

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	SPECIAL SESSION
DATE	September 27, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION – RECORDED
10:02 a.m.	<p>Personnel Discussion – Brad Niemeyer and Ron Meyer</p> <ul style="list-style-type: none"> • Brad Niemeyer provided an overview of his conversation with Attorney Ben Albrecht in regards to retire/rehire • Discussion on position salary for bringing a new employee in vs. the retire/rehire candidate • General discussion on the Retire/Rehire Policy • Discussion on entering into a Memorandum of Understanding with an employee that is choosing to retire/rehire that will ask if the employee wants to take a 10% percentage reduction in pay

	<p>with eligibility of increase or to maintain current salary ineligible for any increases</p> <p>-Commissioners will work with Kayla Campbell on preparation of said Memorandum of Understanding</p> <p>-Brad Niemeyer will also reach out to Ben Albrecht to see if he has a sample Memorandum of Understanding to review</p> <ul style="list-style-type: none"> • Commissioners will plan to discuss any edits proposed to the Retire/Rehire Policy with the Personnel Policy committee at their next meeting • Discussion on the possibility of incorporating a yearly renewal/evaluation of the Memorandum of Understanding –will further discuss this option if the Board would determine to want to incorporate this
<p>11:05 a.m.</p>	<p>RECESS</p>
<p>1:00 p.m.</p>	<p>Month End Budget Update – Kelli Singhaus</p> <ul style="list-style-type: none"> • Discussion on Copier/Printer contract with Perry ProTech <ul style="list-style-type: none"> -will plan to have on agenda next week for approval -discussion on funding the contract from General Fund • Provided a review of Fund 3999 <ul style="list-style-type: none"> -Discussion on pay off of Admin Building Purchase Note -will be paying off the \$830,000.00 note plus interest of \$6,847.50 next Thursday from Fund 3999-Debt Service • Provided a review of Fund 1011 • Provided an overview of Fund 1010 <ul style="list-style-type: none"> -discussion on 27th pay in 2024 • Provided a review of Fund 2000 <ul style="list-style-type: none"> -will plan to move funds from the Cash Balance into Fund 2000 to accommodate upcoming retirements -discussion on payout of compensatory time upon retirement/separation • Provided a review of Fund 2410 <ul style="list-style-type: none"> -loans are all current • Review of rent/lease revenue <ul style="list-style-type: none"> -all paid up to date -working with Lima Properties on if they wish to renew their lease beginning January 2024 • Discussion on Dispatch Billing

-Kelli Singhaus will work on sending out invoices for 2024

- **Provided a review of Fund 2093**
- **Provided a review of Fund 2001**
- **Provided a review of Contingency Fund**
- **Provided a review of Transfer Out Account**
- **Review of various ditch funds**
- **Provided a review of the General Fund**
- **Discussion on upcoming budget hearings**
- **Provided a review of the Capital Fund**
- **Provided a review of Fund 4022 and 4023**

2:20 p.m.

ADJOURN

Submitted by:



Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners



Brian Winegardner



Beth Seibert



Cory Noonan