

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	March 21, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Cory Noonan Brian Winegardner Beth Seibert</p>
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	AGENDA MEETING
	<p>PLEDGE—Beth Seibert</p>
	<p>APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Seibert moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL

1. Consent Agenda:

- a. Resolution #197-24.** Approval travel expenses.
- b. Resolution #198-24.** Intradepartmental transfer.
- c. Resolution #199-24.** Authorize a warrant of transfer from the Sanitary Engineering Department Fund #5034 to the Surplus Fund #5035.
- d. Resolution #200-24.** Authorize a warrant of **transfer** from the Gomer Revenue Fund #5307 to the Gomer Reserve Fund #5306
- e. Resolution #201-24.** Supplemental appropriation to the PC Dispute Resolution Fund 2722.
- f. Resolution #202-24.** Supplemental appropriation to the AWD County Reserve Fund 8756.
- g. Resolution #203-24.** Supplemental appropriation to the Allen County DD Fund 2018.
- h. Resolution #204-24.** Supplemental appropriation to the General Fund 1001.
- i. Resolution #205-24.** Supplemental appropriation to the TCAP Fund 2880.
- j. Resolution #206-24.** Supplemental appropriation to the Unclaimed Money Fund 1700.
- k. Resolution #207-24.** Supplemental appropriation to the General Fund 1001.
- l. Resolution #208-24.** Rename Fund 8048 to the Market Development Grant-Weidmann Fund.
- m. Resolution #270-23A.** Amend Resolution #270-23, Establish the CSEA Building Fund.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #209-24.** Accept payment from County Risk Sharing Authority for damage to a 2022 Ford Explorer Police Interceptor operated by the Allen County Sheriff's Office. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

- 2. Resolution #210-24.** Enter into a memorandum of understanding with the Area Agency on Aging 3 regarding food assistance under the Ohio Healthy Aging Grant. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 3. Resolution #211-24.** Enter into a memorandum of understanding with the Area Agency on Aging 3 regarding housing assistance under the Ohio Healthy Aging Grant. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 4. Resolution #212-24.** Enter into a memorandum of understanding with the West Ohio Community Action Partnership regarding housing assistance under the Ohio Healthy Aging Grant. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 5. Resolution #213-24.** Authorize submission of a grant application to the State of Ohio 2025-2026 Capital Budget. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 6. Resolution #214-24.** Authorize membership and payment of annual dues to the Northwest Ohio Dog Wardens Association for calendar year 2024. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 7. Resolution #215-24.** Declare property at the Allen County Engineers Office unsuitable for County use and authorizes donation of the same to the City of Lima pursuant to ORC Section 307.12 (D). **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

8. Resolution #380-16B. Amend Resolution #380-16, Policy for use of County-issued credit cards to comply with changes in the Ohio Revised Code.
Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.

DISCUSSION

A. Child Support Enforcement Agency

1. Resolution #216-24. Authorize the Allen County Child Support Enforcement Agency to renew a IV-D contract with the Allen County Domestic Relations Court. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. This contract is for reimbursement of magistrate services at a cost not to exceed \$505,308.05. The roll was called and the resolution was approved unanimously.***

B. West Central Ohio Land Conservancy

1. Resolution #217-24. Support for an Agricultural Easement Purchase Program Application. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

C. County Engineer

1. Resolution #218-24. Appoint a delegate and alternate to serve on the district 13 Ohio Public Works Commission integrating Committee. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

2. Resolution #219-24. Approve estimate of material and labor necessary for a superstructure replacement on Robinson Road. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

	<p><u>D. Sanitary Engineer</u></p> <p>1. Resolution #220-24. Authorize the President of the Allen County Board of Commissioners to apply for, accept and enter into a cooperative agreement for construction of the Phase II Shawnee II Wastewater treatment plant improvements project between the Allen County Commissioners and the Ohio Water Development Authority. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></p>
	<p>ANNOUNCEMENTS</p>
<p>9:20 a.m.</p>	<p>RECESS</p>
<p>9:49 a.m.</p>	<p>Building and Grounds Weekly Update – Jason Patchet</p> <ul style="list-style-type: none"> • The overhead dock door at the Justice Center is broken and inoperable -currently getting proposals for replacement options • Discussion on staffing -has narrowed applications down to two individuals for General Maintenance positions -currently having background checks completed and if returned with no issues, would like to move forward with offering them both positions -Commissioners are in favor of doing so • Provided an update on the Court of Appeals building HVAC Project -project is 98% complete -five (5) units are needing repaired under factory warranty, which Carrier is sending techs out to do so -Jason Patchet would like to move forward with paying the remaining amount due to All Temp, but withhold the retainage until warranty work is completed –Commissioners are in agreeance • Provided an overview of meeting with WDC Group to discuss mechanical design for the Administration Building project -discussion on desired Generator setup— Commissioners agree would only need emergency service, not full building -discussion on electrical service voltage – will be using 480-volt service -discussion on data fiber and camera installation options

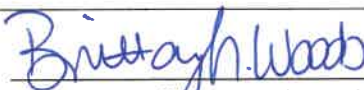
- discussion on plumbing options
- discussion on HVAC options and placement of units and duct work
- discussion on VAV terminal unit boxes
- general discussion on budget for the Administration Building project
- Discussion on window glaze/tint for Administration Building


- Amy Hoffman contacted Brittany Woods and inquired about a dropped meter at 2100 North West Street from the pool group
 - Jason Patchet said the meter was for the Sign Shop and it is no longer needed in that space
- Discussion on Capital Projects for 2024
 - Commissioners will further discuss during Budget Update
- Discussion on Court of Appeals building roof painting
 - Jason Patchet will work on obtaining quotes
- Discussion on Veterans Commission request for a new van
 - Jason Patchet is looking to see if proposed van will fit in the potential new Veterans garage location
- Discussion on Civic Center bathroom upgrades
 - Jason Patchet is still looking into costs for said project
- Will be continuing to interview for potential HVAC Site Lead position

10:57 a.m. RECESS

11:00 a.m. Month End Update – Kelli Singhaus

ADJOURN

Submitted by: 
 Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

 Cory Noonan


 Brian Winegardner


 Beth Seibert