

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>September 21, 2023</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><u><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></u></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>PRESENT: Brian Winegardner</b>  <b>Beth Seibert</b>  <b>Cory Noonan</b></p>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>9:00 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE - Cory Noonan</b>
	<p><b>APPROVE AGENDA AS PRESENTED</b></p> <p><i>Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i></p>

**ITEMS FOR REVIEW AND APPROVAL:**

**1. Consent Agenda:**

- a. Resolution #680-23.** Approve travel expenses.
- b. Resolution #681-23.** Intradepartmental transfers.
- c. Resolution #682-23.** Authorize a warrant of transfer from the AWD Debt Service Fund 8752 to the AWD External Capital Outlay Fund 8753.
- d. Resolution #683-23.** Supplemental appropriation to the AWD External Capital Outlay Fund 8753.
- e. Resolution #684-23.** Supplemental appropriation to the Smith Improvement Maintenance Fund 2332.
- f. Resolution #685-23.** Supplemental appropriation to the Vincent Laratta Ditch Fund 2149.
- g. Resolution #686-23.** Supplemental appropriation to the American Village Ditch Fund 2301.
- h. Resolution #687-23.** Supplemental appropriation to the Health & Wellness Fund 8816.
- i. Resolution #688-23.** Establish the Arts Economic Relief Grant Fund.

***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #689-23.** Declare various personal property at Allen County Children Services obsolete and unsuitable for county use and authorizes the disposal of same. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #690-23.** Declare various personal property at the Allen County Public Defender's Office obsolete and unsuitable for county use and authorize the sale of same by internet auction. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #691-23.** Authorize the renewal of the Allen County Employees Optical Care with Vision Service Plus. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

4. **Resolution #692-23.** Authorize collection of maintenance assessments on the Blanchard River Stream Enhancement Project to be collected in 2024. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
5. **Resolution #693-23.** Accept payment from County Risk Sharing Authority for damage to a 2017 Ford Explorer operated by the Allen County Sheriff's Office. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
6. **Resolution #696-23.** Appoint Joe Guagenti to the Port Authority of Allen County Board of Directors. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

**DISCUSSION:**

**A. Sanitary Engineer**

1. **Resolution #694-23.** Authorize Bradley T. Niemeyer, Allen County Sanitary Engineer, to prepare and submit application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to execute contracts as required. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

**B. Regional Planning Commission**

1. **Resolution #695-23.** Authorize the release of mortgage for a Community Housing Improvement Program Property. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. Obligations have been completed and the mortgage has been paid off. The roll was called and the resolution was approved unanimously.**

**C. Department of Job and Family Services**

1. **Resolution #979-22D.** Amend Resolution #979-22, authorize the Allen County Department of Job and Family Services to enter into contracts with various providers for transportation services. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This is a one (1) year extension to the original agreement with no change in amounts. The roll was called and the resolution was approved unanimously.**
  
2. **Resolution #370-23B.** Amend Resolution #370-23, authorize an amendment to a contract between the Allen County Department of Job and Family Services and Coleman Health Services. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. This is a one (1) year extension to the agreement. The roll was called and the resolution was approved unanimously.**

**ANNOUNCEMENTS**

**PUBLIC COMMENT**

**Please refer to Public Comment Policy and Application at <https://commissioners.allencountyohio.com/public-comment-policy-request-application/>**

**9:08 a.m.**

**RECESS**

**9:30 a.m.**

**Update—Jason Patchet - Building and Grounds**

- **Door replacement project at the Civic Center is complete other than the painting of the doors, which Civic Center staff will complete**
- **Plumbing issue at the Civic Center has been repaired**
- **Provided an update on the HVAC Replacement project at the Court of Appeals building**
- **Discussion on renewal of garbage contracts with Republic Services**
  - slight increase to some of our accounts
  - Commissioners are in agreeance with moving forward with the renewal of contracts and Brittany Woods will get placed on resolution
- **Provided an update of Museum Parking lot project**
  - still waiting on additional based bid quotes
  - project will most likely need to be bid

	<p>-contractors have recommended the catch basin work be completed in house prior to the parking lot repairs/replacement—Jason Patchet will discuss with County Engineer to inquire on cost for County Engineer to complete said work</p> <ul style="list-style-type: none"> <li>• Commissioner Noonan provided an overview of his meeting with the City of Lima in regards to the parking garage <ul style="list-style-type: none"> <li>-discussion on cleanliness of the elevators</li> <li>-Jason Patchet will further discuss with Abe Ambroza and staff responsible for cleaning the elevator</li> </ul> </li> <li>• Discussion on the Judges door for the Court of Appeals building <ul style="list-style-type: none"> <li>-Jason Patchet is working on getting quotes</li> </ul> </li> <li>• Discussion on panic buttons</li> <li>• Discussion on inquiring of leasing parking lot next to the new CSEA Building parcel <ul style="list-style-type: none"> <li>-Commissioner Noonan will discuss with property owner</li> </ul> </li> <li>• Discussion on purchase of property for the new Administration Building and obtaining the Phase II testing <ul style="list-style-type: none"> <li>-Commissioners believe regardless of the outcome of the Phase II testing, it would benefit the county to purchase the property either for the Administration Building or parking space</li> <li>-Brittany Woods will reach out to Bricker Graydon to begin the process of closing on the purchase of the property</li> </ul> </li> <li>• Discussion on the removal of underground storage tank on the CSEA building site if tank is still there <ul style="list-style-type: none"> <li>-Brittany Woods will discuss with Bricker Graydon to see if Oil Company has any responsibility of removal</li> </ul> </li> </ul>
10:13 a.m.	RECESS
1:00 p.m.	Update—Sheriff's Office—CANCELLED
1:00 p.m.	ADJOURN

Submitted by: Brittany N. Woods  
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Brian Winegardner  
Brian Winegardner

Beth Seibert  
Beth Seibert

Cory Noonan  
Cory Noonan