

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	February 15, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Cory Noonan Brian Winegardner Beth Seibert</p>
TIME:	GENERAL SESSION – RECORDED
9:01 a.m.	AGENDA MEETING
	PLEDGE – Beth Seibert
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <ul style="list-style-type: none"> • Add a Discussion regarding the Veterans Memorial Civic and Convention Center Memorandum of Understanding at 10:30 a.m.

Commissioner Seibert moved to approve the agenda as presented. Motion seconded by Commissioner Winegardner. The roll was called and the amended agenda was approved unanimously.

ITEMS FOR REVIEW AND APPROVAL

1. Consent Agenda:

- a. Resolution #120-24.** Approve travel expenses.
- b. Resolution #121-24.** Authorize a warrant of transfer from the Allen Water District Debt Service Fund 8750 to the Allen Water District USDA Reserve Fund 8755.
- c. Resolution #122-24.** Supplemental appropriation to the Motor Vehicle Gas Tax Fund 2002.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #123-24.** Accept grant from the Ohio Pet Fund 2024. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #124-24.** Approve the promotion of Jason Patchet from Building and Grounds Superintendent to capital Projects Manager/Superintendent of the Building and Grounds Department. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #125-24.** Enter into a contract with Buckeye Exterminating, Inc. for various county buildings. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

4. Resolution #126-24. Enter into a Service Agreement with Buckeye Exterminating, Inc. for pigeon control at the Savings Building. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

5. Resolution #127-24. Declare various personal property at the Allen County Board of DD unsuitable for county use and authorize sale of same by internet auction. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

DISCUSSION

A. Sanitary Engineer

1. Resolution #128-24. Approve the Allen County Sanitary Engineering Department's User Equivalency Weights to be applied to sewer service charges and tapping fees plan.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.

B. County Engineer

1. Resolution #129-24. Authorize the Allen County Engineer to execute a LPA Federal Project Agreement for the Breese Road Project and authorize the Allen County Engineer to serve as the LPA representative for said project.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. This project will replace the Breese Rd. bridge and is 95% federally funded, with 5% local funds. The roll was called and the resolution was approved unanimously.

	<p>2. Resolution #130-24. Authorize the Allen County Engineer to execute a LPA Safety Study Agreement for the ALL-CEAO Safety Study FY 2024 and authorize Brion Rhodes to serve as the LPA representative for said project on behalf of the Board of Allen County Commissioners.</p> <p><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. This study will be funded 90% through reimbursable federal funds, up to \$250,000.0. The roll was called and the resolution was approved unanimously.</i></p>
	<p>ANNOUNCEMENTS</p>
<p>9:12 a.m.</p>	<p>RECESS</p>
<p>9:38 a.m.</p>	<p>Update-Jason Patchet</p> <ul style="list-style-type: none"> • Provided a follow-up on the mold discovered at the Justice Center in the Common Pleas Court area -working on getting proposals and then will choose a company and schedule remediation -remediation will be completed outside of regular business hours • Discussion on inmates flushing items in the jail -multiple blankets have had to be retrieved in the pipes/drains • Discussion on plumbing issues at the Child Support Enforcement Agency -there was a leak starting -plumbing repairs have been made to that section and is back to being operational • Discussion on proposed renovation project of the Savings and Loans Building -discussion on moving tenants out of the space during renovations • Jason Patchet provided an overview of his inspection of the proposed building for the Veterans Garage -roof is approximately 10 years old, and there is evidence of leaks – discussion on patching the areas or potentially adding a duro-last roof if property is purchased -large garage door does not have a garage door opener, one could be installed -discussion on potential moisture issues to the interior walls

	<p>-Jason Patchet feels that the building is overall structurally sound</p> <p>-Commissioners ask Jason Patchet to develop costs for items that need repaired prior to occupancy if the property is purchased and will look in to the possibility of underground tanks being present as well as researching the billboard lease agreement</p> <ul style="list-style-type: none"> • Jason Patchet thanks the Commissioners for approval of Buckeye Exterminating Contracts as well as for the passing of the resolution for his promotion • Discussion on increase to the I Do Windows contracts <p>-total contract costs for all facilities is \$8,965.12</p> <p>-will be providing contracts to Brittany Woods to place on agenda for approval of renewal of contracts</p>
10:46 a.m.	RECESS
10:48 a.m.	<p>Discussion re: Veterans Memorial Civic and Convention Center Memorandum of Understanding – Kelli Singhaus, Sofia Clifton and Kayla Rogers</p> <ul style="list-style-type: none"> • Commissioner Noonan and Kayla Rogers provided an overview of their meetings yesterday regarding the Veterans Memorial Civic and Convention Center Memorandum of Understanding (MOU) regarding the amphitheater • Commissioner Seibert asked about the contractual representation of the County on Civic Center Agreement (MOU) • Discussion on a rental agreement between the Veterans Memorial Civic and Convention Center and the City of Lima for their events, rather than the current Memorandum of Understanding <p>-No county equipment will be permitted to be utilized at the amphitheater</p> <ul style="list-style-type: none"> • Discussion on utilizing Special Use permits with the City of Lima for upcoming events, until all modifications/new agreements are made • Kayla Rogers discussed her concerns that need addressed within modifications/new agreements
11:04 a.m.	RECESS
11:00 a.m.	<p>4th Quarter Investment Meeting</p> <p>**Pease see Investment Committee Minutes**</p>
	RECESS

<p>1:00 p.m.</p>	<p>Child Support Enforcement Agency Quarterly Update – Vicki Tarr</p> <ul style="list-style-type: none"> • Provided an update on scanning project -approximately 5,000 cases left to scan, and working on getting permission to destroy already scanned documents • Discussion on Deceased Oblige cases -working with Judge Staley of deceased obliges • Discussion on renovations to the Child Support Enforcement Agency space at the Savings and Loan Building and the possibility of temporary housing for the agency during renovations -will notify the State of possible temporary relocation • Provided an update on Caretaker Legislation -planned to be effective April 1st • Provide an update on staffing -within the last year, eight (8) employees have retired, with one more planning to retire this year -trainer has taken a job with the State, currently training a new trainer -ten (10) new employees -five (5) open positions -discussion on the need to promote an employee to a hearing officer, as currently the agency only has one hearing officer and it is necessary to have two (2) <p>At 1:39 p.m. Commissioner Seibert made a motion to enter into executive session to consider the promotion and compensation of a public employee pursuant to ORC 121.22 (G)(1). Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.</p> <p>Vicki Tarr will remain present during Executive Session</p> <p>Back in General Session at 1:51 p.m.</p> <ul style="list-style-type: none"> • Vicki Tarr would like to promote an existing staff member to a management position of Paternity Specialist/Hearing Officer -the Commissioners direct Vicki Tarr to send Brittany Woods information for promotion to place on resolution for approval
<p>1:56 p.m.</p>	<p>RECESS</p>


<p>2:06 p.m.</p>	<p>Emergency Management Agency/Homeland Security Quarterly Update – Tom Berger and Jared Gesler</p> <ul style="list-style-type: none"> • Discussion on upcoming events planned for the Solar Eclipse <ul style="list-style-type: none"> -camping at the Lima Mall -Two (2) day Food Truck and Movie event at Shawnee High School stadium -Harrod Event Center is having a Food Truck • Currently working on confirming school closures for the day of the solar eclipse or requesting a plan of operation if the school chooses not to close • Provided an update on advertisements planned for the Solar Eclipse • Discussion on planned and potential road closures during the solar eclipse • Provided an update on local hotel availability during the Solar Eclipse <ul style="list-style-type: none"> -limited availability • Discussion on individuals utilizing ATVs and UTVs and deputizing volunteers to help through EMA for the Solar Eclipse event– would need to obtain liability insurance coverage for such <ul style="list-style-type: none"> -would like to have first responders stationed along major highways to be available in case of emergencies and easier accessibility -Commissioners will have discussion with CORSA and Webb insurance regarding liability of such • Glasses have been provided by NASA for viewing of the Solar Eclipse • Discussion on 9-1-1 Program Review Committee creation and board appointments <ul style="list-style-type: none"> -having difficulty filling one of the committee appointment seats -working with Kayla Rogers on appointing members, as there is limited interest in the last seat -if there is no one to step up for the position, the committee would hold an open seat for the time being • Discussion on Commissioner committee appointments • Discussion on the funding formula for 9-1-1 • Jared Gesler discussed the current 9-1-1 contract with Lumen, which expires in September 2024 • - Discussion on funding for upgrades and new contract <ul style="list-style-type: none"> -Lumen renewal would be \$500,000.00 - currently getting quotes from other entities

- **Provided an update on the Drone Team**
-will work with CORSA on coverage for the drone
- **Discussion on Hazmat Team**
-Shawnee Township Fire Chief has changed, and a new Hazmat Chief will need to be determined
- **Provided an update on upcoming exercises**
- **New Command Bus is scheduled tentatively to be delivered on October 3rd**
- **Discussion on power issues of the current bus**
-only working on generator power, not on shore power
-Tom Berger will work on getting a quote for repairing
-radios have been ordered and are about four months out—should be here in time to install in the bus once delivered
- **Provided an update on the Volbert Project**
- **Hazard Mitigation Plan is up in 2026**
-has submitted three quotes to the state for possible grant funds to cover costs

3:31 p.m.

ADJOURN

Submitted by:


Brittany N. Woods, Clerk

Approved by:

Board of Allen County Commissioners


Cory Noonan

Brian Winegardner


Beth Seibert