

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

204 N. Main Street
3rd Floor

Lima, Ohio 45801

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Board of Allen County Commissioners will be in session
Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	December 14, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p> <p>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE – Cory Noonan
	APPROVE AGENDA AS PRESENTED
	<p><i>Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

- 1. Approve minutes of the September 14, 2023 general session.**
- 2. Approve minutes of the September 19, 2023 general session.**
- 3. Approve minutes of the September 21, 2023 general session.**
- 4. Approve minutes of the September 26, 2023 general session.**
- 5. Approve minutes of the September 27, 2023 special session.**
- 6. Approve minutes of the September 28, 2023 general session.**
- 7. Approve minutes of the October 3, 2023 general session.**
- 8. Approve minutes of the October 5, 2023 general session.**
- 9. Approve minutes of the October 10, 2023 general session.**
- 10. Approve minutes of the October 11, 2023 special session.**
- 11. Approve minutes of the October 12, 2023 general session.**
- 12. Approve minutes of the October 16, 2023 special session.**
- 13. Approve minutes of the October 17, 2023 general session.**
- 14. Approve minutes of the October 18, 2023 special session.**
- 15. Approve minutes of the October 19, 2023 general session.**
- 16. Approve minutes of the October 20, 2023 special session.**
- 17. Approve minutes of the October 24, 2023 general session.**
- 18. Approve minutes of the October 25, 2023 special session.**
- 19. Approve minutes of the October 26, 2023 general session.**
- 20. Approve minutes of the October 30, 2023 special session.**
- 21. Approve minutes of the October 31, 2023 general session.**
- 22. Approve minutes of the November 1, 2023 special session.**
- 23. Approve minutes of the November 2, 2023 general session.**
- 24. Approve minutes of the November 6, 2023 special session.**

25. Approve minutes of the November 7, 2023 general session.
26. Approve minutes of the November 8, 2023 special session.
27. Approve minutes of the November 9, 2023 general session.
28. Approve minutes of the November 13, 2023 special session.
29. Approve minutes of the November 14, 2023 general session.
30. Approve minutes of the November 15, 2023 special session.
31. Approve minutes of the November 16, 2023 general session.
32. Approve minutes of the November 20, 2023 special session.
33. Approve minutes of the November 21, 2023 general session.
34. Approve minutes of the November 22, 2023 special session.
35. Approve minutes of the November 27, 2023 special session.
36. Approve minutes of the November 28, 2023 general session.
37. Approve minutes of the November 29, 2023 special session.
38. Approve minutes of the November 30, 2023 general session.
39. Approve minutes of the December 5, 2023 general session.
40. Approve minutes of the December 11, 2023 special session.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the minutes were approved unanimously.

41. Consent Agenda:

- a. **Resolution #884-23.** Approve travel expenses.
- b. **Resolution #885-23.** Intradepartmental transfers.
- c. **Resolution #886-23.** Supplemental appropriation to the General Fund 1001.
- d. **Resolution #887-23.** Authorize a warrant of transfer from the General Fund 1001 to the Admin Building Fund 4022.
- e. **Resolution #888-23.** Supplemental appropriation to the Capital Improvement Fund 4017.
- f. **Resolution #889-23.** Authorize a warrant of transfer from the Capital Improvement Fund 4017 to the Veterans Garage Fund 4024.

- g. Resolution #890-23.** Supplemental appropriation to the AWD Operating Fund 8751.
- h. Resolution #891-23.** Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.
- i. Resolution #892-23.** Supplemental appropriation to the Gomer Sewer Project Fund 4560.
- j. Resolution #893-23.** Supplemental appropriation to the Amstutz Drainage Group Fund 4328.
- k. Resolution #894-23.** Supplemental appropriation to the Burgess Group Fund 4343.
- l. Resolution #895-23.** Supplemental appropriation to the Cody Nickles Fund 4316.
- m. Resolution #896-23.** Supplemental appropriation to the Indianbrook/Wildbrook Fund 4322.
- n. Resolution #897-23.** Supplemental appropriation to the Edgcomb Fund 4324.
- o. Resolution #898-23.** Supplemental appropriation to the Wrasman Group Project Fund 4268.
- p. Resolution #899-23.** Supplemental appropriation to the David Betts Group Fund 4325.
- q. Resolution #900-23.** Supplemental appropriation to the Kottenbrock Fund 4312.
- r. Resolution #901-23.** Supplemental appropriation to the Walker Group #1317 Fund 4317.
- s. Resolution #902-23.** Supplemental appropriation to the Wapak Road Group Fund 4309.
- t. Resolution #903-23.** Supplemental appropriation to the William Smith Ditch Fund 4284.
- u. Resolution #904-23.** Establish the Solid Waste OWDA Loan Sorting Equipment Fund.
- v. Resolution #905-23.** Authorize a warrant of transfer from the Solid Waste Fund 8044 to the OWDA Loan-Sorting Equipment Fund 8057.
- w. Resolution #906-23.** Supplemental appropriation to the OWDA Loan Sorting Equipment Fund 8057.
- x. Resolution #907-23.** Authorize “then and now” purchases.

Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #908-23.** Resolution to hire Eric Collins as Deputy Dog Warden at the Allen County Dog Warden’s Office. ***Commissioner Noonan moved for approval. The roll was called and the resolution was approved unanimously.***

	<p>2. Resolution #909-23. Authorize membership and payment of annual dues to Allen County Family and Children First Council for 2024 Partner Contribution by the Allen County Department of Job and Family Services. Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</p> <p>3. Resolution #910-23. Approve Change Order #1 with Integrity Contractors LLC. for the repair of parking lot and installation of catch basin at the Allen County Museum. Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</p> <p>4. Resolution #911-23. Accept proposal and authorize the purchase of one (1) Lenovo ThinkCentre and one (1) Belkin Display Port for the Allen County Dog Warden’s Office from CDW Government. Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</p>
	DISCUSSION:
	ANNOUNCEMENTS
	<p>PUBLIC COMMENT</p> <p>Please refer to Public Comment Policy and Application at https://commissioners.allencountyohio.com/public-comment-policy-request-application/</p>
9:02 a.m.	RECESS
9:36 a.m.	<p>Update—Jason Patchet – Building and Grounds</p> <ul style="list-style-type: none"> • Provided an update on garbage services for Regional Planning Commission -discussion on Regional Planning Commission getting a garbage can for weekly pickup through the City of Lima, rather than utilizing the Courthouse dumpster • Discussion on the current status of usage of the Law Library and current location of such -discussion on responsibilities of the Law Library Librarian

- Commissioner Seibert and Prosecutor Destiny Caldwell will further discuss
- Provided an update on the HVAC Project at the Court of Appeals Building
 - discussion on project scheduling over the holidays
 - project is currently on budget
- Provided an update on jail battery backup Liebert System shutdown and testing
 - will be scheduling in Spring a test for a controlled full power outage at the Justice Center
 - will work with AEP on assisting with the controlled power outage
- Will be taking a member of Land Bank through the proposed site for the new Administration Building to do a walk through to provide a quote for demolition costs
- Discussion on Building and Grounds Christmas lunch tomorrow from 11:30 a.m. to 1:30 p.m.
- Provided an update on open maintenance position
 - has received several resumes through Ohio Means Jobs
 - is working on scheduling interviews on top applicants
- Discussion on Veterans Garage Project
 - the proposals will need to be rejected due to being over the engineer's estimate
 - Commissioners are looking into other location ideas outside of the downtown Lima area due to constraints of Downtown Design Review Board
- Discussion on possible job description/title change for Jason Patchet as Project Manager
- Discussion on Jason Patchet looking at filling two maintenance positions rather than one at this time with his daily responsibilities potentially changing
- General discussion on Administration Building Project
- General discussion on CSEA Building Project
 - discussion on renovation of current CSEA Building vs. new build CSEA Building
 - if renovation is decided, discussions will need to be had with current tenants

11:34 a.m.

RECESS

11:45 a.m.

Month End Budget Review – Kelli Singhaus

	CANCELLED Will reschedule for next week
11:46 a.m.	RECESS
1:00 p.m.	<p>Update—Rachael Gilroy—Auditor</p> <ul style="list-style-type: none"> • Update provided by Kayla Campbell Asst. Prosecutor regarding bankruptcy case with Lima Mall. • Working on final settlement negotiations. An additional 60 days has been asked. • Filed for 4.5 million when the bankruptcy first started. • \$94, 345 dollars that the Auditor has paid regarding the bankruptcy case. • Everything will be handled at the Board of Revisions level regarding what the values will be and how we will settle. • There is currently nothing the County has to sign. Everything that is being signed right now is signed by the Lima Mall and Elida Schools. • Allen County has been the only County who has proceeded through litigation thus far. • Discussion over credit card policy. • New credit card policy will be drafted due to the code changing. • Discussion provided by Rachael Gilroy regarding tax rates that are currently being calculated. • Allen County Treasurer will be sending out tax bills within the next week. • Discussion over real estate sales slowing down. • Discussion over new servers within Allen County. • Discussed the County firewall system and ensuring that there will be enough funds in the budget. • Provided discussion over budget commission latest projection. The budget/revenue has been increased. • The estimated expenditures have been placed in at 37 million. • Discussion over 4.35 million that is being held back for the 2025 budget with the Sheriff's Office union contracts up for negotiation.
1:41 p.m.	RECESS
2:00 p.m.	<p>Task Force LIMA</p> <p>951 Commerce Pkwy, Lima, OH 45804</p> <p>**Please see Task Force LIMA Minutes**</p>

3:30 p.m.

ADJOURN

Submitted by:


Brittany N. Woods, Clerk

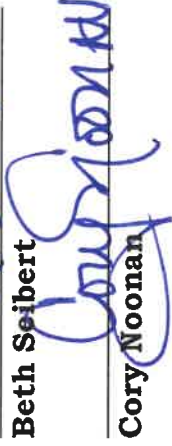
Approved by: Board of Allen County Commissioners



Brian Winegardner



Beth Seibert



Cory Noonan