

**AMENDED MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>November 15, 2022</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><u><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></u></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>PRESENT: Beth Seibert</b>  <b>Cory Noonan</b>  <b>Brian Winegardner</b></p>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>8:00 a.m.</b>	<p><b>Investment Committee Meeting</b></p> <p><b>**Please refer to Investment Committee Minutes**</b></p>
	<b>RECESS</b>
<b>9:07 a.m.</b>	<p><b>Staff/Update Meeting</b></p> <p><b>Sofia Clifton—</b></p> <ul style="list-style-type: none"> <li>• <b>Working on reviewing vehicle schedule for renewal with Webb Insurance</b></li> </ul>

- **Kayla Campbell is working on an agreement between the Board of Commissioners and employee at Public Defender's office that hit the building with her vehicle**  
-discussion on details of the agreement
- **Provided an overview on Employee Resource Portal**  
-working with Katie Metzger at DJFS
- **First Lunch and Learn for 2023 Wellness scheduled for November 23<sup>rd</sup>**
- **Working on scheduling a meeting with County Deferred Compensation representative**
- **Provided updated ARPA spreadsheets for ARPA meeting today**

**Kelli Singhaus—**

- **Discussion on witness fees through Lima Municipal Court**  
-Kelli Singhaus reached out to Lisa Dieter on information on what the fees cover and provided feedback to Commissioners  
-Commissioners ask that Kelli Singhaus reach back out to obtain a breakdown on fees as it relates to county vs. city
- **Sheriff's Office sent invoices for two tasers at a cost of \$1,799.75**  
-Kelli Singhaus will confirm if the invoice is for tasers or replacement cartridges and ask if they can purchase within internal funds
- **Provided an update on the forfeited properties**  
-the Court of Appeals has heard the appeals case and is just waiting on a response from the court  
-has reached out to Dalton Smith on status of eviction and is awaiting a response
- **Received an email from Berlin Carroll in regards to Fund 1992-Mental Illness needing monies transferred into the fund as has been done in years past**  
-Kelli Singhaus has asked for him to provide a requested amount as she does not see what has been transferred in the past  
-Kelli Singhaus will also reach out to the Auditor's office on some clarification on how money has been transferred in the past
- **Discussion on negative ditch funds**
- **Provided an overview of meeting with Kayla Campbell regarding the Burgess Group Project**  
-Kayla Campbell determined that the work needed to be completed is part of the original project

**-discussion on MOU for funding by Soil and Water  
-discussion on payment of the note and  
assessments—we are not able to assess the  
landowners until the total project is complete due  
to the landowners not receiving the full benefit of  
the project**

**Brittany Woods—**

- **Received a request from Public Purchase to have a meeting to review their E-Procurement services  
-Commissioners ask Brittany Woods to reach out to Sanitary Engineer and County Engineer on any interest to them and share contact information with them**
- **Discussion on request from Mitch Given on a resolution in support of “Natural Gas is Green”  
-Commissioners do not wish to provide a resolution but would be inclined to send a letter to our State Legislators on their thoughts**
- **Discussion on Fairground property survey  
-Chad Scott provided quotes from Core Consulting and Howbert Surveying, LLC.  
-Core Consulting—\$2,460.00  
-Howbert Surveying, LLC.—\$3,500.00  
-Commissioner Seibert has abstained from any conversation and Commissioner’s Noonan and Winegardner would like to discuss with Kayla Campbell before making a decision—comfortable with going with the lowest quote if there is no conflict after discussing with Kayla Campbell**
- **Discussion on insurance coverage for the Courthouse  
-Commissioners decide to cover at Replacement Cost instead of Reproduction Cost  
-Sofia Clifton will reach out to Webb Insurance and notify them**
- **Discussion on insurance coverage of Memorial Hall—current \$200,000.00 policy  
-Commissioners are ok with keeping current coverage amount and Sofia Clifton will let Webb Insurance know**
- **Received a request from the Historical Society in regards to Annual Giving Campaign  
-Commissioners are not interested in contributing from the General Fund**

**Beth Seibert—**

- **Discussion on Access Variance Board members**  
-will need to make a correction to the list of Board members as there was a mistake made on Thursday's agenda
- **Discussion on invitation to Roundtable Discussion at Area Agency on Aging**  
-Commissioner Seibert will let them know that their schedule will not allow them to attend
- **Beth Seibert and Kelli Singhaus have completed probationary evaluation and would like to discuss with Commissioner Winegardner and Commissioner Seibert in executive session at the end of Staff Update**

**Cory Noonan—**

- **Received an invite from Mayor Smith for the Commissioners to attend a City Council meeting this year**  
-Commissioners will plan to attend a meeting in December
- **Review of conversation with Congressman Jordan's office relating to Tuberculosis cases in Allen County**  
-Individuals not eligible for insurance due to their citizenship status  
-Commissioner Noonan let Congressman Jordan's office know that he would be sending a letter on behalf of the board requesting reimbursement for these costs at a federal level
- **Discussion on 2023 budget and review of inflation to the 2022 budget**
- **Discussion on preparation for Hutchinson Ditch Reconvened Final Hearing**  
-Brittany Woods will bring Public Comment Request forms for those that would like to speak

11:16 a.m.

**RECESS**

11:21 a.m.

**ARPA Discussion**

**Present: Board of Commissioners, Staff and Kayla Campbell**

- **Kayla Campbell provided an update on correspondence with Bricker & Eckler in regards to two RFQs for the Administration Building and CSEA Building Criteria Architect**

	<p>-RFQ language was provided but Bricker &amp; Eckler is needing to re-work as correct information was not listed –waiting on corrected documents</p> <p>-our contact Sean Lehman is leaving Bricker &amp; Eckler and is being replaced by Mark Evans</p> <ul style="list-style-type: none"> <li>• Brian Winegardner provided an update on Common Pleas General Division IT request \$37,295.96</li> <li>• Discussion on Juvenile Court IT requests</li> <li>• Brian Winegardner provided an update on current Safety Services salary reimbursement total \$9,103,085.91</li> </ul> <p>-will continue calculating from Medical staff for an additional \$50,000.00</p> <p>-Kelli Singhaus will work with the Auditors on creating a fund for the monies</p> <ul style="list-style-type: none"> <li>• Will need to ask Bricker &amp; Eckler on where to place interest received from ARPA funds</li> </ul>
11:55 a.m.	RECESS
12:02 p.m.	<p><b>Staff Update (Continued)</b></p> <p>Commissioner Winegardner moved to go into Executive Session at 12:04 p.m. to discuss compensation and probationary period of a public employee pursuant to ORC 121.22(G)(1). Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.</p> <p><b>Present during Executive Session: Board of Commissioners, Kelli Singhaus and Sofia Clifton</b></p> <p><b>The Board of Allen County Commissioners went back into general session at 12:25 p.m.</b></p> <ul style="list-style-type: none"> <li>• During Executive Session the employee evaluation and probationary period of Sofia Clifton was reviewed</li> <li>• It was agreed to place Sofia Clifton at an hourly rate of \$21.00 per hour effective November 17, 2022</li> </ul>
12:27 p.m.	RECESS

1:00 p.m.

**Review of Facilities Utility Aggregation —Amy Hoffman and Kirk Mizerek from Palmer Energy, Becky Moorman and Jason Patchet from Allen County Building and Grounds**

- **Amy Hoffman provided an update on current electric aggregation for the unincorporated areas of Allen County with a rate of \$0.045 ends in December of 2023—will begin RFP process in the next few months**
- **Discussion on electric aggregation for County facilities**
  - current supplier is Dynegy at a rate of \$0.05489+capacity and this ends in May of 2025
  - capacity costs currently are \$50.09 mw-day and the 2023/2024 cost is \$34.20 mw-day (approximately 20% of your generation costs)
- **Discussion on added facilities to the county facilities list**
  - Veterans Memorial Civic and Convention Center
  - Board of Developmental Disabilities
- **Ask Amy Hoffman to remove 3125 Ada Road from the facilities list as the electric has been terminated as the property has been transferred to the Port Authority**
- **Review of estimated savings for electric for county facilities**
- **Discussion on gas aggregation for county facilities**
  - new contract begins this month and ends March of 2025
  - basis rate is \$1.78
  - review of hedges in place for contract duration
- **Review of added county facilities for gas aggregation**
- **Discussion on Natural Gas aggregation for the unincorporated areas of Allen county**
  - passed on November 8<sup>th</sup> ballot
  - discussions on next steps with obtaining natural gas aggregation for unincorporated Allen County residents
- **Amy Hoffman provided the application to become an aggregator for the Commissioners to sign off on as well as the resolution to be passed**
- **Discussion on timeline for public meetings**
  - will move forward with public meetings once aggregator documents are completed and resolution is passed

2:02 p.m.	<b>RECESS</b>
2:13 p.m.	<p><b>Job Description Review—Brad Niemeyer and Ron Meyer</b></p> <ul style="list-style-type: none"> <li>• <b>Provided a background on developing job description for a new position –Database/Software Administrator</b> -combining four (4) jobs to create two (2) new positions</li> <li>• <b>Brad Niemeyer provided an overview of data collection for the Sanitary Engineering department</b></li> <li>• <b>Commissioners ask that Sanitary Engineer would reach out to County Engineer and Auditor’s office to notify them of new hire/position</b></li> <li>• <b>Discussion on Parcel Layer development</b> -Commissioner Seibert will discuss with Rachael Gilroy on if that will stay with Tax Map or move with GIS</li> <li>• <b>This position will be funded 100% through Sanitary Engineer funds</b></li> </ul>
2:33 p.m.	<b>RECESS</b>
5:02 p.m.	<p><b>Hutchinson Ditch #1347 Reconvened Final Hearing – Harrod Event Center 9520 Harrod Rd, Harrod, Ohio 45850</b></p> <ul style="list-style-type: none"> <li>• <b>Commissioner Winegardner opened the meeting and introduced those present from the Commissioners Office and the County Engineer’s Office—Beth Seibert, Cory Noonan, Brian Winegardner, Brittany Woods, Nathan Davis, Joe Gearing and Brion Rhodes</b></li> <li>• <b>Nathan Davis reviewed ORC 6131 and 6137- Petitioned Ditch Projects and provided an overview of the appeal process</b></li> <li>• <b>Three options for the Hutchinson Project were presented</b> -Option #1—\$172,146.52 -Option 2—\$191,717.13 -Option #3—\$259,639.33</li> <li>• <b>Nathan Davis provided an overview of the project and costs for all three options</b></li> <li>• <b>The Statement of County Engineer was read</b></li> <li>• <b>review of assessment calculation</b></li> <li>• <b>Correspondence letters were read into record from Diane Kramer, Luanne &amp; Raymond McCarthy and James &amp; Lacinda Atkins</b></li> </ul>

- Commissioner Noonan shared summarized his conversations with Jason Glorioso and Mr. Miller on opposition of the project
- Commissioner Winegardner swore in those individuals that were going to provide public testimony during the hearing
- Public testimony was provided by Jeff Anspach, Mason Hutchinson, Harold Hutchinson, Scott Hall, Ray McCarthy, Kellan Dunlap, Chris Miller and Jack Miller
- Commissioner Seibert made note that it has been looked into to use H2Ohio funds for this project, however it would require lanowners to give up land to do so and there were concerns of space to create a wide channel
- General discussion among the Commissioners on the three options

*Commissioner Noonan made a motion to approve Resolution #1117-22, and move forward with option 1. Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.*

*Commissioner Noonan amended his motion to also include that this will have a 5 year loan with a 4 year pay back. Amended motion seconded by Commissioner Seibert. The roll was called and approved unanimously.*

6:03 p.m.

Adjourn

Submitted by:   
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

  
Beth Seibert

  
Cory Noonan

  
Brian Winegardner