

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	September 28, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE – Cory Noonan
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

1. Consent Agenda:

- a. Resolution #711-23.** Approve travel expenses.
- b. Resolution #712-23.** Supplemental appropriation to the Administration Building Fund 4022.
- c. Resolution #713-23.** Authorize a repayment of advance from the LACRPC Fund 8840 to the General Fund 1001.
- d. Resolution #714-23.** Supplemental appropriation to the Lima Allen County RPC Fund 8840.
- e. Resolution #715-23.** Supplemental appropriation to the Drug Court Allen County Treatment Court Fund 2702.
- f. Resolution #716-23.** Authorize a warrant of transfer from the AWD Operating Fund 8751 to the AWD Ext Cap Outlay Fund 8753.
- g. Resolution #725-23.** Supplemental appropriation to the General Fund 1001.
- h. Resolution #726-23.** Authorize a warrant of transfer from the General Fund 1001 to the Burgess Group Fund 4343.
- i. Resolution #727-23.** Supplemental appropriation to the Burgess Group Fund 4343.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #717-23.** Approve Amendment No. 2 to the agreement with WDC Group, LLC for the Child Support Enforcement Agency (CSEA) Building Project.

Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.

- 2. Resolution #718-23.** Approve Amendment No. 2 to the agreement with WDC Group, LLC for the New Administration Building Project. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

3. Resolution #730-23. Authorize the Allen County Health Insurance rates for 2024. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

DISCUSSION:

A. County Engineer

- 1. Resolution #719-23.** Authorize Brion E. Rhodes, Allen County Engineer, to submit application and execute contract with the Ohio Public Works Commission for State Issue 1 Funds for the County Roads Resurfacing-24 Project. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. This contract will be for the 6 townships on the east side of the county. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #720-23.** Authorize Brion E. Rhodes, Allen County Engineer, to submit application and execute contract with the Ohio Public Works Commission for State Issue 1 Funds for the Main Street Harrod Bridge Replacement Project. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #721-23.** Authorize Brion E. Rhodes, Allen County Engineer, to submit application and execute contract with the Ohio Public Works Commission for State Issue 1 Funds for the Ridge Road Culvert Replacement Project. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. If funding is approved, the stone arch would be replaced in Summer of 2025. The roll was called and the resolution was approved unanimously.***

4. Resolution #722-23. Authorize an agreement for Professional Services with Bockrath & Associates Engineering and Surveying, LLC for construction inspection and project administration for the Fisher Road Bridge Demolition Project. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. R.G. Zachrich will be completing the demolition, which is 100% federally funded and the County Engineer will be responsible for the inspection at a cost of \$18,815.75 The roll was called and the resolution was approved unanimously.**

B. Dog Warden

1. Resolution #723-23. Renew an agreement with Fairfield Computer Services, LLC for an online dog licensing system. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

C. Allen County Regional Airport

1. Resolution #724-23. Authorize the Allen County Regional Airport Authority to submit a matching grant application to the Ohio Department of Transportation for funding under the SFY 2024 Ohio Airport Improvement Grant Program. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. An FAA Grant was received for 905, and the State will match 5% with this application. The roll was called and the resolution was approved unanimously.**

D. Sheriff's Office

1. Resolution #728-23. Reject bids and authorize the Clerk of Board to post notice and re-advertise to receive bids for a Crime Prevention Platform and four (4) additional sensors. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The bid opening was held on October 31st, with only one (1) bid received. The project will need to be re-bid. The roll was called and the resolution was approved unanimously.**

ANNOUNCEMENTS

	<p>PUBLIC COMMENT</p> <p>Please refer to Public Comment Policy and Application at https://commissioners.allencountyohio.com/public-comment-policy-request-application/</p>
<p>9:12 a.m.</p>	<p>RECESS</p>
<p>9:39 a.m.</p>	<p>Update—Jason Patchet – Building and Grounds</p> <p>Jason Patchet requested to enter into executive session to discuss employee discipline.</p> <p>At 9:40 a.m. Commissioner Noonan made a motion to enter into Executive Session pursuant to ORC 121.22(g)(1) to consider discipline of a public employee. Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.</p> <p style="padding-left: 40px;">-Kelli Singhaus and Jason Patchet were present during executive session</p> <p>Back in General Session at 9:56 a.m.</p> <ul style="list-style-type: none"> • Based on discussion during executive session regarding an employee in their probationary period that is not performing to the requirements of the position, which allows the termination of said employee, the Board is in agreeance to terminate said employee <p>Resolution #731-23. Dismissal/Termination of employee of the Allen County Building and Grounds department. Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</p> <ul style="list-style-type: none"> • Commissioner Winegardner asks Kelli Singhaus and Jason Patchet to provide said employee with documentation stating the reasons for termination as well as requested a witness be present when Jason Patchet has conversation with said employee • Dismissal/termination will be effective at 11:00 a.m. on September 28, 2023 • Courthouse elevator stopped working on Monday -Schindler elevator stated the electric brake coil had failed, upon replacement, the elevator was still not working

	<ul style="list-style-type: none"> -it was determined that there is an issue with the main controller -Schindler elevator techs will be working with tech support on attempting to make repairs • Courthouse roof above the first floor restroom area is scheduled to be installed next week • Provided an update on the Court of Appeals HVAC System Replacement Project <ul style="list-style-type: none"> -50% of heat pumps have been installed -boiler installation is scheduled to begin October 16th • Discussion on the Museum parking lot <ul style="list-style-type: none"> -review of proposal received from Quality Pavement and the scope of work they provided in the amount of \$70,825.00 -still waiting on proposal from Lima Asphalt to review -Jason Patchet will discuss with the County Engineer to see if his department could help with the installation of a catch basin • Discussion on the purchase of the properties for the Admin Building <ul style="list-style-type: none"> -Closing is scheduled for tomorrow -Jason Patchet will work with Kayla Campbell on verbiage for placing signs to place within the parking areas to state "Park at your own risk" • Discussion on Museum Parking Lot Paving Project <ul style="list-style-type: none"> -still working on obtaining three estimates • Discussion on trash collection for Regional Planning Commission <ul style="list-style-type: none"> -they are unable to house a dumpster on their property and are requesting to utilize the Courthouse dumpster -Jason Patchet will look into the option of adding an additional dumpster at the Courthouse for Regional Planning Commission
10:49 a.m.	RECESS
11:07 a.m.	<p>Board Appointment Interview – JaMesha Williamson</p> <ul style="list-style-type: none"> • Provided an overview of Law Library. • Board of Commissioners provided introductions. • JaMesha Williamson provided an overview of herself. • Reviewed resume. • JaMesha Williamson provided an overview of all other boards that she sits on. • Reviewed how the Law Library works and when they will meet.

	<ul style="list-style-type: none"> • Commissioner Winegardner asked time commitment over the board and when the board will meet. • Talked over meeting quarterly if it is accessible to meet virtually.
11:24 a.m.	RECESS
1:00 p.m.	<p>County Projects Discussion –Chris Widener, Jason Patchet, Vicki Tarr, Kelli Singhaus and Brittany Woods</p> <ul style="list-style-type: none"> • Phase II Radar testing was completed today for the CSEA Building site -waiting for results on findings -discussion on topographic surveys – waiting to see if the City can supply any utility mapping • Review of revised floorplan drawings for the CSEA Building • Discussion on desired revisions • Unofficial Phase II results show that there is no underground storage tank on the site for the CSEA Building • Discussion on budget for the CSEA building
1:57 p.m.	RECESS
2:07 p.m.	<p>County Projects Discussion – Continued – Chris Widener, Jason Patchet, Kelli Singhaus, Brittany Woods and Sofia Clifton</p> <ul style="list-style-type: none"> • Chris Widener provided an update on the topographic surveys • Limited Phase II vapor intrusion testing is scheduled for next Wednesday • Provided a revised list of estimated spaces for the Administration Building • Review of revised floorplan drawings for the Administration Building • Discussion on desired revisions • Brittany Woods will schedule a time for Chris Widener to meet with each department head/elected official to review the draft plans
3:48 p.m.	ADJOURN

Submitted by: Brittany Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Brian Winegardner
Brian Winegardner

Beth Seibert
Beth Seibert

Cory Noonan
Cory Noonan