

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>April 16, 2024</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><u><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></u></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<b>PRESENT: Cory Noonan Beth Seibert</b>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>8:00 a.m.</b>	<p><b>Discussion re: 911 Service Contract – Tom Berger and Jared Gesler</b></p> <ul style="list-style-type: none"> <li>• <b>Jared Gesler expressed that our Lumen contract will be ending in May and provided an overview of the quotes received for new 911 Service Contract</b> <ul style="list-style-type: none"> <li>-Frontier—\$45,664.48</li> <li>-Motorola contracting with P&amp;R—\$52,521.25—currently utilize them for Sheriff's Office radio communications</li> <li>- AT&amp;T has not yet provided a quote</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Jared Gesler recommends to move forward with P&amp;R as it would double our technicians and they are already familiar with the Sheriff’s Office system</b></li> <li>• <b>Discussion on future upgrade options</b>  <ul style="list-style-type: none"> <li>-approximate costs of upgrades is \$500,000.00</li> <li>-would like to join the Ohio system, but will be approximately 9-12 months before that is possible</li> </ul> </li> <li>• <b>Discussion on moving forward with P&amp;R, which Jared Gesler states that their budget will cover the contract amount of \$52,521.25</b>  <ul style="list-style-type: none"> <li>-will be postponing any system updates until the possibility of joining the state system is available</li> </ul> </li> <li>• <b>Commissioners are in favor of moving forward with P&amp;R through Motorola</b>  <ul style="list-style-type: none"> <li>-Jared Gesler and Tom Berger will work on getting the purchase order and contract to Brittany Woods to place on agenda for approval</li> </ul> </li> </ul>
<p><b>8:24 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>9:00 a.m.</b></p>	<p><b>Staff Update</b></p> <p><b>Sofia Clifton—</b></p> <ul style="list-style-type: none"> <li>• <b>Received the 2024 Loss Control Incentive and Bonus program – due end of December</b>  <ul style="list-style-type: none"> <li>-scheduled HR Training and Building Inspection</li> <li>-working to schedule Defensive driving Training at the Sheriff’s Office and County Engineer’s Office</li> <li>-will continue working on completing program to obtain incentive and bonus</li> </ul> </li> <li>• <b>Received communication from Frontier that there was damage down while mowing was being completed</b>  <ul style="list-style-type: none"> <li>-County Engineer was unaware of any incident and are looking into if the Township was mowing in that area</li> <li>-Sofia Clifton is working with Kayla Rogers to see if there is an agreement between the County Engineer and the Township for mowing, as the property was county road right-a-way was damage occurred</li> </ul> </li> <li>• <b>Sofia Clifton will reach out to Laura Clark for further information as well</b></li> </ul>

**Kelli Singhaus—**

- **Received communication from Achieve Insights to hold a Strategy Session with the Commissioners**  
**-Commissioners are not interested to meet at this time**
- **Discussion on time-off/compensation for the Solar Eclipse**  
**-employees that requested time off will be required to utilize their sick or vacation time until 12:00 p.m.**

**Brittany Woods—**

- **Discussion on resolution for resignation of Tom Berger, EMA Director**  
**-Commissioners would like to hold open interviews for the position**  
**-Brittany Woods will schedule a meeting with Tom Berger to further discuss**

**Cory Noonan—**

- **Department of Job and Family Services is working with St. Ritas on agreement with Norm Capps for access to farm**

**Beth Seibert—**

- **Troy Elwer is requesting a meeting to discuss an update on projects and how to obtain the funding from Commissioners**  
**-Kelli Singhaus will schedule a meeting to discuss**
- **Discussion on Maker Fest sponsorship**  
**-Commissioner Seibert would like to move forward with providing a sponsorship of \$1,000.00**  
**-Commissioner Noonan is in agreeance and Kelli Singhaus will move forward with processing payment**
- **Discussion on Health Commissioner's concerns on Avian Flu at a dairy farm near Bowling Green**  
**-it has been determined that the outbreak is contained to said dairy farm and concerns have lowered**
- **Discussion on National Day of Prayer**  
**-all three Commissioners will be participating**
- **Discussion on packets sent out to interested individuals for board appointments**  
**-review of received interest**

	<p><b>-application for interest in boards has been placed on the Commissioners website as well as an overview of all the boards that the Commissioners appoint to</b></p> <ul style="list-style-type: none"> <li>• <b>Commissioner Seibert has scheduled meetings with community developers and AEDG on April 29<sup>th</sup> and May 1<sup>st</sup> to review and discuss the Stormwater Management and Sediment Control Regulations draft</b></li> <li><b>-Regulations draft, Notice of Violation and summary of revisions has been placed on the Commissioners website</b></li> <li>• <b>Commissioner noted that AEDG Board approved last week to enter into a \$15,000.00 contract with Bricker and Graydon for a Housing Tool Kit as it relates to Tax Incremental Financing for homes</b></li> <li>• <b>Discussion on Brad Core’s communication in regards to Camden Ridge Subdivision</b></li> <li><b>-Commissioner Noonan has reached out to the County Engineer to look into the situation prior to scheduling a meeting with Mr. Core to further discuss</b></li> <li>• <b>Discussion on request from Bill King to participate in the Memorial Day Parade and Service</b></li> <li><b>-Commissioners will be planning to walk in the Lafayette Parade but Commissioner Seibert will be available for the Service to present a proclamation</b></li> <li>• <b>Kelli Singhaus stated that she did receive checks from Board of DD for their liability insurance portion of cost allocation</b></li> </ul>
<p><b>9:51 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>11:00 a.m.</b></p>	<p><b>CORSA Renewal Review –Sofia Clifton, John Brownlee, Tom Sarno and Michelle Early</b></p> <ul style="list-style-type: none"> <li>• <b>John Brownlee discussed Allen County receiving a lower increase than most counties due to decrease in payroll</b></li> <li>• <b>John Brownlee provided an overview of the Program Summary for 2024</b></li> <li>• <b>Discussion on Cyber Security Grant reimbursement in 2023</b></li> <li>• <b>Review of Insured Values</b></li> <li>• <b>Review of Program Cost Comparison</b></li> <li>• <b>2024 Increase is 6.57%, which John Brownlee stated that this is the best renewal he has presented this year</b></li> </ul>

	<p><b>-Allen County will receive Loss Control Incentive and Cyber Security Reimbursement</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on 2024 Law Enforcement Reimbursement options</b></li> <li>• <b>Discussion on 2024 Cybersecurity Reimbursement options</b></li> <li>• <b>Discussion on potential increase on deductible amounts</b></li> <li>• <b>Discussion on reinsurance coverage</b></li> </ul>
<b>11:40 a.m.</b>	<b>RECESS</b>
<b>1:38 p.m.</b>	<p><b>County Projects Discussion</b></p> <ul style="list-style-type: none"> <li>• <b>WDC Group is continuing to work on Bid Specifications and demolition process</b></li> </ul>
<b>1:43 p.m.</b>	<b>RECESS</b>
<b>2:06 p.m.</b>	<p><b>Community Development Block Grant Request for Qualifications Review –Rebecca Phillips, Tonya Dye and Kelli Singhaus</b></p> <ul style="list-style-type: none"> <li>• <b>Brittany Woods provided an overview of the Request for Qualifications process</b> -Great Lakes Community Action Partnership provided an RFQ for Administration of the CDBG Block Grant</li> <li>• <b>Discussion on the lack of receiving any RFQ’s for the Fair Housing portion of the CDBG Block Grant</b></li> <li>• <b>Review of the proposed Scope of Work with GLCAP for the administration of the CDBG Block Grant</b></li> <li>• <b>Rebecca Phillips stepped out to make a phone call to Marlene Schumaker to discuss how to move forward with Fair Housing</b> -it is believed that it may be able to be negotiated with GLCAP to handle the Fair Housing portion as well -discussion on GLCAP potentially entering into contract with WOCAP, if necessary</li> <li>• <b>Rebecca Phillips will have discussion with GLCAP to further understand if they are able to handle the Fair Housing portion</b></li> </ul>
<b>2:31 p.m.</b>	<b>ADJOURN</b>

Submitted by: Brittany N. Woods  
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Cory Noonan  
Cory Noonan

Brian Winegardner  
Brian Winegardner

Beth Seibert  
Beth Seibert