

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	January 25, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Cory Noonan Brian Winegardner Beth Seibert</p>
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE-Beth Seibert

	<p>APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioners Seibert moved to approve the agenda as presented. Motion was seconded by Commissioners Winegardner. The roll was called and approved unanimously.</i></p>
	<p>ITEMS FOR REVIEW AND APPROVAL</p> <p>1. Consent Agenda:</p> <p>A. Resolution #70-24. Approve travel expenses. B. Resolution #71-24. Supplemental appropriation to the Drug Use Prevention Fund 2848. C. Resolution #72-24. Supplemental appropriation to the Mounted Posse Fund 2405. D. Resolution #73-24. Supplemental appropriation to the Computer Research Fund 2704. E. Resolution #74-24. Supplemental appropriation to the OPOTA Training Fund 2851.</p> <p><i>Commissioners Winegardner moved to approve the agenda as presented. Motion was seconded by Commissioners Noonan. The roll was called and approved unanimously.</i></p>
	<p>RESOLUTIONS/SIGNATURES:</p> <ul style="list-style-type: none">• Resolution #75-24. Permit the Lima-Allen County Regional Planning Commission to utilize Access Engineering Solutions to facilitate the Administration of the Community Development Block Grant Program, CFDA NO.14.228, Grant number B-F-22-1AB-1. <p><i>Commissioners Noonan moved to approve the agenda as presented. Motion was seconded by Commissioners Seibert. The roll was called and approved unanimously.</i></p>

- **Resolution #76-24.** Authorize a Wens Service Agreement with Inspiron Logistics, LLC as Allen County's Mass notification provider and authorize Tom Berger, Director of EMA/Homeland Security, to sign the Wens Service Agreement on behalf of Allen County.

Commissioners Seibert moved to approve the agenda as presented. Motion was seconded by Commissioners Winegardner. The roll was called and approved unanimously.

- **Resolution #77-24.** Approve the 2024 estimated monthly expenditures for County-issued credit cards for various departments.

Commissioners Winegardner moved to approve the agenda as presented. Motion was seconded by Commissioners Noonan. The roll was called and approved unanimously.

- **Resolution #78-24.** Authorize the renewal of a contract between the Allen County Child Support Enforcement Agency and the Allen County Sheriff's Office.

Commissioners Noonan moved to approve the agenda as presented. Motion was seconded by Commissioners Seibert. The roll was called and approved unanimously.

- **Resolution #79-24.** Authorize the annual membership and payment of dues to the Ohio State Coroners Association for calendar year 2024.

Commissioners Seibert moved to approve the agenda as presented. Motion was seconded by Commissioners Winegardner. The roll was called and approved unanimously.

- **Resolution #80-24.** Authorize membership and payment of membership dues for the Department of Job and Family Services to the Lima Rotary.

Commissioners Winegardner moved to approve the agenda as presented. Motion was seconded by Commissioners Noonan. The roll was called and approved unanimously.

- **Resolution #81-24.** To hire Braden Brecht as a Career Consultant (Eligibility/Referral Specialist 2) position at the Allen County Department of Job and Family Services.

Commissioners Noonan moved to approve the agenda as presented. Motion was seconded by Commissioners Seibert. The roll was called and approved unanimously.

- **Resolution #82-24.** Accept the resignation of Maintenance Technician Ryan Saunders from the Allen County Building and Grounds Department.

Commissioners Seibert moved to approve the agenda as presented. Motion was seconded by Commissioners Winegardner. The roll was called and approved unanimously.

- **Resolution #83-24.** Appoint Tim Sielschott to the Allen County Veterans Memorial Civic and Convention Center Board.

Commissioners Winegardner moved to approve the agenda as presented. Motion was seconded by Commissioners Noonan. The roll was called and approved unanimously.

- **Resolution #84-24.** Authorize an OCEAN User Agreement and approve the President of the Board of Allen County Commissioners to sign.

Commissioners Noonan moved to approve the agenda as presented. Motion was seconded by Commissioners Seibert. The roll was called and approved unanimously.

	<p>ANNOUNCEMENTS</p> <p>*Larry Sidener, Perry Township Trustee introduced himself to the Board of Allen County Commissioners. Larry stated that he is looking forward to working with the Commissioners*</p>
9:05 a.m.	RECESS
9:30 a.m.	<p>Update-Jason Patchet</p> <ul style="list-style-type: none"> -Request was provided to Building and Grounds regarding security cameras. -Discussion was provided over costs. -Contract over purchasing and installing the cameras at the Title Department. -Discussion over parking garage security. -Discussion over County/City splitting the cost to add more cameras within the parking garage. -The costs would be split by the profits that have been made this year within the parking garage. -Discussion will be made at a later date going forward. -Board of Elections has had a security issue with the way they complete their R&Ds. -Board of Elections has grant funding that they would like to seek approval for adding said project to the S2 security system. -The S2 security system is the fob system. -An additional card will be added to the system. -This system is capable for handling 500 doors. -Jason believes that we are roughly over 100 doors at the moment. -Tony Wheri has declined accepting the posting of Asst. Superintendent. -Discussion over hiring someone within the Building and Grounds Department who would be above entry level and should have HVAC experience. -Discussion over job duties and job descriptions within the Building and Grounds Department. -Discussion over molding a position description for Building and Grounds Department. -Discussion over starting the base pay out at \$60,000. -Beth will be reaching out to Ohio Means Jobs regarding one of their job coaches to create a job description to be posted.

10:23 a.m.	RECESS
10:34 a.m.	<p>Chris Widener-WDC</p> <ul style="list-style-type: none"> -Chris provided discussion over next steps of the project. -Reviewed documents of pricing and new administration documentation. -Reviewed the pulmonary report that was provided. -Reviewed board plans that WDC provided. -Provided discussion over roof top units. -Discussion over IT data within the new administration building. -Reviewed furniture layout for each Department that is moving in the new administration building. -Reviewed a picture of what the new Admin Building will look like. -Discussion over demo portion of the project. -Provided discussion over if the cost will be discussed in the next meeting.
11:22 a.m.	RECESS
11:31 a.m.	<p>Mtg w/Elected Officials/Dept. Heads RE: Update Admin Bldg. w/Chris Widener WDC</p> <ul style="list-style-type: none"> -Beth provided introductions. -16.9 million dollars for the construction of the building. -16.9 million does number include a number of additional costs that still have to take place. -Chris provided discussion over milestones and the budget that was provided to him by the Commissioners. -30,000 sq ft was the estimated square footage that was provided. -Chris provided discussion over the next steps that will be happening. -Chris provided pictures of drawings of the inside of each floor of the new admin building. -Provided discussion over the layout of each floor plans. -Discussion over each phase. -Provided a final picture of what the new admin building will look like.

	<ul style="list-style-type: none"> -Discussion over what it would cost to furnish the building.
12:06 p.m.	RECESS
1:00 p.m.	<p>Allen Water District Quarterly Update</p> <ul style="list-style-type: none"> -Kimberly provided an update on county district fees. -Kimberly provided a quarterly update sheet. -\$2-dollar fee is the standard in 2021 -We are now at \$5 dollar district fee. -Discussion was provided over meeting with a consultant for a 5-7-year merge schedule. -Provided discussion over district lines. -Discussion over capital needs assessment. -Discussion over the assumption agreement. -Cory requested a spreadsheet of county water lines. -The city operates and maintains the Water Districts lines. -Provided discussion over projects the Allen Water District are working on. -Fees are now collected for 2021,2022, and 2023. -Current balance in the Allen County reserve fund is around \$670,000 dollars. -Discussion over Indian Brook Project. -Diller Road project received a grant of a little under \$500,000. -Allen Water District has \$14,000 customers and that is including the County customers. -Kimberly will be sending 2022 financials. -Discussion over fiscal administration MOU. -Water District is wanting to change the MOU to 1 year, but the Board of Commissioners would like to continue with the 5-year MOU. -The Allen County Water District has 4 million dollars that the Allen County Treasurer holds. -Discussion over the interest rates. -Provided discussion over tap fees.
1:51 p.m.	ADJOURN

