

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>October 5, 2023</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><u><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></u></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<b>PRESENT: Beth Seibert Cory Noonan</b>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
<b>8:30 a.m.</b>	<p><b>Joint Board Conference Call—West Jennings Creek Conference Call</b></p> <p><b>**Please see Van Wert County Commissioners Minutes**</b></p>
<b>8:55 a.m.</b>	<b>RECESS</b>
<b>9:00 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE – Cory Noonan</b>

**APPROVE AGENDA AS PRESENTED**

- **Resolution #738-23 should read “Supplemental appropriation for the Purchase of Real Estate Fund 4014” instead of “Supplemental appropriation for the Administration Building 4022”.**

*Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Seibert. The roll was called and the agenda was approved unanimously.*

**ITEMS FOR REVIEW AND APPROVAL:**

**1. Consent Agenda:**

- Resolution #732-23.** Approve travel expenses.
- Resolution #733-23.** Intradepartmental transfers.
- Resolution #734-23.** Supplemental appropriation to the Mental Health Court-CP Fund 2700.
- Resolution #735-23.** Supplemental appropriation to the WORTH Center Fund 8880.
- Resolution #736-23.** Supplemental appropriation to the Administration Building Fund 4022.
- Resolution #737-23.** Supplemental appropriation to the Special Projects Probate Fund 2707.
- Resolution #738-23.** Supplemental appropriation to the Purchase of Real Estate Fund 4014.
- Resolution #747-23.** Authorize a warrant of transfer from the Sanitary Engineering Surplus Fund 5035 to the Replacement & Improvement Capital Fund 5435.
- Resolution #748-23.** Authorize a warrant of transfer from the Sanitary Engineering Surplus Fund 5035 to the Gomer Sewer Improvement Project Fund 4560.
- Resolution #739-23.** Authorize “then and now” purchases.
- Resolution #740-23.** Establish the Delta Dental Fund.
- Resolution #741-23.** Approve use of credit cards for the 4<sup>th</sup> quarter of 2023.

*Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.*

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #742-23.** Accept payment for County Risk Sharing Authority for damage to a 2018 GMC Sierra operated by the Allen County Engineer's Office. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #743-23.** Renew Customer Service Agreements with Republic Services, Inc. for various county buildings. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #744-23.** Enter into an agreement with Perry ProTech for the lease of printers and copiers for various general fund departments. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #749-23.** Authorize the Clerk of Board to post notice and advertise to receive request for qualifications for the construction of a Veterans Garage. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

**DISCUSSION:**

**A. EMA/Homeland Security**

- 1. Resolution #745-23.** Accept proposal and enter into contract with Lumen for 9-1-1 Maintenance Services. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. This is a yearly contract for 911 System. The roll was called and the resolution was approved unanimously.***

**2. Resolution #746-23.** Authorize acceptance of the FY'2023 State Homeland Security Program Grant from the Ohio Emergency Management Agency and authorize Tom Berger, Director, to sign associated paperwork necessary to administer said grant.

***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. This grant will be for the purchase of radiation detection backpacks. The roll was called and the resolution was approved unanimously.***

**B. Regional Planning Commission**

**1. Resolution #750-23.** Authorize the release of a mortgage for a Community Housing Improvement Program Property. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The mortgage has been satisfied. The roll was called and the resolution was approved unanimously.***

**ANNOUNCEMENTS**

**PUBLIC COMMENT**

**Please refer to Public Comment Policy and Application at <https://commissioners.allencountyohio.com/public-comment-policy-request-application/>**

**9:07 a.m.**

**RECESS**





**9:32 a.m.**

**Update—Jason Patchet – Building and Grounds**

- **Provided an update on the Courthouse elevator**
  - Schindler Elevator has removed the control board and sent to be repaired
  - planned to be out for repairs for approximately 5 weeks
  - quote for repair is approximately \$10,000.00, as it is not covered under the service agreement with Schindler Elevator, due to the control board being discontinued (which is stated in a letter sent to Allen County from Schindler Elevator in 2009)
- **Roof repair at the Courthouse will be completed today**
- **Provided an update on the Court of Appeals building HVAC project**
- **will be building trusses for the awning above the Judges door at the Court of Appeals building and**

will have All Service Glass provide a quote for glass enclosure

- Received correspondence from Gordon Food Services insurance company regarding damage to the museum retaining wall
  - they will be remitting payment in the amount of \$40,088.74
  - the insurance company will need a release form signed to authorize the payment—Kayla Campbell is reviewing
- Discussion on “park at your own risk” signage for county parking lots
  - Received quote from Granger - \$49.00 each
  - Jason Patchet will place an order for signage and begin placing signs
- Discussion on the purchased property for the new administration building
  - Phase II Environmental will be completed tomorrow
  - Jason Patchet asked of the possibility of bringing an architectural salvage company
  - Commissioners believe that would need to be bid, as well as a liability to have individuals in the property
  - Jason Patchet found five (5) electric meters, two (2) gas meters and (3) water meters in the Hoefeller Building, and just one (1) of each for the Hefner Building
  - Jason Patchet asks if we need to have utilities on due to the intent of demolishing the building—there is no sump pumps and no signs of water infiltration
  - Commissioners ask that Jason Patchet transfers the utilities into the County’s name and maintain electric and gas utilities at this time, the water will be shut off internally
  - Kelli Singhaus will get utility and service lines set up in accounting
- Kelli Singhaus provided feedback from Kayla Campbell on the requested release form from Gordon Food Services as it relates to the damage to the Museum Retaining Wall
  - she has some suggested revisions to the document
  - Jason Patchet will work with Kayla Campbell getting revisions completed prior to the Commissioners signing
- Discussion on possibility of renovations to the Savings and Loan Building
  - review of proposed structural renovations

	<ul style="list-style-type: none"> <li>• Discussion on plumbing issues at the Board of Education -repairs will be completed next week with the Sanitary Engineer's assistance</li> </ul>
10:18 a.m.	RECESS
2:00 p.m.	<p>Joint Board Meeting re: Ditch Maintenance Assessments</p> <p><b>**Please see Van Wert County Commissioner's minutes**</b></p>
2:30 p.m.	ADJOURN
	<p>Submitted by: <u></u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u> Brian Winegardner</p> <p><u></u> Beth Seibert</p> <p><u></u> Cory Noonan</p>