

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

204 N. Main Street

3<sup>rd</sup> Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

[commissioners@allencountyohio.com](mailto:commissioners@allencountyohio.com)

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

|                    |  |
|--------------------|--|
| <b>DESCRIPTION</b> | <b>GENERAL SESSION</b>   |
| <b>DATE</b>        | <b>November 7, 2023</b>  |
| <b>LOCATION</b>    | <b>COMMISSIONER'S MEETING ROOM</b>   |
|                    | <p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></b></p> <p><b>You can also dial in using your phone.</b><br/> <b>United States (Toll Free): <u>1 866 899 4679</u></b><br/> <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p> |
|                    | <b>PRESENT: Brian Winegardner<br/>Cory Noonan</b>  |
| <b>TIME:</b>       | <b>GENERAL SESSION - RECORDED</b>  |
| <b>9:01 a.m.</b>   | <p><b>Staff Update</b></p> <p><b>Sofia Clifton—</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on the EAP program offered through CEBCO</b><br/>-available to any county employee and individuals that live in their household</li> <li>• <b>Review of CORSA claims received</b><br/>-Sanitary Engineer-citizen driving and had damage to car from a manhole<br/>-Board of DD-vehicle accident</li> <li>• <b>Provided an update on Wellness presentations</b><br/>-reviewing SWORD and Garner with employees</li> </ul>  |

- has submitted all Wellness grant requirements to CEBCO for 2023
- currently working on the renewal application for insurance through Webb Insurance

**Kelli Singhaus—**

- provided update on discussion with Auditor's office regarding negative funds
  - Burgess Group Project-currently negative \$714.41 with an additional \$1,341.50 due to Soil and Water
  - Betts Group Project Fund- currently negative \$22,802.09
  - Commissioners agree to have Kelli Singhaus move funds to cover the negative balances
- provided an update on AhelioTech migration hosting of the county websites
  - Board of Elections will continue to be hosted by the State for the added security measures
  - AhelioTech is still working on migrating EMA
  - discussion on additional fees for updating software for the migration—\$18,000.00 –Kelli Singhaus will have AhelioTech provide a list of departments that the software is needing updated
- discussion on CourtView final module
  - Kelli Singhaus has the funds set aside
  - Kayla Campbell is currently reviewing the contract
  - will be placed on resolution once Kayla Campbell finalizes

**Brittany Woods—**

- Currently prepping for the Veteran's Garage RFQ review tomorrow
  - One Commissioner will be part of the review committee

**Brian Winegardner—**

- Discussion on Veterans Service Commission Board adjustment of payments for Board members
  - \$650.00/month for the President of the Board and \$625.00/month for all other Board members
  - Brittany Woods will prepare a resolution for approval
- Discussion on Fairgrounds Property Memorandum of Understanding

|                   |  |
|-------------------|--|
|                   | <p><b>-Commissioner Winegardner will discuss further with Troy Elwer as well as discuss the sealing/black topping in the Veteran's tent area</b></p> <p><b>Cory Noonan—</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on proposed sanitary service station rates</b><br/><b>-Commissioners will communicate with Brad Niemeyer and Ron Meyer</b></li> <li>• <b>Discussion on Department of Job and Family Services bonus for State Project</b><br/><b>-Commissioners ok with Director's proposal of \$1,000.00 for program staff and \$500.00 for support staff, including the Director</b></li> </ul>    |
| <b>10:05 a.m.</b> | <b>RECESS</b>  |
| <b>11:04 a.m.</b> | <p><b>County Projects Discussion</b></p> <ul style="list-style-type: none"> <li>• <b>Chris Widener provided a project cost summary from a comparable project for a Construction Manager at Risk project</b><br/><b>-Commissioners will review</b><br/><b>-Commissioners are leaning toward going the Design-Bid-Build method for the Administration building – Brittany Woods will schedule a meeting with Mark Evans, Bricker Graydon, to discuss</b></li> <li>• <b>Veterans Garage RFQ were due at 11:00 a.m.</b><br/><b>-received two, checking with Prosecutor's office on the third received via email</b></li> </ul> |
| <b>11:15 a.m.</b> | <b>RECESS</b>  |
| <b>1:04 p.m.</b>  | <p><b>Update and Budget Meeting– Public Defender – Kenny Sturgill</b></p> <ul style="list-style-type: none"> <li>• <b>Jason Patchet provided Kenny Sturgill with plans for wheel chair accessible ramp for the entrance of the Public Defender's office</b></li> <li>• <b>Discussion on future loss of employees due to retirement</b><br/><b>-will be renovating office space to make another office –Jason Patchet and his team are completing the renovation</b></li> <li>• <b>Review and discussion of submitted budget for 2024</b></li> </ul>  |
| <b>1:38 p.m.</b>  | <b>ADJOURN</b>   |

Submitted by: Brittany N. Woods  
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Brian Winegardner  
Brian Winegardner

Beth Seibert  
Beth Seibert

Cory Noonan  
Cory Noonan