

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	January 11, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Cory Noonan Brian Winegardner Beth Seibert</p>
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE -Beth Seibert

APPROVE AGENDA AS PRESENTED

Commissioners Seibert moved to approve the agenda as presented. Motion was seconded by Commissioners Winegardner. The roll was called and approved unanimously.

ITEMS FOR REVIEW AND APPROVAL

- 1. Approve minutes of the December, 12, 2023 general session.**
- 2. Approve minutes of the December, 13, 2023 special session.**
- 3. Approve minutes of the December, 14, 2023 general session.**
- 4. Approve minutes of the December, 19, 2023 general session.**
- 5. Approve minutes of the December, 20, 2023 special session.**
- 6. Approve minutes of the December, 21, 2023 general session.**
- 7. Approve minutes of the December, 13, 2023 general session.**
- 8. Approve minutes of the December, 27, 2023 special session.**
- 9. Approve minutes of the December, 28, 2023 general session.**
- 10. Approve minutes of the January, 2, 2024 general session.**

Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.

11. Consent Agenda:

- A. Resolution #12-24.** Approve travel expenses.
- B. Resolution #13-24.** Authorize a warrant of transfer from the Conveyance Fee Fund 2093 to the Tax Map Fund 2088 and GIS Fund 2089.
- C. Resolution #14-24.** Authorize a warrant of

	<p>transfer from the General Fund 1001 to the EMA Fund 2091 and 911 Fund 2004.</p> <p>D. Resolution #15-24. Authorize a warrant of transfer from the Certificate of Title Fund 2402 to the General Fund 1001 and Clerk of Courts-Title Fund 1070.</p> <p>E. Resolution #16-24. Supplemental appropriation to the ODNR Baughman Fund 2600.</p> <p>F. Resolution #33-24. Supplemental appropriation to the General Fund 1001.</p> <p><i>Commissioner Noonan moved for approval. Motion was seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.</i></p>
	<p>RESOLUTIONS/SIGNATURES:</p> <p>1. Request from Ohio Division of Liquor Control-Axe Cave LLC-D5 Permit-Request a Hearing/do not request a Hearing.</p> <p>Commissioner Seibert moved to Not Request a Hearing. Motion was seconded by Commissioner Winegardner. The roll was called and approved unanimously.</p> <ul style="list-style-type: none">• Resolution #17-24. Designate the Official Representative and Alternate for the purpose of voting at the annual meeting of the County Commissioners Association of Ohio in 2024. <i>Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Noonan. The roll was called and approved unanimously.</i>• Resolution #18-24. Appropriates Funds to the Executive Director’s Fund for the Children Services Board Pursuant to Section 5153.35, Ohio Revised Code. <i>Commissioner Noonan moved for approval. Motion was seconded by Commissioner Seibert. The roll was called and approved unanimously.</i>

	<ul style="list-style-type: none"> • Resolution #19-24. Approve the renewal agreement with Fishel Downey Albrecht & Riepenhoff LLP, for Professional Services. <i>Commissioner Seibert moved for approval. Motion was seconded by Commissioner Winegardner. The roll was called and approved unanimously.</i> • Resolution #883-23A. Amend Resolution #883-23, authorizes the Allen County Regional Airport Authority to accept a matching grant offer from the Ohio Department of Transportation for funding under the SFY2024 Ohio Airport Improvement Grant Program. <i>Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Noonan. The roll was called and approved unanimously.</i> • Resolution #32-24. Approve the renewal of an agreement with Fishel Downey, Albrecht & Riepenhoff LLP, Attorneys at Law, for professional services on behalf of the Allen County Sheriff's Office. <i>Commissioner Noonan moved for approval. Motion was seconded by Commissioner Seibert. The roll was called and approved unanimously.</i>
	<p>DISCUSSION:</p> <ul style="list-style-type: none"> • <u>County Engineer</u> <ul style="list-style-type: none"> • Resolution #20-24. Authorize the date, time and place for the Public Hearings on the Adoption of Revised Access Management Regulations. <i>Commissioner Seibert moved for approval. Motion was seconded by Commissioner Winegardner. The roll was called and approved unanimously.</i>

- **Resolution #21-24.** Certify the County Highway system mileage report to the Director of the Ohio Department of Transportation. **Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Noonan. The roll was called and approved unanimously.**
- **Resolution #22-24.** Authorize the Allen County Engineer to enter into an agreement for engineering services with Richland Engineering limited for the inspection of the Metcalf Street Bridge, over the Norfolk and Western Railroad, Lima, Ohio. **Commissioner Noonan moved for approval. Motion was seconded by Commissioner Seibert. The roll was called and approved unanimously.**
- **Resolution #23-24.** Authorize an agreement for professional services with Richland Engineering Limited for Load Rating Services. **Commissioner Seibert moved for approval. Motion was seconded by Commissioner Winegardner. The roll was called and approved unanimously.**
- **Resolution #24-24.** Authorize the County Engineer to remove the load limit posting on the State Road Bridge, NO. MAR-084-6.49, Marion Township, Allen County, Ohio. **Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Noonan. The roll was called and approved unanimously.**
- **Resolution #25-24.** Authorize the County Engineer to remove the load limit posting on the Purdy Road Bridge, NO-SPC-032.0.30, Spencer Township, Allen County, Ohio. **Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Noonan. The roll was called and approved unanimously.**

- **Resolution #26-24.** Authorize the County Engineer to remove the Bridge closure on the Crabb Road Bridge, NO-PER-207-0.46, Perry Township, Allen County, Ohio. **Commissioner Noonan moved for approval. Motion was seconded by Commissioner Seibert. The roll was called and approved unanimously.**

- **Department of Job & Family Services**

- **Resolution #27-24.** Authorize membership and payment of membership dues to the Ohio Job and Family Services Directors Association. **Commissioner Seibert moved for approval. Motion was seconded by Commissioner Winegardner. The roll was called and approved unanimously.**
- **Resolution #28-24.** Authorize membership and payment of membership dues to the Bluffton Area Chamber of Commerce. **Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Noonan. The roll was called and approved unanimously.**
- **Resolution #29-24.** Approve a contract between the Allen County Department of Job and Family Services/Ohio Means Jobs and Cheap Sign Company for multi-business outreach efforts. **Commissioner Noonan moved for approval. Motion was seconded by Commissioner Seibert. The roll was called and approved unanimously.**
- **Resolution #30-24.** Approve a contract between the Allen County Department of Job and Family Services/Ohio Means Jobs and Lamar Companies for multi-business outreach efforts. **Commissioner Seibert moved for approval. Motion was seconded by Commissioner Winegardner. The roll was called and approved unanimously.**

	<ul style="list-style-type: none"> • <u>WORTH Center</u> <ul style="list-style-type: none"> • Resolution #31-24. Approve the Pre-Award condition forms from the Ohio Office of Criminal Justice Services for a Residential Substance Abuse Treatment Grant and Authorizes the President of the Board of Allen County Commissioners to execute same. <i>Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Noonan. The roll was called and approved unanimously.</i>
9:23 a.m.	ANNOUNCEMENTS
	RECESS
9:44 a.m.	<p>Update-Jason Patchet-Building and Grounds</p> <ul style="list-style-type: none"> - Discussion provided by Kelli Singhaus due to a phone call she received from a member of the public calling for Office space at the Savings building. - Parking would not be provided at the Savings building. -The lease would be a 6 months bases. -Conversation needs to be had with the other tenants at the Savings Building due to the renovations that will be completed within the next couple of years. -Going forward, legal will be looking at each lease the Commissioners hold at the Savings Building to ensure we are covering ourselves before conversations are had with each tenant. - Discussion over the process of how we will move each entity out of the Savings Building during renovations. - Discussion over relocation of Child Support Enforcement Agency. - Discussion over the use of other County Buildings. - Discussion over severe weather schedule with Department Heads and Elected Officials. - Building and Grounds will be going around and checking the buildings and ensuring that the county buildings are ready to go for the weather that is coming within the next week/months. - Jason Patchet provided an update on everything he



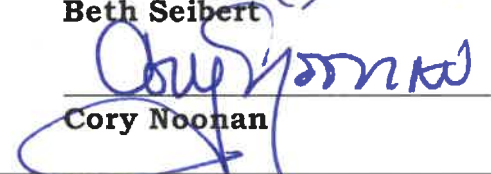
has been working on the past couple of weeks.

- Jason cannot see or control any of the 3rd floor in the Court of Appeals Building regarding temperature control.
- As of right now Jason does not have any updates regarding the new HVAC System. His department is working towards that.
- Discussion over the courts request on IT Technology, projectors, TV screens that they received a grant for. Jason and his Department have been working with the Auditors IT and they have been diligently working on getting the projects completed.
- Audio System in the courts are outdated and Jason has requested accurate quotes for the updated system to be replaced.
- Building and Grounds employee has put in their last two weeks' notice.
- Jason stated that he has several resumes from the last position he posted and he will be reaching out to those applicants to see if they are still interested.
- He will also be reaching out to Ohio Means Jobs to get the position posted.
- The Clerk of Courts requested additional cameras to be put into place at the Allen County Title Department with a total cost of \$7,566 dollars.
- Discussion over the set-up of security within the Courts.
- Discussion over repairs of the JDC handicap cells that are A.D.A. compliant.
- The repairs will cost \$2,850 for the cells that will need completed.
- Beth stated she will have two drafts for the job descriptions within Building and Grounds.
- Veterans Department have not discussed a Garage/RFQ. One of the employees within the Veterans Department has not yet discussed the information per the last meeting.
- The Commissioners have not yet heard anything back on behalf of the discussion.
- Discussion over services at the Veterans Office.
- The borings have been completed at the location where the new Admin Building will be.

10:45 a.m.

RECESS

<p>1:01 p.m.</p>	<p>Retire/Rehire Hearing-Sanitary Engineer</p> <p>Present: Cory Noonan Brian Winegardner Beth Seibert Sofia Clifton Brad Niemeyer</p> <p>-Pursuant to ORC code 145.381 for the purpose of plans to retire/rehire- Jodi Wells Fiscal Specialist 3 is seeking to retire/rehire for the same position. -No one from General Public attend the hearing. -Discussion over Policy and the MOU that has been created by the Board of Commissioners to provide to the employee. -The MOU has been provided to the employee. -No written comments have been received by the public to the Commissioner’s Office. -Action will be taken at a later date.</p>
<p>1:07 p.m.</p>	<p>RECESS</p>
<p>2:02 p.m.</p>	<p>Brad Niemeyer-Administrative Compensation Discussion</p> <p>Present: Cory Noonan Brian Winegardner Beth Seibert Brad Niemeyer will stay in the room</p> <p>-Pursuant to ORC 121.22 G1 for the purpose of discussing compensation of a public employee. -The Board of Commissioners went into executive session at 2:03pm and came out of executive session at 2:56pm. Discussion was made by wage summary non-union 11 positions. Sanitary Engineer has recommended 2.25% increase to the hourly rate. The General fund does not fund the employees’ salaries. The decision has been made that for 2024 they will proceed with Brad Niemeyer 2.25% increase for the non-union administrative staff. (2.25%) which will go into effect for the first full pay period. The board of</p>

	<p>Commissioners will go forward with the recommendation.</p> <p><i>Commissioner Seibert moved for approval. Motion was seconded by Commissioner Winegardner. The roll was called and approved unanimously.</i></p>
<p>3:00 p.m.</p>	<p>ADJOURN</p>
	<p>Submitted by: <u></u> Sofia Clifton, Asst. Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u>Brian Winegardner</u>  Beth Seibert</p> <p><u>Cory Noonan</u>  Cory Noonan</p>