

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	September 26, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE – Cory Noonan
	<p>APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

1. Consent Agenda:

- a. Resolution #697-23.** Approve travel expenses.
- b. Resolution #698-23.** Supplemental appropriation to the Capital Improvement Fund 4017.
- c. Resolution #699-23.** Authorize a warrant of transfer from the Capital Improvement Fund 4017 to the CSEA Building Fund 4023.
- d. Resolution #700-23.** Supplemental appropriation to the CSEA Building Fund 4023.
- e. Resolution #701-23.** Supplemental appropriation to the Administration Building Fund 4022.
- f. Resolution #702-23.** Supplemental appropriation to the United Ukraine TB Supplemental Grant Fund 2046.
- g. Resolution #703-23.** Supplemental appropriation to the Unclaimed Funds Fund 1700.
- h. Resolution #704-23.** Supplemental appropriation to the MVGT Fund 2002.
- i. Resolution #705-23.** Supplemental appropriation to the Law Library Fund 2025.
- j. Resolution #706-23.** Supplemental appropriation to the OEMG Fund 2856.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

1. Resolution #707-23. Accept proposal and authorize the purchase of ammunitions and munitions for the Allen County Sheriff's Office from Vance's Law Enforcement. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

2. Resolution #708-23. Accept proposal and authorize the purchase of USB security keys for the Allen County Sheriff's Office. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

	<p>DISCUSSION</p> <p><u>Sheriff's Office</u></p> <p>1. Resolution #709-23. Enter into a Subgrant Award Agreement with the Office of Criminal Justice Services for the West Central Ohio Crime Task Force Recovery Ohio Grant. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></p> <p><u>Children Services</u></p> <p>1. Resolution #710-23. Approve a Memorandum of Understanding to address child abuse and neglect between the Allen County Children Services and specific community partners in Allen County, Ohio. <i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</i></p>
	ANNOUNCEMENTS
	<p>PUBLIC COMMENT</p> <p>Please refer to Public Comment Policy and Application at https://commissioners.allencountyohio.com/public-comment-policy-request-application/</p>
9:04 a.m.	RECESS
9:32 a.m.	<p>Staff Update</p> <p>Sofia Clifton—</p> <ul style="list-style-type: none"> • Review of 2024 insurance rates -will be placed on agenda for approval once reviewed with the Auditors office • Received communication from Sedgwick regarding a settlement offered to a claimant in the amount of \$4,000.00 -the claimant's attorney has responded requesting a settlement of \$5,000.00 -Commissioners agree to move forward with the settlement of \$5,000.00 and Sofia Clifton will notify Sedgwick

Kelli Singhaus—

- **Discussion on the closing of the purchase of the property for the Admin Building**
-will need to create a New Fund for the purchase funds

Commissioner Noonan called for a brief recess at 9:50 a.m. for Kelli Singhaus to make a phone call to the Auditors Office.

Back in session at 9:57 a.m.

Resolution #729-23. Establish the Real Estate Purchase Fund. *Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The resolution was approved unanimously.*

- **Requested interest in Labor Law posters**
-have received a request for 23 poster
-each poster is \$29.95
-Sofia Clifton will ask CORSA if they have a preferred vendor that they use
- **Burgess Drainage Project note will be paid off on Thursday**
- **Working with the Auditors office on paying the note off for the purchase of the property for the Admin Building site, which will be paid off next Thursday**
- **Discussion on the requested cross-training funds from the Treasurer**
-\$4,500.00 plus PERS and Medicare costs
-if open position is filled within 2023, the Treasurer does have funds to cover that salary
-the Commissioners will have Kelli Singhaus transfer the \$4,500.00 plus \$695.25 for PERS and Medicare to the Treasurer for cross-training
- **Review of proposed verbiage for the Personnel Policy/Board of Commissioners Employment Policy in regards to paid and unpaid lunches for county employees**
-Kelli Singhaus will complete revisions
- **Discussion on AhelioTech managing the county website**
-Kelli Singhaus will be sending a memo to county offices notifying them of the change from CorpComm to AhelioTech
-Kelli Singhaus will discuss with AhelioTech to add additional departments to the contract for maintenance service

Brittany Woods—

- **Provided information on the Phase II for the site location of the new CSEA building and Admin building**
 - GPR Group will be completing their scan of the site on Thursday
 - still waiting on timeframe from the lab on when the Phase II for the Admin building will be completed
- **Discussion on copier contract with Perry ProTech**
 - Commissioner Seibert will follow up with Keith Cheney on the status
- **Technicon Design Group is preparing the RFP language and we are preparing to place on agenda October 5th to go out for proposals**
- **Received communication from American Township in regards to their assessment for Baughman**
 - a response has been sent to them in regards to them attempting to make payment outside of the ORC prescribed 30 day window from the date of the final hearing
- **Brittany Woods is working with Tammie Colon on scheduling a meeting at her request to discuss the proposed Drug Overdose and Suicide Review Board**
- **Discussion on the proposed amended MOU with Soil and Water Conservation District for the Burgess Drainage Project**
 - will discuss further once reviewed

Beth Seibert—

- **Discussion on the Harrod Event Center Project**
 - bid process was not brought to the Commissioner's Office
 - Regional Planning Commission will be looking into rectifying the mistake
- **Discussion on the August Cost Benefit Analysis for Regional Planning Commission**
 - approximately \$9,000.00 for August
 - Discussion on funding for the remainder of the year
- **Provided an overview on a discussion with Nathan Davis in regards to three grants awarded for two-stage ditch projects**
 - Nathan Davis has discussed with Lucas County Engineer's office on how they have handled similar projects

	<ul style="list-style-type: none"> • Discussion on Sediment Controls Regulations -will need to set a Public Hearing once regulations are updated <p>Brian Winegardner—</p> <ul style="list-style-type: none"> • Received correspondence from Carla Oberlee, from the Baughman Ditch Project -forwarded the information to the County Engineer regarding belief that there is issues with the completion of project
<p>10:54 a.m.</p>	<p>RECESS</p>
<p>11:00 a.m.</p>	<p>Personnel Discussion – Judge Reed and Judge Kohlriesser</p> <ul style="list-style-type: none"> • Judge Kohlriesser requested to discuss a personnel issue in regards to compensation <p>At 11:01 a.m. Commissioner Seibert made a motion to enter executive session pursuant to ORC 121.22 (g)(1) to discuss compensation of a public employee or official. Motion seconded by Commissioner Winegardner. The roll was called and was approved unanimously.</p> <p>-Jude Reed and Judge Kohlriesser remained present during executive session</p> <p>Back in general session at 11:58 a.m.</p> <ul style="list-style-type: none"> • Judges will continue to work through a current compensation matter, as the funding is in place to do so -further conversation will be had during budget hearings as it relates to compensation
<p>11:59 a.m.</p>	<p>RECESS</p>
<p>1:15 p.m.</p>	<p>Update – Brion Rhodes – County Engineer</p> <ul style="list-style-type: none"> • Provided an update on current bridge projects -Conant Road Bridge project -Purdy Road Bridge has been completed -Fisher Road Bridge pre-construction meeting scheduled next Tuesday • Provided an update on road projects -finishing up paving for the road program -provided an overview of guardrail projects

- provided overview of safety studies completed
- Thayer Road widening project from Reservoir Road to St Rt 309 is currently being designed
- looking into doing a sample project on a section of Lincoln Highway
- Sugar Street Rehabilitation Project pre-construction meeting was held this week
- Provided an update on drainage projects
 - Phase 1 of the Baughman project is finishing up
 - Next phase of the Baughman Project bid opening is scheduled for October 19th
 - discussion on the proposed Fairgrounds project for the parking lots and the Veterans tent area—looking at applying chip and seal to the areas
 - discussion on advocacy group looking into improvements to the gateway of Allen County at Breese Road– collaborative effort between Shawnee Township, ODOT and Allen County Engineer
- Access Management Committee recommendations will be passed onto the Commissioners for their review
- Discussion on personnel situations at the County Engineer's office
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1:52 p.m.	RECESS
2:00 p.m.	<p>Quarterly Investment Meeting – Krista Bohn</p> <p>**Please see the Investment Committee Minutes**</p>
2:45 p.m.	ADJOURN
	<p>Submitted by: <u></u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u> Brian Winegardner</p> <p><u></u> Beth Seibert</p> <p><u></u> Cory Noonan</p>