

**MINUTES**  
**BOARD OF ALLEN COUNTY**  
**COMMISSIONERS**

204 N. Main Street

3<sup>rd</sup> Floor

Lima, Ohio 45801


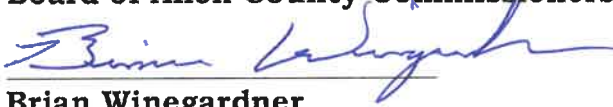

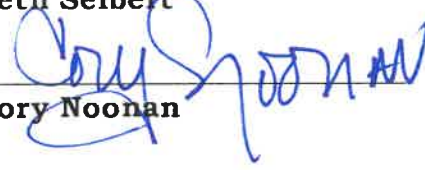
Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

[commissioners@allencountyohio.com](mailto:commissioners@allencountyohio.com)

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	SPECIAL SESSION
<b>DATE</b>	<b>November 8, 2023</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>PRESENT: Brian Winegardner</b>  <b>Beth Seibert</b>  <b>Cory Noonan</b></p>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
1:00 p.m.	<p><b>Document Imaging Services fna Lane's Warehousing Annual Update - Keith Kramer, Alison Kramer and Kelli Singhaus</b></p> <ul style="list-style-type: none"> <li>• <b>Keith Kramer provided an overview of storage space being utilized by the county and average monthly cost for storage for each department</b></li> <li>• <b>Discussion on shredding services</b>  <b>-on-site shredding will no longer be provided, as the truck has caught fire multiple times while shredding and the decision has been made to decommission, shred bins will be taken to the facility for shredding to be performed</b></li> </ul>

	<ul style="list-style-type: none"> <li>• Discussion on e-waste recycling offered through Document Imaging Services -hard drive shredding is available for data protection at no cost</li> <li>• Commissioner Noonan asked if Keith Kramer could provide a log of retrievals completed from storage -Keith Kramer will provide information to the Kelli Singhaus for the Commissioners to review</li> <li>• Discussion on scanning of documents to reduce the amount of hard records stored</li> </ul>
1:23 p.m.	RECESS
1:30 p.m.	<p><b>Budget Review – Kelli Singhaus</b></p> <ul style="list-style-type: none"> <li>• General discussion regarding ARPA funds</li> <li>• Discussion on 2024 Budget Requests</li> </ul>
2:39 p.m.	ADJOURN
	<p>Submitted by: <u></u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u> Brian Winegardner</p> <p><u></u> Beth Seibert</p> <p><u></u> Cory Noonan</p>