

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	September 7, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE – Cory Noonan
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

1. Consent Agenda:

- a. Resolution #631-23.** Approve travel expenses.
- b. Resolution #632-23.** Supplemental appropriation to the Allen Water District Operating Fund 8751.
- c. Resolution #633-23.** Supplemental appropriation to the Election Assistance Fund 2090.
- d. Resolution #634-23.** Supplemental appropriation to the General Fund 1001.
- e. Resolution #635-23.** Supplemental appropriation to the WCOCTF Fund 2854.
- f. Resolution #636-23.** Supplemental appropriation to the 911 Systems Fund 2004.
- g. Resolution #637-23.** Authorize a warrant of transfer from the Wire Surcharge Fund 2096 to the 911 System Fund 2004.
- h. Resolution #638-23.** Supplemental appropriation to the Capital Improvement Fund 4017.
- i. Resolution #639-23.** Supplemental appropriation to the General Fund 1001.
- j. Resolution #640-23.** Authorize a warrant of transfer from the General Fund 1001 to the Capital Improvement Fund 4017.
- k. Resolution #641-23.** Supplemental appropriation to the Capital Improvement Fund 4017.
- l. Resolution #642-23.** Supplemental appropriation to the ODNR Baughman Fund 2600.
- m. Resolution #643-23.** Supplemental appropriation to the Administration Building Fund 4022.
- n. Resolution #644-23.** Approve Then and Now Purchase Orders.
- o. Resolution #645-23.** Establish the H2Ohio Grant Fund.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #646-23.** Accept proposal and enter into contract with All Service Glass for the purchase and installation of one (1) double pane insulated tempered glass unit at the Veterans Memorial Civic and Convention Center. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

- 2. Resolution #647-23.** Authorize the purchase of fourteen (14) ballistic vests/uniform pockets for the Allen County Sheriff's Office from Parr Public Safety Equipment through the State of Ohio Cooperative Purchasing Program. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 3. Resolution #648-23.** Re-appoint Larry Webb to the Allen County Airport Authority Board. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 4. Resolution #649-23.** Re-appoint Phyllis Montrose to the Allen County Metropolitan Housing Authority Board. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 5. Resolution #650-23.** Approve a wage increase for employees at the Allen County Department of Job and Family Services. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 6. Resolution #651-23.** Authorize the submission of the Updated Stormwater Program SWMP to the Ohio EPA Division of Surface Water. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 7. Resolution #652-23.** Certifies collection assessments for maintenance on various ditches to the Allen County Auditor. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

	<p>DISCUSSION:</p> <p>A. <u>Adult Probation</u></p> <p>1. Resolution #451-23A. Amend Resolution #431-23, enter into a Community Corrections Grant Agreement with the Ohio Department of Rehabilitation and Corrections for the CCA 2.0, PSG and TCAP grants for FY' 2024/2025. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></p>
	<p>ANNOUNCEMENTS</p> <ul style="list-style-type: none"> • Commissioner Noonan presented a Kinship Proclamation
	<p>PUBLIC COMMENT</p> <p>Please refer to Public Comment Policy and Application at https://commissioners.allencountyohio.com/public-comment-policy-request-application/</p>
<p>9:07 a.m.</p>	<p>RECESS</p>
<p>9:36 a.m.</p>	<p>Update—Jason Patchet – Building and Grounds</p> <ul style="list-style-type: none"> • Discussion on broken sprinkler head by an inmate at the Justice Center -Detectives are looking into filing charges against the inmate for the costs of repairs and labor <p>At 9:49 a.m. Commissioner Noonan made a motion to go into executive session to discuss consideration of compensation of a public employee pursuant to ORC 121.22 (g)(1). Jason Patchet will be present during executive session. Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.</p> <p>Back in general session at 10:13 a.m.</p> <ul style="list-style-type: none"> • Discussion was had in regards to an employee taking on additional responsibilities at the Justice Center as a plumber -Jason Patchet is proposing an increase of \$1.97 an hour for said employee and the Commissioners agree

	<ul style="list-style-type: none"> -the increase will be covered within the Building and Grounds current salary line -this will be effective September 21, 2023 • Discussion on latest CSEA building renderings received from WDC Group <ul style="list-style-type: none"> -discussion on installing a drop box for after hours rather than a drive-thru -discussion on previous occupants of the site—there may be a storage tank under the site -Commissioner Seibert will discuss with Ian Kohli, City Engineer, to see if there are any records of the removal of said storage tanks -discussion on wiring—the State will need to be involved in the wiring for the building • Discussion on the new Administration Building <ul style="list-style-type: none"> -Commissioner Noonan discussed the idea of having a treadmill, stationary bike and elliptical room for employees to utilize • Brittany Woods requests to cancel the 11:30 a.m. Jt. Board meeting with Hancock County, due to not having enough Commissioners to make a quorum <ul style="list-style-type: none"> -will plan to reschedule for next Tuesday • Brittany Woods requests to add a discussion immediately following the 2:00 p.m. meeting to discuss the Burgess Group Project <ul style="list-style-type: none"> -Commissioners are in agreeance with this
10:50 a.m.	RECESS
11:30 a.m.	<p>CANCELLED</p> <p>Jt. Board Meeting with Hancock County – Certify Ditch Assessments for Moser Ditch #1266</p> <p>1. Resolution #653-23. Certifies collection assessments for maintenance on the Moser Ditch Project #1266 to the Allen and Hancock County Auditors.</p>
	RECESS

11:45 a.m.

Jt. Board Meeting with Auglaize, Mercer, Putnam, Van Wert Counties – Certify Ditch Assessments for various ditches

Roll Call:

**Allen: Brian Winegardner-Present
Beth Seibert-Present
Cory Noonan-Absent**

**Auglaize: Douglas Spencer-Present
David Bambauer-Present
John Bergman-Absent**

**Mercer: Rick Muhlenkamp-Present
Jerry Laffin-Present
David Buschur-Present**

**Putnam: Michael Lammers: Present
Vincent Schroeder-Present
John Schlumbohm-Present**

**Van Wert: Stan Owens-Present
Thad Lichtensteiger-Present
Todd Wolfrum-Present**

- 1. Resolution #654-23.** Certifies collection assessments for maintenance on the Jennings Creek Joint County Ditch Project #1160 to the Allen, Auglaize, Mercer, Putnam and Van Wert County Auditors. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Schroeder. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #655-23.** Certifies collection assessments for maintenance on various ditches to the Allen and Auglaize County Auditors. ***Commissioner Bambauer moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #656-23.** Certifies collection assessments for maintenance on the Flat Fork Creek Ditch Project #1224 to the Allen, Putnam and Van Wert County Auditors. ***Commissioner Lichtensteiger moved for approval. Motion seconded by Commissioner Schlumbohm. The roll was called and the resolution was approved unanimously.***

	<p>4. Resolution #657-23. Certifies collection assessments for maintenance on various ditches to the Allen and Van Wert County Auditors. <i>Commissioner Wolfrum moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></p> <p>5. Resolution #658-23. Certifies collection assessments for maintenance on various ditches to the Allen and Putnam County Auditors. <i>Commissioner Schlumbohm moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></p>
	<p>RECESS</p>
<p>1:00 p.m.</p>	<p>Update—Auditor—Rachael Gilroy, Kelli Kaufman, Ciara Maag, Keith Cheney and Kayla Campbell</p> <ul style="list-style-type: none"> • Rachael Gilroy introduced Kelli Kaufman, new Benefits Coordinator • Discussion on Colonial Life Insurance supplemental plan <ul style="list-style-type: none"> -this is an employee paid plan through payroll deductions -25 employees are currently enrolled -Auditors office would like to discontinue with payroll deductions for this plan due to internal issues within Colonial and their representatives and if agreed upon, would notify those enrolled in this plan of no longer offering payroll deductions • Discussion on CEBCO concerns <ul style="list-style-type: none"> -discussion on what plan changes can be made due to a qualifying event occurring -Commissioner Noonan will clarify with CEBCO and provide information to Rachael Gilroy -discussion on spousal insurance coverage –letters are being sent out to employees on clarification on eligible spouses to be covered on the county’s insurance • Review and discussion on Section 125 Policy <ul style="list-style-type: none"> -discussion on revisions to be made -general review of Section 125 guidelines according to the IRS and CFR -Kayla Campbell will provide language revisions for the current Section 125 Policy for the Commissioners and Auditor to review -will plan to send a mailing each year to remind employees of the Section 125 Policy guidelines

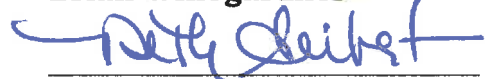
	<ul style="list-style-type: none"> -discussion on holding a Department Head and Elected Officials meeting to remind them to educate their employees on guidelines • Discussion on fringe benefits <ul style="list-style-type: none"> -review of other county policies as it pertains to clothing/uniforms as fringe benefits -Kayla Campbell suggests adding language into the personnel policy in reference to fringe benefits as it relates to clothing/uniforms and will provide the Commissioners a draft to review • Discussion on Lima Mall bankruptcy litigation <ul style="list-style-type: none"> -hearing is scheduled in less than two weeks -county has requested the Judge for the case to be dismissed -will let the Commissioners know of the outcome
2:08 p.m.	RECESS
2:14 p.m.	<p>Copier Lease Discussion - Perry ProTech - George Venturella and Keith Cheney</p> <ul style="list-style-type: none"> • Review of those departments that have current contracts with Perry ProTech • Discussion on Perry ProTechs plans to buyout those contracts that are not currently contracted with Perry ProTech • Review of proposed contract with Perry ProTech for 60 months <ul style="list-style-type: none"> -will continue to add more departments to eventually get all departments under one contract • Keith Cheney will review and advise George Venturella of any edits prior to be placing on agenda for approval
2:32 p.m.	RECESS
2:39 p.m.	<p>Burgess Group Project Discussion</p> <ul style="list-style-type: none"> • Discussion on certification of assessments for the Burgess Project • Commissioners will discuss further with the Soil and Water Board on Monday
2:48 p.m.	ADJOURN

Submitted by:



Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners


Brian Winegardner


Beth Seibert

Beth Seibert


Cory Noonan

Cory Noonan