen County Family and Children First Council.

***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The Ohio Revised Code requires the Commissioners to oversee fiscal services for Family Children First Council. Board of DD has completed services for the past five (5) years, but moving forward Children Services Board has agreed to provide such services. The roll was called and the resolution was approved unanimously.***

**C. Department of Job and Family Services**

- 1. Resolution #340-24A.** Amend Resolution #340-24, approve the Greater Ohio Workforce Board, Inc. program year 2024/2025 Sub-Grant Agreement. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

**D. Allen County Regional Airport Authority**

- 1. Resolution #384-24.** Authorize submission of the Sponsor Grant Certifications for the Airport Taxiway Lighting Project to the Federal Aviation Administration and authorize Beth Seibert to execute same. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

**E. County Engineer**

- 1. Resolution #385-24.** Accept proposal and authorize the Allen County Engineer, Brion Rhodes, to enter into contract with MD Solutions, Inc. for the supply of traffic paint for the 2024 Striping Program pursuant to 9.48 of the Ohio Revised Code. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. Cost of contract is not to exceed \$76,311.60. The roll was called and the resolution was approved unanimously.***

	<p><b>2. Resolution #386-24.</b> Adopt Allen County Comprehensive Roadway Maps as revised by the Allen County Engineering Department pursuant to Section 4504.04 of the Ohio Revised Code. <b><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The City of Lima has asked for Permissive Tax Funds for project, but project area was not included in the map, therefore the map needed revised. The roll was called and the resolution was approved unanimously.</i></b></p> <p><b>3. Resolution #387-24.</b> Allocate and encumber funds to the City of Lima from the Motor Vehicle Permissive Tax Fund. <b><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. \$100,000.00 has been requested for a paving project for a portion of State Route 65 located within the City of Lima. The roll was called and the resolution was approved unanimously.</i></b></p>
	<p><b>ANNOUNCEMENTS</b></p> <p><b>Proclamation – Mental Health Awareness Month</b></p>
<p><b>9:24 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>9:36 a.m.</b></p>	<p><b>Building and Grounds Weekly Update – Jason Patchet and Kelli Singhaus</b></p> <ul style="list-style-type: none"> <li>• <b>Provided an update on the installation of the Justice Center transformer</b> -install has been completed and is up and running</li> <li>• <b>Provided an update on the garage door at the Justice Center</b> -new door has been installed</li> <li>• <b>Provided an update on new staff members</b> -getting the new staff acquainted with all facilities and getting them settled into there permanent placement in the Building and Grounds Department</li> <li>• <b>Discussion on the Phase I Environmental Study for the Goodman Property – proposed Veterans Garage</b> -provided the Commissioners with the proposal for the Phase I with Hart Environmental -Commissioners agree to move forward and Kelli Singhaus will obtain a P.O. and then Brittany Woods will place on agenda for approval</li> </ul>

- **Discussion on quote from Oscar-Larson Company for underground storage tank to be abandoned in place at the Justice Center-\$16,466.00**  
 -once tank is removed, we will need to have an Environmental Soil Sample completed at an additional cost  
 -Commissioners agree to move forward with the abandoning in place  
 -Kelli Singhaus will obtain a P.O. and Brittany Woods will place on agenda for approval
- **Discussion on roof painting of the Court of Appeals Building**  
 -Phoenix Tech International has provided a quote of \$147,700.00  
 -currently waiting for Bryant Brothers to complete a site evaluation and provide a quote  
 -waiting for quote from Lee's Construction  
 -Cotterman's and Lee's Roofing will also be providing quotes for a roof replacement option
- **Jason Patchet will be providing Chris Widener, WDC Group, with all the floorplan prints he has for the Child Support Enforcement Agency Building**
- **Will be sitting down with Brian Mauk to review/discuss electrical and data layout for the Administration Building**
- **Review of the Administration floorplan and discussion on the third-floor courtroom space**  
 -discussion on potential revisions to the current floorplan  
 -Jason Patchet will ask Chris Widener to make the revisions to the floorplan and will discuss the revisions with Judge Staley

**Brittany Woods request to discuss a Joint Board issue with the Commissioners**

- **Discussion on permitting Hancock County to pass a resolution to execute a resolution for a change order to extend the completion date of the Blanchard River Stream Enhancement Project to January 1, 2025 due to weather causing delays**  
 -the Commissioners are in agreeance with permitting Hancock County to proceed with passing a resolution  
 -Brittany Woods will notify Hancock County of their decision

**11:11 a.m.**

**RECESS**

<b>1:00 p.m.</b>	<p><b>Bid Opening- Liquid Asphalt</b></p> <p><b>Engineer's Estimate--\$772,922.85</b></p> <p><b>Bids Received:</b></p> <table> <tr> <td><b>Asphalt Materials, Inc.</b></td> <td><b>No Bid</b></td> </tr> <tr> <td><b>K-Tech Specialty Coatings, LLC</b></td> <td><b>\$662,895.01</b></td> </tr> </table>	<b>Asphalt Materials, Inc.</b>	<b>No Bid</b>	<b>K-Tech Specialty Coatings, LLC</b>	<b>\$662,895.01</b>
<b>Asphalt Materials, Inc.</b>	<b>No Bid</b>				
<b>K-Tech Specialty Coatings, LLC</b>	<b>\$662,895.01</b>				
<b>1:03 p.m.</b>	<b>RECESS</b>				
<b>1:33 p.m.</b>	<p><b>Alley Vacation Hearing – Catholic Diocese of Toledo – Chad Scott and Anna Mae Blankemeyer</b></p> <ul style="list-style-type: none"> <li>• <b>Brittany Woods read into record the Petition for Alley Vacation</b></li> <li>• <b>Chad Scott read into record the Report of the County Engineer</b></li> <li>• <b>Brittany Woods read into record a letter received from the Office of the Bishop-Diocese of Toledo</b></li> <li>• <b>Commissioner Seibert thanks the Bishop for the granting of access to the concerned neighbor for utilizing property to access his farm with farm implements</b></li> <li>• <b>Chad Scott provided map of various access points for said neighbor to access his property through multiple other alleys if the alley vacation is to be approved</b></li> <li>• <b>Discussion on the agreement between neighbors regarding the Bishop's letter granting access to neighbor to access their property</b> <ul style="list-style-type: none"> <li>-the Bishops plan is to grant a license agreement, not an easement to said neighbor</li> <li>-the Commissioners to not have any intention for the letter from the Bishop to be recorded with vacation documents</li> </ul> </li> </ul> <p><i>Commissioner Noonan made a motion to approve Resolution #388-24 to vacate the petitioned alleys. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></p>				
<b>1:55 p.m.</b>	<b>ADJOURN</b>				



Submitted by: Brittany N. Woods  
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Cory Noonan  
Cory Noonan

Brian Winegardner  
Brian Winegardner

Beth Seibert  
Beth Seibert