

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>October 26, 2023</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): 1 866 899 4679</b>  <b>United States: +1 (571) 317-3116</b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>PRESENT: Brian Winegardner</b>  <b>Beth Seibert</b>  <b>Cory Noonan</b></p>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
<b>9:00 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE – Cory Noonan</b>
	<p style="text-align: center;"><b>APPROVE AGENDA AS PRESENTED</b></p> <ul style="list-style-type: none"> <li>• <b>Under Resolutions/Signatures, add resolution #803-23, Appoint/Re-Appoint members to the North Central Ohio Solid Waste District Policy Committee.</b></li> </ul>

***Commissioner Noonan moved to approve the amended agenda. Motion seconded by Commissioner Winegardner. The roll was called and the amended agenda was approved unanimously.***

**ITEMS FOR REVIEW AND APPROVAL:**

**1. Consent Agenda:**

- a. Resolution #792-23.** Approve travel expenses.
- b. Resolution #793-23.** Authorize a warrant of transfer from the Capital Improvement Fund 4017 to the CSEA Building Fund 4023.
- c. Resolution #794-23.** Supplemental appropriation to the Administration Building Fund 4022.
- d. Resolution #795-23.** Supplemental appropriation to the ODNR Baughman Ditch Fund 2600.
- e. Resolution #796-23.** Supplemental appropriation to the Capital Improvement Fund 4017.
- f. Resolution #797-23.** Supplemental appropriation to the CSEA Building Fund 4023.
- g. Resolution #798-23.** Supplemental appropriation to the Intersystems Fund 8091.
- h. Resolution #799-23.** Supplemental appropriation to the AWD County Reserve Fund 8756.

***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #800-23.** Accept proposal and authorize the purchase of two (2) Canon CR-1901 II Check Scanners and High Yield Ink Cartridges from Edge One, LLC for the Allen County Treasurer's office. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #801-23.** Enter into a grant agreement with the Ohio Department of Aging for the Healthy Aging Grant. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

	<p><b>3. Resolution #802-23.</b> Accept payment from Erie Insurance Company for damages to a 2023 Ford F250 operated by the Allen County Engineer’s office.  <b>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</b></p> <p><b>4. Resolution #803-23.</b> Appoint/Re-Appoint members to the North Central Ohio Solid Waste District Policy Committee. <b>Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</b></p>
	<b>DISCUSSION:</b>
	<b>ANNOUNCEMENTS</b>
	<p><b>PUBLIC COMMENT</b></p> <p>Please refer to Public Comment Policy and Application at <a href="https://commissioners.allencountyohio.com/public-comment-policy-request-application/">https://commissioners.allencountyohio.com/public-comment-policy-request-application/</a></p>
9:02 a.m.	<b>RECESS</b>
9:34 a.m.	<p><b>Update—Jason Patchet – Building and Grounds</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on resealing of the Sheriff’s Office employee parking lot</b>  -A-1 Sealing offered to seal free of charge due to having an overage of sealing that needed to be used  -project is being completed today and will also be re-striped</li> <li>• <b>Discussion on available parking spots behind the Civic Center for Child Support Enforcement Agency if the Savings and Loans building is renovated for that agency</b>  -sealing and re-stripping would be needed for the parking lot—Jason Patchet will work on getting a quote for completion</li> <li>• <b>Discussion on resealing and vinyl removal at Children Services</b></li> <li>• <b>Provided an update on the Court of Appeals building HVAC project</b></li> <li>• <b>Provided an update on the Judge’s entrance awning project at the Court of Appeals building</b>  -currently being installed</li> </ul>

	<ul style="list-style-type: none"> <li>• Still waiting on Workers Compensation Certificate from Integrity for the Museum Parking lot project</li> <li>• Elevator at the Courthouse has been fixed and is up and running</li> <li>• Will be working on creating wheelchair access entrance at the Public Defender’s office, as well as some small office renovations</li> <li>• Discussion on temporary re-location of Clerk of Courts during future Courthouse renovations -Jason Patchet will further discuss with Jen McBride</li> <li>• Discussion on postage expenses</li> <li>• Provided an update on new employee for Savings and Loan Building</li> </ul>
10:24 a.m.	RECESS
11:00 a.m.	<p><b>Natural Gas Aggregation Discussion-Amy Hoffman</b></p> <ul style="list-style-type: none"> <li>• Amy Hoffman provided an overview of refresh for natural gas aggregation pricing -due to the competitive Dominion Energy SCO pricing available to Dominion West Ohio Gas residential customers relative to current third-party supply offers, Palmer Energy Company and CCAOSC does not recommend instituting a natural gas governmental aggregation program at this time</li> <li>• Provided information packet to the Commissioners from yesterday’s meeting on energy for review</li> <li>• Discussion on recertifications for electric and gas aggregations with PUCO -Amy Hoffman will provide documents to Brittany Woods for completion</li> </ul>
11:34 a.m.	RECESS
1:00 p.m.	<p><b>Update – Allen Water District – Kimberly Stiles and Pam Vicker (via Phone)</b></p> <ul style="list-style-type: none"> <li>• Provided overview of increase to the County District Administrative Fee for 2024 - \$1.00/month increase</li> <li>• Review of County District fee collections and projections</li> <li>• Review of County Reserve Fund</li> <li>• Provided an update on the Rudolph Elevated Tank Project –project is almost complete</li> </ul>

- **Provided an over on Indianbrook Waterline Replacement Project**  
 -project awarded to Degen Excavating Company  
 -construction began in September and estimated to be completed late 2023/early 2024 and additional paving to be completed in Summer/Fall 2024
- **Provided an update on the East Regional Waterline Project**  
 -wrapping up things with USDA and the project is almost complete  
 -all taps have been installed
- **Provide an update on Lafayette Loop and Slabtown/Fetter Loop projects**  
 -will have a meeting with P&G to discuss
- **Provided an update on Diller Road Loop**  
 -planning to bid yet this year and potentially have the project completed this winter


1:16 p.m.

ADJOURN

Submitted by:   
 Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

  
 Brian Winegardner

  
 Beth Seibert

  
 Cory Noonan