

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	March 26, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Cory Noonan Brian Winegardner Beth Seibert</p>
TIME:	GENERAL SESSION – RECORDED
8:15 a.m.	<p>Land Bank – Auditor's Conference Room</p> <p>**Please see Land Bank Minutes**</p>
	RECESS
9:04 a.m.	AGENDA MEETING
	PLEDGE—Beth Seibert

APPROVE AGENDA AS PRESENTED

Commissioner Seibert moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.

ITEMS FOR REVIEW AND APPROVAL

1. Consent Agenda:

- a. Resolution #221-24.** Approve travel expenses.
- b. Resolution #222-24.** Authorize a warrant of transfer from the Superior Dental Fund 9899 to the Delta Dental Fund 9888.
- c. Resolution #223-24.** Supplemental appropriation to the OEMG Fund 2856.
- d. Resolution #112-20A.** Amend Resolution #112-20 and authorize a partial warrant of advance and a partial warrant of transfer from the General Fund 1001 to the Pike Run Ditch Fund 4150.
- e. Resolution #615-23A.** Amend Resolution #615-23 and authorize a partial warrant of advance and a partial warrant of transfer from the General Fund 1001 to the Umbaugh Ditch Fund 4319.
- f. Resolution #615-23B.** Amend Resolution #615-23 and authorize a partial warrant of advance and a partial warrant of transfer from the General Fund 1001 to the Section 27 Group Ditch Fund 4327.
- g. Resolution #971-21A.** Amend Resolution #971-21 and authorize a partial warrant of advance and a partial warrant of transfer from the General Fund 1001 to the Quarry Ditch Fund 4326.
- h. Resolution #1161-22A.** Amend Resolution #1161-22 and authorize a warrant of advance from the General Fund 1001 to the Renner Ditch Fund 4323.
- i. Resolution #1161-22B.** Amend Resolution #1161-22 and authorize a partial warrant of advance and a partial warrant of transfer from the General Fund 1001 to the LaPoint Ditch Fund 4275.
- j. Resolution #1161-22C.** Amend Resolution #1161-22 and authorize a partial warrant of advance and a partial warrant of transfer from the General Fund 1001 to the Lost Creek Ditch Fund 4251.

	<p>k. Resolution #1161-22D. Amend Resolution #1161-22 and authorize a partial warrant of advance and a partial warrant of transfer from the General Fund 1001 to the Warrington/Sugar Creek Ditch Fund 4304.</p> <p><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.</i></p>
	<p>RESOLUTIONS/SIGNATURES:</p> <p>1. Resolution #224-24. Declare various personal property at the Allen County Board of DD unsuitable for county use and authorizes sale of same by internet auction. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></p>
	<p>DISCUSSION:</p>
	<p>ANNOUNCEMENTS</p> <ul style="list-style-type: none"> • Rachael Gilroy provided an update on the Board of Revisions deadline for property value disputes of April 1st at 4:30 p.m.
<p>9:11 a.m.</p>	<p>RECESS</p>
<p>9:32 a.m.</p>	<p>Staff Update</p> <p>Jason Patchet –</p> <ul style="list-style-type: none"> • Discussion on Justice Center Dock door proposals -Ellis Door - \$26,700.00 w/ installation -Teledoor- \$24,200.00 w/ installation -Jason Patchet asked the Commissioners for approval to move forward with Teledoor, as it will be 3 to 4 weeks for delivery of replacement door and installation -Commissioners are in agreeance to move forward with this as a Capital project <p>Jason Patchet left the meeting at 9:40 a.m.</p> <p>Sofia Clifton –</p> <ul style="list-style-type: none"> • Received 2024 Cyber Security offerings from CORSA

- Sofia Clifton has sent to IT for completion and will send back to CORSA once completed
- **CORSA Renewal is scheduled for April 16th**
- **Received communication from Sarah Newland requesting re-appointment of Chris Jackson to the Children Services Board**
- Commissioners are in agreeance with re-appointment
- re-appointment will be placed on resolution for approval
- **Discussion on Barry Hardy's seat on the Port Authority Board**
- Mr. Hardy is not interested in being re-appointed
- Commissioners will explore replacement options
- **Discussion on re-appointment of Kurt Neeper to the Allen Water District**
- re-appointment will be placed on resolution for approval
- **Discussion on the Assignment Assumption Agreement**
- Brittany Woods will schedule a meeting for the Commissioners and Kayla Rogers to review and discuss the Assignment Assumption Agreement
- **City/County Wellness Fair is scheduled for December 5th**

Kelli Singhaus –

- **Discussion on Uniform Guidance Policy**
- Bricker & Graydon should be completing revisions to comply with Ohio law and providing the new policy to Kelli Singhaus this week
- training is scheduled next Wednesday at 9:00 a.m.
- **Discussion on Enterprise leases**
- review and discussion of vehicles that Enterprise has suggested an extension to current leases
- Kelli Singhaus and Sofia Clifton will get additional information from Enterprise requested by the Commissioners and will further discuss next week
- **Discussion on the Veteran's Commission request for a vehicle**
- Commissioners will confirm with Jason Patchet that the vehicle will fit in the proposed space for the Veteran's Garage

Brittany Woods –

- **Received communication from Attorney John Leahy Jr. requesting the re-appointment of Melissa Daegger to the Facilities Governing Board of the WORTH Center**
 - Commissioners are in agreeance with the re-appointment
 - Brittany Woods will place on resolution for approval
- **Discussion on CDBG Project Year 2024 Allocation Project and the procurement of an administrator for the application, fair housing and environmental review for the grant**
 - Commissioners are in agreeance with email RFQs being sent out by Regional Planning Commission for said services

Brian Winegardner—

- **Discussion on 9-1-1 Plan**
 - plan has been approved by the 9-1-1 Review Committee and it is now needing to be approved by the Board of Commissioners
 - Brittany Woods will place on agenda for approval
 - The City had some concerns, but have been worked through with Tom Berger and Jared Gesler and they plan to approve the plan

Cory Noonan—

- **Discussion on Enterprise Reduce Book Value vs. Fair Market Value for current leases**
 - Kelli Singhaus will schedule a meeting with Enterprise for Commissioner Noonan to further discuss with them
- **Discussion on another elected official potentially hiring an additional individual**
 - discussion on some individuals being paid below proposed increase of minimum wage and if minimum wage is increased the Commissioners will need to re-evaluate

At 10:41 a.m. Kayla Rogers joined the meeting via phone

- **Discussion on the Civic Center and that the current code does not permit the Civic Center to be engaged with anything outside of the walls of said facility**

- working on proposed language revisions of the Ohio Revised Code to be sent to the State for consideration
- general discussion on potential roles of the Civic Center as it relates to the amphitheater
- review and discussion of the agreement between the Civic Center and the City of Lima

At 11:00 a.m. Kayla Rogers left the meeting

Beth Seibert—

- Received communication from a docent at the Museum requesting that a group of docents would like to tour the Courthouse in June
 - Commissioner Seibert will obtain more information on the purpose of said visit as well as provide contacts for offices in the Courthouse
- Discussion on communication sent to Putnam County Commissioners regarding the Althaus Two-Stage Ditch Project
 - waiting on a response
- Beth Seibert received a request for 21 proclamations for the Chambers Awards Gala
 - will work with Brittany Woods on preparing said proclamations

11:07 a.m.	RECESS
11:08 a.m.	<p>County Projects Discussion</p> <ul style="list-style-type: none"> • Chris Widener, WDC Group will be joining our Building and Grounds Update this Thursday
11:09 a.m.	RECESS
11:30 a.m.	Board of DD Annual Partnership Luncheon – Veterans Memorial Civic and Convention Center
1:15 p.m.	RECESS
1:31 p.m.	<p>Cost Allocation Discussion – Kelli Winters-Billman-Maximus (Via phone) and Kelli Singhaus</p> <ul style="list-style-type: none"> • General discussion on Memorandum Billing for cost allocation <ul style="list-style-type: none"> -discussion on reduced allocations -review of breakdown of cost allocation invoicing

- Discussion on Board of Developmental Disabilities and their willingness to pay cost allocation for vehicle liability
- Commissioners would like to review the email from the Auditor as it relates to cost allocation and financial report provided to Maximus prior to further discussion

2:04 p.m.

ADJOURN

Submitted by: Brittany N. Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Cory Noonan
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Brian Winegardner
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Beth Seibert
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