

**MINUTES**  
**BOARD OF ALLEN COUNTY**  
**COMMISSIONERS**

204 N. Main Street

3<sup>rd</sup> Floor

Lima, Ohio 45801

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
<b>DATE</b>	<b>January 9, 2024</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
<b>9:00 a.m.</b>	<b>Veterans Commission Board Meeting – Auditor's Conference Room- Courthouse, 301 N. Main Street</b>
	<b>RECESS</b>
<b>10:07 a.m.</b>	<p><b>Staff Update</b></p> <p><b>Sofia Clifton—</b></p> <ul style="list-style-type: none"> <li>- Provided an update on what she is working on for the Agenda Meeting.</li> <li>- Discussion over retire/rehire hearing regarding an employee at the Sanitary Engineer Department and employee at Department of Job &amp; Family Services.</li> <li>- Discussion over hearing document that outlines personnel policy/sick leave and salary.</li> </ul>

- Discussion over adding language to the hearing documentation.
- Discussion over Johnny Appleseed posting "Caution Please Enjoy the trail at your own risk". Tyler Black stated that the Parks do not have any signage posted.
- Sofia Clifton will be reaching out to Tyler Black regarding getting signs posted at the beginning of each Entrance of the Parks.
- Provided discussion over BWC Department Head training that will be held at Ohio Means Jobs. Sedgwick will be providing a presentation.
- Provided discussion over Deferred Compensation meetings that are scheduled for County employees to meet with the State Deferred Compensation Representative and the County Deferred Compensation Representative.
- Provided a sheet that was passed out to the Board regarding Board Appointments for Allen County Revolving Loan Board.
- Kelli Singhaus will be reaching out to each member on that Board whose terms are expiring in 2024.

**Kelli Singhaus—**

- Discussion over uniform guidance policy.
- Discussion over Allen County Commissioner's webpage.
- PK Solutions over website regarding login into formation.
- Labor Law Posters discussion over ordering posters in 2024.
- Request received from Crime Victim Services regarding a letter over their square footage.
- CVS would like the Board of Commissioners President to sign the letter and submit back to them.
- Discussion over Enterprise vehicles.
- The last vehicle will be ordered for Building & Grounds.
- Discussion over a new Enterprise truck for Building & Grounds. The 2022 Enterprise vehicle that Enterprise has readily available to lease.
- Going forward Kelli will be reaching out to Jason Patchet regarding if he is interested in moving forward to lease.
- Provided a discussion over Cost Allocation. Kelli will be sending out Cost Allocation to Departments.
- Discussion over which Departments pay Cost Allocation and which Departments do not pay Cost Allocation.

**-Kelli will only be sending Cost Allocation request to Non-General Departments.**

**- Discussion over information regarding Auditor Gilroy meeting that will be held this afternoon.**

**Draft MOU for Museum regarding revisions that were made.**

**-Any changes if requested by the Board.**

**Discussion over Allen County Museum salary amount.**

**- Provided discussion over a 50/50 split between the County and the Museum.**

**- Discussion over dues that Allen County Commissioners pay annually.**

**Beth Seibert—**

**- Discussion over Bluffton Chamber of Commerce breakfast.**

**-Topics that will be discussed will be over the Budget, County Projects, and Admin Building.**

**- Discussion over Planning Board Meeting from Kelly Nees.**

**-Beth Seibert will be attending this meeting.**

**- Discussion over OneOhio Meeting.**

**-Allen County will be capturing Regional Dollars.**

**- Allen County has received \$196,000 dollars to date the past two years.**

**- \$722 dollars is the Counties share. They will be paying from OneOhio Dollars for this due.**

**-Beth will be reviewing if we are able to pay this due with OneOhio dollars.**

**- Discussion over Noon Optimist lunch for Youth Appreciation that the Commissioners received.**

**- Job description draft for Tony and Jason with Building & Grounds.**

**-Language has been found for Project Manager job description.**

**- Discussion over Fatality Review Board with Tammie Colon with Mental Health Board.**

**Brian Winegardner—**

**- Discussion over Veterans Garage.**

**-Veterans will discuss if they want to go further with the location.**

**-Discussion over West Street location for possible Veterans Garage location.**

**- Discussion over a general public member coming to the Office to talk with Brian Winegardner regarding Baughman Project.**

**-The member of the public is concerned that the contractors are tearing up his yard while working on this project.**

**- A request was noted by the member if the Board would like to drive by his property to see the damage.**

	<p><b>Cory Noonan—</b></p> <ul style="list-style-type: none"> <li>- Discussion over Capital Request that will be brought to the Boards attention this afternoon.</li> <li>-Discussion over where the Capital Project request will be paid for.</li> <li>- Commissioner Noonan provided documentation to review funds.</li> <li>- Discussion over sending a request out from BOC Office requesting 2024 Capital Request to budget.</li> <li>- Discussion over moving \$2.7 million dollars to the General Fund.</li> <li>- Discussion over Water District assumption agreement loans and balances.</li> <li>- Mayor of Lima was in the Board of Commissioners Office and Commissioner Noonan provided discussion over Buildings that the County has purchased.</li> </ul> <ul style="list-style-type: none"> <li>• The 11:00am County Projects Meeting has been canceled due to no updates.</li> </ul>
<b>12:25 p.m.</b>	<b>RECESS</b>
<b>11:00 a.m.</b>	<p><b>County Projects Discussion</b></p> <ul style="list-style-type: none"> <li>- During Staff Update it was declared that the County Projects Update meeting has been canceled.</li> </ul>
	<b>RECESS</b>
<b>1:06 p.m.</b>	<p><b>Rachael Gilroy and Keith Cheney re: Capital Request</b></p> <ul style="list-style-type: none"> <li>- Requested purchase of equipment for Weights &amp; Measures of a Portable Prover and Trailer. Cost is in the amount of \$12,499.00. Said equipment is used for fuel testing and would eliminate the manual lifting of 1,535 pounds of fuel.</li> <li>- Commissioners requested an updated quote on the IT towers from the Auditor’s office.</li> <li>- Discussion regarding the new Administration Building and IT needs.</li> <li>- Discussed Weights &amp; Measures Truck and potential lease with Enterprise.</li> <li>- Discussion on the Eclipse and if county offices would be open or closed.</li> </ul>
<b>1:34 p.m.</b>	<b>ADJOURN</b>

Submitted by:

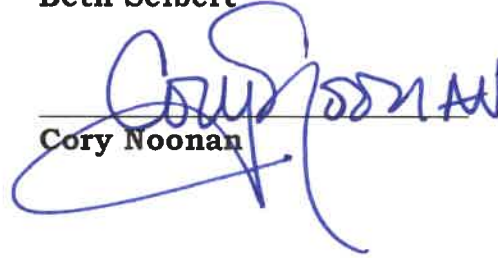
  
Sofia Clifton, Assistant Clerk

Approved by: Board of Allen County Commissioners

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Brian Winegardner



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Beth Seibert

  
Cory Noonan