

MINUTES

BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	SPECIAL SESSION
DATE	May 8, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Cory Noonan Brian Winegardner Beth Seibert</p>
TIME:	SPECIAL SESSION – RECORDED
9:08 a.m.	<p>Assignment Assumption Agreement Discussion—Kayla Rogers</p> <ul style="list-style-type: none"> • Discussion on the options moving forward -Continue with current agreement -end said agreement and remove the county customers from the Allen Water District -make amendments to agreement • Kayla Rogers provided a recap of conversation with Attorney Rex Huffman, Attorney for the Allen Water District, on the current Assignment Assumption Agreement and what the future may hold for the partnership between the county and the Allen Water District

-the Allen water District does consider the county customers as valuable to their program and would like to continue to have them as customers as the Allen Water District

- **Discussion on the Allen Water District request to have access to the interest earned funds and possibility of ending Fiscal Agreement with the County**

-Commissioners believe that if county customers remain part of the Allen Water District, then the county should remain as the Fiscal Agent

- **General discussion on the history of the formation of the relationship between county water customers and the Allen Water District**

-In 2019 the Allen Water District had approximately 4,200 customers and the county had approximately 9,000 customers

- **Discussion on the Sanitary Engineer's viewpoint on how the county customers could be supported/serviced by the Sanitary Engineer's office**

-Brad Niemeyer, Sanitary Engineer, has noted efficiencies that he believes could be found if the Sanitary Engineer's Department were to take on the county water customers

- **Discussion on the best interest of the county customers financially and potential expansion of the Allen Water District**

-Sanitary Engineer has noted that fees would be less for county customers if the Sanitary Engineer were to provide services for said customers rather than the Allen Water District

-discussion on the 9,000 county customers and that the amount has no intention of increasing—there would not be any expansion of county customers, where the Allen Water District will continue to expand

- **Commissioners would like to have the terms "Growth" and "Expansion" defined from the Allen Water district, as the county customers lines will eventually need to be repaired/replaced and if majority of collected funds is being utilized for new infrastructure, there is a concern for repairs/replacements of county customers infrastructure**

At 9:55 a.m., Commissioner Noonan left the meeting

	<ul style="list-style-type: none"> • Kayla Rogers will review the current agreement and will have further conversation with Cory Noonan to continue discussions with Attorney Rex Huffman and representative(s) from the Allen Water District
9:56 a.m.	RECESS
11:30 a.m.	FOP Memorial/Lunch – BOC & Staff **No business was conducted** <ul style="list-style-type: none"> • Commissioner Seibert provided a proclamation
1:30 p.m.	RECESS
2:19 p.m.	Discussion re: Virtual Meetings – Kayla Rogers <ul style="list-style-type: none"> • Kayla Rogers provided an overview of the law regarding virtual meetings -Commissioners must be in person for meetings and there is no requirement to have a virtual option for meetings -if there is a virtual meeting option, viewers must be able to see and hear the meeting live • Discussion on being able to have virtual meetings upon request, rather than all meetings be offered virtually -Kayla Rogers will further research this and notify the Commissioners of her findings
2:30 p.m.	RECESS
2:32 p.m.	Discussion re: Vacation Accrual – Kelli Singhaus, Kayla Rogers, Keith Cheney, Ciara Maag and Kacie Paulin <ul style="list-style-type: none"> • Discussion on the employment incentive of 40 hours of vacation being available to employees once they had been employed for 6 months -further discussion on how the incentive is applied if an employee has prior service credit -discussion on difficulty applying the employment incentive within MUNIS accounting system • Review of Section 944 of the Ohio Revised Code in regards to service credit and applying it to vacation time accrual -Keith Cheney discusses how prior service is calculated in MUNIS for vacation accrual rate • Discussion on needed revisions to the personnel policy to reflect that employees will receive 40

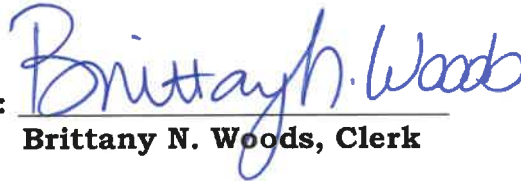
hours of vacation based on service date not hire date

- **Discussion on distribution of the Personnel Policy to County Employees**
 - Kelli Singhaus sends the Personnel Policy and any revisions to all Elected Officials/Departments heads for them to disperse to their employees to sign off that they have received
 - the Auditors Office will send out a memo that all employees must sign off of receipt of the Personnel Policy and a copy of signatures must be kept within personnel files

3:05 p.m.

ADJOURN

Submitted by:



Brittany N. Woods, Clerk

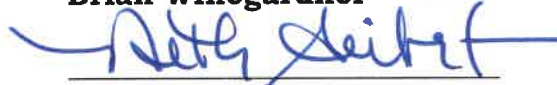
Approved by: Board of Allen County Commissioners



Cory Noonan



Brian Winegardner



Beth Seibert