

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	December 28, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): 1 866 899 4679 United States: +1 (571) 317-3116</p> <p>Access Code: 606-059-605</p> <p>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE – Cory Noonan
	APPROVE AGENDA AS PRESENTED
	<p><i>Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

1. Consent Agenda:

- a. Resolution #945-23.** Approve travel expenses.
- b. Resolution #946-23.** Intradepartmental transfers.
- c. Resolution #918-23A.** Amend Supplemental appropriation to the Unclaimed Funds Fund 1700.
- d. Resolution #947-23.** Approve temporary appropriation for 2024 payroll expenses.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #948-23.** Approve use of credit cards for the 1st Quarter of 2024. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 2. Resolution #949-23.** Resolution to hire Steve Packer for General Maintenance position at the Allen County Building and Grounds Department. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 3. Resolution #950-23.** Resolution to hire Amanda Meyer as Support Worker II/Caseworker at the Allen County Child Support Enforcement Agency. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 4. Resolution #951-23.** Resolution to hire Amy Coy as Support Worker II/Caseworker at the Allen County Child Support Enforcement Agency. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 5. Resolution #952-23.** Resolution to hire Emma Hensley as Support Worker II/Caseworker at the Allen County Child Support Enforcement Agency. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

- 6. Resolution #953-23.** Resolution to hire Katie Pinks as Support Worker II/Financial at the Allen County Child Support Enforcement Agency. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 7. Resolution #954-23.** Resolution to hire Shelbie Baldwin as Support Worker II/Caseworker at the Allen County Child Support Enforcement Agency. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 8. Resolution #955-23.** Resolution to hire Tasha Chambers as Support Worker/Financial at the Allen County Child Support Enforcement Agency. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 9. Resolution #956-23.** Resolution to promote Amy Jennings from Support Worker II to Support Worker III/Trainer at the Allen County Child Support Enforcement Agency. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

DISCUSSION:

A. Dog Warden

- 1. Resolution #957-23.** Authorize the Allen County Dog Warden to enter into a Participation Agreement with the Allen County Combined Health District regarding data sharing. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

ANNOUNCEMENTS

PUBLIC COMMENT


Please refer to Public Comment Policy and Application at <https://commissioners.allencountyohio.com/public-comment-policy-request-application/>

<p>9:03 a.m.</p>	<p>RECESS</p>
<p>9:33 a.m.</p>	<p>Update—Jason Patchet – Building and Grounds</p> <ul style="list-style-type: none"> • Jason Patchet offered thanks to the Commissioners for the salary increases for 2024 • Discussion on BWC claim -employee is on restrictive duties for five (5) days -Jason Patchet had a safety meeting this morning with his team to discuss slowing down to help prevent accidents as well as discussion on bio security and taking precautions to prevent illness • Fire Pump is being serviced at the Justice Center today • New general maintenance employee started this morning and will be completing new hire paperwork with Brittany Woods • Jason Patchet and Beth Seibert provided an overview of recent Court Security meeting -discussion on installation of panic buttons -discussion on providing education to staff on the current panic buttons on the computer— Jason Patchet will further discuss with Brian Mauk, IT -discussion on installation of security cameras for the Title Department and the Justice Center -discussion on Juvenile Court cameras that are needing to be replaced due to infiltration of outside sources—Jason Sadler is responsible for looking into this • Discussion on possible Central Camera Monitoring in the future • Review and discussion of employee schematics for Building and Grounds department -General discussion on the transition of Jason Patchet to Capital Project Manager position
<p>10:58 a.m.</p>	<p>RECESS</p>
<p>1:01 p.m.</p>	<p>Update – Brion Rhodes – County Engineer</p> <ul style="list-style-type: none"> • Continuing to working on Stormwater Management and Sediment Control Regulations • Discussion on Access Management Variance hearings -Brittany Woods is working on scheduling • Discussion on Township Trustee Association meeting last week


- the Stormwater Management and Sediment Control Regulations were discussed with the trustees
- zoning concerns were discussed
- Discussion on possible federal funding for work to be completed on Robb Avenue
- Discussion on Chip and Seal at the Fairgrounds for the Veterans tent area
- planning to complete in June 2024
- discussion on placing grindings on the Fairgrounds walk-ways/drive-ways once the waterline project is complete
- Discussion on submitted Variance for Access Management
- Brittany Woods is working with Kayla Campbell on the process of hearing the variance


1:31 p.m.


ADJOURN

Submitted by: 
 Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners


 Brian Winegardner


 Beth Seibert


 Cory Noonan