

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	February 6, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>OPRESENT: Cory Noonan Brian Winegardner Beth Seibert</p>
TIME:	GENERAL SESSION - RECORDED
8:03 a.m.	<p>Abe Ambroza and Veterans Memorial Civic and Convention Center Board -Update/Miscellaneous - Kelli Singhaus, Sofia Clifton, Brittany Woods, Abe Ambroza, Dave Grimm, Cheryl Morgan and Steve Bryan</p> <ul style="list-style-type: none"> • Discussion on recent board appointment of Tim Sielschott to the Veterans Memorial Civic and Convention Center Board of Trustees -Commissioner Seibert provided an overview on the Board of Commissioners process of appointing members to boards and review of the Veterans Memorial Civic and Convention Center

Board of Trustees by-laws as it relates to board appointments

-review of board appointments to the Veterans Memorial Civic and Convention Center Board of Trustees in the past few years

-review of language in the Ohio Revised Code as it relates to Veterans Memorial Civic and Convention Center Board of Trustees

- **Steve Bryan requested that the Commissioners provide a listing of board members terms for them to compare with their records to ensure both records match**
 - provided an overview of the roles of the Veterans Memorial Civic and Convention Center Board of Trustees and the Foundation Board**
 - discussion on the Veterans Memorial Civic and Convention Center Board of Trustees thoughts that Tim Sielschott would have possibly been a better fit on the Foundation Board as someone in the financial business rather than Veterans Memorial Civic and Convention Center Board of Trustees, due to an expected vacancy in the future, where their recommendation of Nick Kellis to the Veterans Memorial Civic and Convention Center Board of Trustees would have fit the need of his marketing expertise and knowledge of the arts, which they desire on the board rather than a financial individual**
- **Commissioner Noonan stated that it would be helpful for the Veterans Memorial Civic and Convention Center Board of Trustees to provide their reasoning for nominations and what knowledge and expertise is needed for the Veterans Memorial Civic and Convention Center Board of Trustees at that time**
- **Discussion on staggering terms for the Veterans Memorial Civic and Convention Center Board of Trustees members**
 - Steve Bryan does not believe the Ohio Revised Code permits this**
 - Beth Seibert will further discuss with Assistant Prosecutor, Kayla Rogers**
 - the Veterans Memorial Civic and Convention Center Board of Trustees may be exploring the option of bringing the board members from eleven (11) members to nine (9) members –if decided, they will make that request to the Commissioners**
- **Discussion on the process of reappointment of board members to the Veterans Memorial Civic and Convention Center Board of Trustees**

	<ul style="list-style-type: none"> • Discussion on relationship and communication between the Veterans Memorial Civic and Convention Center Board of Trustees and the Foundation Board and the connection of financial revenue • Discussion on liability insurance coverage in regards to the Amphitheater <ul style="list-style-type: none"> -Webb Insurance is currently looking into the county's exposure and what needs to be done to divest said exposure -Abe Ambroza suggests bringing in Kirk Neeper, City of Lima, into the discussion to discuss what the City of Lima liability insurance covers • Discussion on the MOU between the Veterans Memorial Civic and Convention Center Board of Trustees and the City of Lima in regards to the amphitheater • Discussion on Cost Allocation and the desire of the Commissioners for the Veterans Memorial Civic and Convention Center to work toward reimbursing the General Fund for their cost allocations • Discussion on Bed Tax funds that are designated to the Veterans Memorial Civic and Convention Center
<p>9:43 a.m.</p>	<p>RECESS</p>
<p>10:00 a.m.</p>	<p>Staff Update</p> <p>Sofia Clifton—</p> <ul style="list-style-type: none"> • Discussion on taxable fringe items <ul style="list-style-type: none"> -any prize with a value of \$25.00 or above -have worked with Kayla Rogers on language to provide to employees for any wellness challenges that there could be a prize with a taxable fringe incurred -Sofia Clifton will further discuss with Melissa Bodey on an amount for taxable fringe • Provided an overview of a walk-through of the Veterans Memorial Civic and Convention Center with Jim Hale, CORSA <ul style="list-style-type: none"> -review of examples of proposed checklist for setup of events to be completed by Veterans Memorial Civic and Convention Center staff prior to event occurring with a supervisor signing off -Sofia Clifton will provide an example of template checklist to the Veterans Memorial Civic and Convention Center for them to review and ask

them to provide revisions for CORSA to review and implement

- Discussion on attending 2024 PRIMA Conference in Tennessee
 - will further discuss once Tricia Callahan responds with how many counties attended in 2018

Kelli Singhaus—

- Discussion on updating Commissioners bios and pictures on the county website
- Received the engagement letter from Bricker and Graydon for the Uniform Guidance Policy
 - will be placed on agenda for approval
- Discussion on Lima Properties lease agreement
 - lease agreement will be placed on the agenda for approval
 - discussion on incurred late fees and payment of full amount for January and February according to the new lease agreement, as Minor Dickerson has requested for incurred late fees to be waived
 - payment in full for January and February have been made, as well as partial of March, but late fees have not been paid to date
 - the Commissioners are not in favor of waiving the late fees and Commissioner Seibert will relay the decision to Minor Dickerson
- Discussion on Cost Allocations
 - Mental Health and Recovery Services Board had reached out with some questions – Kelli Singhaus has directed them to schedule a time for Tammie Colon to come in and discuss with the Commissioners
 - Tyler Black, Met Parks, has said they will get payment processed
 - Theresa Schnipke, Board of DD, will be submitting to her Fiscal Committee to review, but the amount was not budgeted
 - Commissioner Seibert made mention that maybe the Cost Allocations be sent out in October, so agencies can plan during budget time

Kayla Rogers and Isabelle Horn joined the meeting at 11:00 a.m.

- Kayla Rogers provided an update on her review of leases for the tenants of the Savings and Loan Building

-the Commissioners have had discussion with the tenants on possibility of renovations to the Savings and Loans Building

-Kayla Rogers provided discussion on possible breach of covenant of quiet enjoyment if renovations do take place

-discussion on possible relocation of tenants during said proposed renovations

-Commissioners will continue to update the tenants throughout the process

- **Discussion on the Umbaugh Project and the payment from the Brenneman's for work completed**

-Kayla Rogers again responded that her legal opinion is that payment should not be accepted from the Brenneman's

-discussion on how to make correction to the Umbaugh Ditch Fund and Rotary Fund, most likely, by the General Fund

-discussion on possible Memorandum of Understanding with the County Engineer's office in regards to the usage of the Rotary Fund and the responsibility if said fund is misused

- **Discussion on Two-Stage Ditches**

-Kayla Rogers has sent contract revisions to Justin McBride, ODA, and County Engineer's office

-ODA is good with the contract revisions

Kayla Rogers and Isabelle Horn left the meeting at 11:41 a.m.

Brittany Woods—

- **Received an invitation for the Chili for Charity luncheon on March 7, 2024 for the awarding of Community Mini-Grant Funds related to mental and behavioral wellness in our community**
-will forward to the Commissioners to respond accordingly

Cory Noonan—

- **Discussion on Family Children First Council and the need for help, which was discussed yesterday in Steering Committee**
-there is a grant available for funding of a position
-discussion on placement of said position, possibly in the Commissioners Office
- **Will be out of office Thursday, February 8, 2024**

	<p>Beth Seibert—</p> <ul style="list-style-type: none"> • Planning to be out of the office July 22-July 23 -Staff Update and County Projects will be moved to Wednesday that week and the Tuesday Agenda will be cancelled • Discussion on proposed 30% increase from West Ohio Gas to the PUCO Board -Amy Carlos, a representative of Ohio Consumer Counsel would like to come and speak with the Board on ways they could advocate to the PUCO Board -Commissioner Seibert will recommend that they speak with Chamber of Commerce • Discussion on Jason Patchet’s change in job description and increase in compensation and dialogue on when does the Board take action via resolution -will plan to make effective February 22nd with a \$2.63/hour increase and change in title to Project Manager/Building and Grounds Superintendent <p>Commissioner Seibert asks to move the County Projects Discussion to 1:45 p.m. or at the conclusion of the Sanitary Engineer’s Update</p>
<p>12:12 p.m.</p>	<p>RECESS</p>
<p>1:05 p.m.</p>	<p>Sanitary Engineer Quarterly Update – Brad Niemeyer</p> <ul style="list-style-type: none"> • Provided an update on the Shawnee Project -will be discussing the guaranteed maximum price with Peterson Construction this week -Will review and bring before the Commissioners for approval to move forward with construction -is working on obtaining additional funding for said project • Provided an update on Mast Estates Waste Water Treatment Plant -expecting a follow-up from Bluffton this week, if there is no plan to move forward, will plan to begin conversations with the Village of Beaverdam for additional options • Discussion on Adgate Rd Low Pressure Sewer -new home is being built, so there is a renewed interest in providing sanitary sewer to the area -Health Department is investigating the status of the rest of the septic system in the project area for compliance

- **Provided an update on the Bluelick/Slabtown Roads Sewer Improvement Area**
 - Issue 1 Funds have been obtained for the project
 - will be having an informational meeting in the next couple months with property owners
- **Discussion on possible Bluelick Road Industrial Park**
- **Discussion on City of Lima rates increase that was done three years ago, but Sanitary Engineer had not been charged it**
 - City of Lima is requesting back payment, although per their agreement, they were not notified
 - total is approximately \$48,000.00
 - Brad Niemeyer will be having discussion with Mike Caprella, City of Lima, to discuss what Sanitary Engineer would be willing to pay, as well as over what time period, considering they were never notified of the increase
- **Discussion on proposed rate increases**
 - currently operates on flat rate billing
 - discussion on thoughts of considering different billing mechanisms for different zones
 - discussion on possible rate increases for customers with low pressure systems in the future
 - would like to implement rate increases in 2025
- **Discussion on building built in 2005**
 - there was a letter written in 2002 stating requirements for connecting to the sanitary sewer
 - there was no permit ever obtained to connect; due to this there has been no sewer bill or capital permit fees paid in 19 years
 - it has been confirmed that the building is connected to the sanitary sewer by camera
 - currently working with Assistant Prosecutor, Kayla Rogers, on making communication with the building/property owner
- **Discussion on gas station billing rates**
 - will be getting information to Brittany Woods to be placed on the agenda for approval
 - once approved, letters will be sent to the gas stations for notification

2:11 p.m.	RECESS
2:22 p.m.	County Projects Discussion **Moved from 11:00 a.m.**

Commissioner Seibert stated that the topics for County Projects Discussion will be discussed Thursday during Building and Grounds update, as the only item for discussion was a topic of Building and Grounds

2:23 p.m.

ADJOURN

Submitted by:


Brittany N. Woods, Clerk

Approved by:

Board of Allen County Commissioners


Cory Noonan

Brian Winegardner


Beth Seibert