

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	March 12, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	PRESENT: Cory Noonan Beth Seibert
TIME:	GENERAL SESSION – RECORDED
10:30 a.m.	<p>Staff Update</p> <p>Sofia Clifton—</p> <ul style="list-style-type: none"> • Discussion on drone training -it has been cleared by CORSA and Webb Insurance that an Allen County employee can be trained to operate our drone by Jared Gessler, which is a certified trainer • Discussion on Bomb Squad Memorandum of Understanding regarding the robot usage - Kayla Rogers is currently reviewing revisions provided by Webb Insurance and CORSA

- **Discussion on volunteers and possible usage of their personal ATV/UTVs for the Solar eclipse event**
-Webb Insurance has stated that Allen County can not cover these vehicles, as Allen County does not own the vehicles
- **Discussion on BWC coverage for potential volunteers for the Solar Eclipse event**
-Allen County does not currently have any BWC coverage for volunteers
-discussion on having a written agreement between volunteers moving forward, noting that Allen County is not liable for any injuries incurred while volunteering
- **Received the registration and title for the Civic Center Golf Cart**
-Commissioner Noonan will be having further discussion with Kayla Rogers later this week to further discuss the Civic Center, the County and the Amphitheater relationship
- **Discussion on the Wyngate inquiring in regards to the parking garage being closed for the Solar Eclipse**
-Commissioner Seibert encouraged the Wyngate to discuss with Abe Ambroza
- **Discussion on Onboarding Training on March 19th**
-will be partnering with Kelly Kaufman, Benefits Specialist, to meet with Department Heads to discuss necessary onboarding processes and documents for new employees

Kelli Singhaus—

- **Discussion on the Blanchard River Stream Enhancement Project invoice for \$13,156.00**
-Allen County has collected \$12,647.52 in the first half, and funds have been transferred to Hancock County
- **Jen McBride, Clerk of Courts, communicated that a Staples invoice was paid last year, and then paid again in 2024**
-a refund check has been issued, and has been paid into the General Fund
-Jen McBride is requesting \$2,427.74 be transferred back into Clerk of Courts supply line to be available for 2024 supplies
-Commissioners are in agreeance in doing so, and Kelli Singhaus will process
- **Provided an update on the Healthy Aging Grant**

-discussion on the 10% Administration fee portion and how to disperse among involved entities
-Commissioners believe 50% should be kept in the Commissioners office, with legal fees being expended to Bricker and Graydon from that portion, and remaining 50% would be split between Council on Aging and Delphos Senior Citizens

- **Discussion on Memorandum of Understandings in regards to the Healthy Aging Grant that will be on the agenda next week for approval**
- **Discussion on potential Commissioner approval of contracts for projects being funded through grant funds i.e. laptops for training purposes and installation of walking path**
-agreement attached to the resolution is sufficient
- **Discussion on Cost Allocation regarding Board of DD's letter**
-Commissioners will further discuss once all three Commissioners have reviewed and are able to discuss together
-Kelli Singhaus will work on scheduling a time for the Commissioners to discuss and also invite Maximus to join virtually
- **Working on responding to State Auditor inquiries**
- **Continuing to prepare end of month budget**

Brittany Woods—

- **Received notification from the City of Lima on the Alley Vacation along the Administration Building site**
- **Judge Staley will be present this Thursday during Building and Grounds weekly update meeting to discuss the Domestic Relations temporary placement in the Administrative Building**
- **Discussion on National Child Abuse Prevention Month Wear Blue day**
-staff should all be available to wear blue on April 9th
- **Received a request from Jim Spurgat for a Resolution of Support for an application to ODA's Local Ag Easement Purchase Program**
-Commissioners are in agreeance of supporting this application
-Brittany Woods will place on agenda for consideration and notify the applicant i
- **Received a request for a proclamation for an individual that will be achieving Eagle Scout rank in the Boy Scouts of America**

-Commissioners agree to have a proclamation prepared and sent to said individual for his accomplishment

- **Discussion on requested Expedited Type 1 Annexation from Spencer Township to the Village of Spencerville for a portion of approximately 4.91 acres for the purpose of installation of an extension of sanitary sewer line through a grant**
- **Discussion on County Engineer's request to donate personal property to the City of Lima**
-will further discuss during upcoming meeting with the County Engineer
- **Discussion on agreement with ODOT for the Solar Eclipse**
-Kayla Rogers is reviewing
- **Received correspondence from Robin Garrett, CCAO, on NACO membership past due in the amount of \$2,127.00**
-Commissioner Seibert will respond to Robin Garrett

Cory Noonan—

- **Discussion on America celebrating its 250 anniversary in 2026**
-Brittany Woods is working on resolution for Thursday's agenda to participate
- **Discussion on grants available for celebration activities**
-the Chamber of Commerce will be handling the grant
- **General discussion on Allen County history**
-first meeting of the Allen County Commissioners was June 6, 1831
-discussion on creating a plaque listing all County Commissioners to display
- **Discussion on Clean Hands Affidavit**
-needed for the demolition of the current Hoefeller Building and Old Jail

Commissioner Noonan makes a motion to authorize the President to sign the two Clean Hands Affidavits needed. Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.

-Commissioner Seibert signed documents and Brittany Woods notarized signatures

	<p>Beth Seibert—</p> <ul style="list-style-type: none"> • Provided an update on OneOhio Opioid Settlement funds application process for Regional Funds -Allen County current local portion - \$202,000.00 -City of Lima current local portion - \$60,000.00 -discussion on local funds being utilized to support the local requests for regional funds • Discussion on Stormwater Sediment Control Regulations -working on meeting with Development Community Groups prior to public hearing process • Discussion on concerned citizen of the process of obtaining a building permit for installation of an awning -Commissioner Seibert has reached out to the Building Official to further discuss, as they are waiting on further documentation from Building owner
<p>12:25 p.m.</p>	<p>RECESS</p>
<p>1:00 p.m.</p>	<p>Dog Warden Quarterly Update- Julie Shellhammer</p> <ul style="list-style-type: none"> • Provided an overview of office statistics • Discussion on three (3) year/permanent dog licenses and the effect on future years -1,555 licenses were unrenewed this year • Discussion on Ohio Pet Fund Grant and funding from the City • Provided an update on staffing and a staff member being bit by a dog -Health Department Report states 181 Dog Bites • Provided an overview of upcoming updates • Discussion on Facility updates -working on getting quotes for siding and outside kennels • General discussion on budget
<p>1:15 p.m.</p>	<p>RECESS</p>
<p>1:49 p.m.</p>	<p>County Projects Discussion</p> <p>Commissioner Seibert notes that at 1:15 p.m. she stated the Board was adjourned, but she misspoke, and it was a recess</p>

- **Kelli Singhaus discussed a question from the State Auditor in regards to useful life/depreciation of the buildings purchased for the future site of the Administration building**
-Commissioner Noonan suggested Kelli Singhaus reaching out to the County Auditor on how the property was handled that was originally purchased for the Veterans Garage site
- **Brittany Woods received a revised floor plan for the 3rd floor of the Administration Building**
-document has been sent to the Commissioners and staff

1:55 p.m.


ADJOURN

Submitted by: 
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners


Cory Noonan


Brian Winegardner


Beth Seibert