

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	October 24, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	PRESENT: Brian Winegardner Cory Noonan
TIME:	GENERAL SESSION – RECORDED
8:00 a.m.	<p>Board of Education Building Discussion—Dave Mayer, Walter Paxton and <u>Craig Kupferberg</u></p> <ul style="list-style-type: none"> • Discussion on the history of the deed requirements • Discussion on what all would be included in the property if the Board of Education/Educational Service Center took over ownership of the current building/property • Discussion on the need for expansion, as more space is needed for MD and Autism programs -location is great, but the building poses issues as it was built as an orphanage, not a school

	<ul style="list-style-type: none"> • ORC does state that the county must provide space for the Education Service Center • Education Service Center will provide the Commissioners with the ORC sections pertaining to Educational Services Center and Kayla Campbell will provide research on the deed and if there are any stipulations for use of the property • General discussion on funding mechanism for Educational Services Center -nine Allen County Schools are members of the Allen County educational Services Center
8:39 a.m.	RECESS
9:00 a.m.	AGENDA MEETING
	PLEDGE – Cory Noonan
	<p>APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i></p>
	<p>ITEMS FOR REVIEW AND APPROVAL:</p> <ol style="list-style-type: none"> 1. Approve minutes of the August 15, 2023 special session. 2. Approve minutes of the August 16, 2023 emergency session. 3. Approve minutes of the August 17, 2023 general session. 4. Approve minutes of the August 21, 2023 special session. 5. Approve minutes of the August 22, 2023 general session. <p><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.</i></p> <ol style="list-style-type: none"> 6. Consent Agenda: <ol style="list-style-type: none"> a. Resolution #777-23. Approve travel expenses. b. Resolution #778-23. Intradepartmental transfer. c. Resolution #779-23. Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.

- d. Resolution #780-23.** Authorize the return of advance from the East Road Water Fund 3170 to the Allen County Water Fund 5036.
- e. Resolution #781-23.** Supplemental appropriation to the Cribs for Kids Fund 8807.
- f. Resolution #782-23.** Supplemental appropriation to the Ottawa River Fund 2339.
- g. Resolution #783-23.** Supplemental appropriation to the Trailer Park Fund 8813.
- h. Resolution #784-23.** Supplemental appropriation to the OSU Ag Runoff Grant Fund 8839.
- i. Resolution #785-23.** Supplemental appropriation to the Capital Improvement Fund 4017.
- j. Resolution #786-23.** Authorize a warrant of transfer from the Capital Improvement Fund 4017 to the CSEA Building Fund 4023.
- k. Resolution #787-23.** Supplemental appropriation to the CSEA Building Fund 4023.
- l. Resolution #788-23.** Supplemental appropriation to the WIA Fund 2066.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #789-23.** Approves an agreement between Allen County Homeland Security/Emergency Management Agency and CAPE Motorola Solutions, Inc. for the filing of a blanket certificate of authorization with the FAA and authorize Tom Berger to execute same.
Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.
- 2. Resolution #790-23.** Approve Amendment #3 to the agreement with WDC Group, LLC. for the Child Support Enforcement Agency (CSEA) Building Project.
Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.

	<p>3. Resolution #1228-22A. Amend Resolution #1228-22, enter into a Memorandum of Understanding with the Allen Soil and Water Conservation District regarding services and payment for services related to the Burgess Group Drainage Project. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</i></p>
	<p>DISCUSSION</p> <p><u>County Engineer</u></p> <p>1. Resolution #791-23. Authorize the Allen County Engineer to execute a LPA Federal Local-LET Project agreement for the ALL-Pavement Condition Index and authorizes Brion E. Rhodes, Allen County Engineer, to serve as the LPA representative for said project on behalf of the Board of Allen County Commissioners. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The agreement is in the amount of \$25,000.00 and will be for the east township roads. The roll was called and the resolution was approved unanimously.</i></p>
	<p>ANNOUNCEMENTS</p>
	<p>PUBLIC COMMENT</p> <p>Please refer to Public Comment Policy and Application at https://commissioners.allencountyohio.com/public-comment-policy-request-application/</p>
<p>9:03 a.m.</p>	<p>RECESS</p>
<p>9:30 a.m.</p>	<p>Staff Update</p> <p>Kelli Singhaus—</p> <ul style="list-style-type: none"> • Discussion on All Temp contract for Court of Appeals building HVAC project <ul style="list-style-type: none"> -discussion on retainage for the project—up to 50% completion, 8% retainage is held -Kelli Singhaus stated that she has held too much retainage, as well as All Temp is not completing paperwork correctly -the project is now at 50% complete, so no more retainage is collected -Kelli Singhaus is working with Chase Bank to distribute overage of \$8,872.00 to All Temp

- the remaining collected retainage will stay in escrow account until the project is complete
- Have provided Delta Dental enrollment forms to Commissioners and staff to complete
- Julie Shellhammer, Dog Warden, notified Kelli Singhaus that Deputy Michelle Scott has resigned
 - working on filling the position
- Provided an update on transition of county website to AhelioTech for hosting
 - IT is currently working on EMA AND Board of Elections transition
 - Board of Elections stated that CloudWare is being used for additional security and Brian Mauk believes it will need to be repurchased
 - Kelli Singhaus is going to have AhelioTech further discuss with Mark Vernik at Board of Elections

Brittany Woods—

- Discussion on Winter Conference attendance
 - Commissioner Seibert and Commissioner Noonan plan to attend
- Discussion on the American 250th OH Community Program designation
 - Brittany Woods will further discuss with Commissioner Seibert
- Received a request from Start you Recovery asking if we would post their website link on our website
 - Commissioners are not interested at this time
- Received a notification letter from the City of Lima in regards to test and evaluate commercial, industrial and institutional water meters that are 2 inch and larger
 - will be planning to test the county meters in the next few months
 - Brittany Woods will provide information to Jason Patchet
- Technicon Design Group will be sending Kevin Niese to attend the RFQ review on November 8th
 - Kelli Singhaus discussed payment of advertising for RFQ
- Discussion on Solid Waste District board appointments
 - Norm Grigsby will be coming off the board and Trevor Violet will be appointed
 - Beth Seibert will work on preparing a resolution for Thursdays agenda

	<p>Cory Noonan—</p> <ul style="list-style-type: none"> • Discussion on alley vacation process at the Administration building site -the City of Lima will begin the process -general discussion on drainage of the property
9:57 a.m.	RECESS
11:02 a.m.	<p>County Projects Discussion</p> <ul style="list-style-type: none"> • Commissioner Noonan stated that all County Projects related items were discussed during staff, therefore County Projects Discussion is cancelled
11:03 a.m.	RECESS
11:30 a.m.	<p>Joint Board Meeting re: Blanchard River Stream Enhancement Project</p> <p>Join Zoom Meeting https://us02web.zoom.us/j/86238674331?pwd=SmlvbWx6VFcrdkhXLOY3cWdpSm9KUT09</p> <p>Meeting ID: 862 3867 4331 Passcode: 455355</p> <p>**Please see Hancock County Minutes**</p>
	RECESS
1:00 p.m.	<p>Budget Meeting – Juvenile/Probation Courts</p> <ul style="list-style-type: none"> • Discussion on 2024 budget requests <p>Commissioner Seibert entered the meeting at 1:05 p.m.</p>
2:00 p.m.	ADJOURN

Submitted by: Brittany N. Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Brian Winegardner
Brian Winegardner

Beth Seibert
Beth Seibert

Cory Noonan
Cory Noonan