

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

204 N. Main Street

3rd Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

commissioners@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

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|--------------------|---|
| DESCRIPTION | SPECIAL SESSION |
| DATE | July 26, 2023 |
| LOCATION | COMMISSIONER'S MEETING ROOM |
| | <p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): 1 866 899 4679 United States: +1 (571) 317-3116</p> <p>Access Code: 606-059-605</p> |
| | <p>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</p> |
| TIME: | GENERAL SESSION - RECORDED |
| 9:01 a.m. | <p>Employee Compensation Discussion – Julie Shellhammer</p> <p>At 9:02 a.m., Commissioner Noonan moved to enter executive session to consider compensation of a public employee pursuant to ORC 121.22 (g) (1). Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.</p> <p>Julie Shellhammer present during executive session.</p> <p>Back in special session at 9:21 a.m.</p> |

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| | <ul style="list-style-type: none"> • Commissioners agree with the proposed updates to the Operations Manager job description • With the additions to the responsibilities in said job description the Commissioners provide Julie Shellhammer the opportunity to provide up to a \$2.00 an hour increase to said employee • Julie Shellhammer will have discussion with the employee to see if they will accept the additions to the job descriptions |
| <p>9:24 p.m.</p> | <p>RECESS</p> |
| <p>10:00 a.m.</p> | <p>CourtView Project Update Discussion – Brittany Woods, Rachael Gilroy, Ciara Maag, Keith Cheney, Brian Mauk, Jennifer McBride, Berlin Carroll, Judge Staley and Judge Reed</p> <ul style="list-style-type: none"> • Brian Mauk provided an update on CourtView as it relates to images and OnBase -this is currently running well and should be completed today • Discussion on issues regarding missing 100,000 documents (10% or total 1.2 million documents) -if documents can not be found in OnBase, the documents will need to be rescanned • IT has fixed all of the issues they can in OnBase at this time • Discussion on additional configuration that will need to be built in OnBase -Brian Mauk will not be able to complete this due to his own workload, Jason Sadler at Juvenile Court will need to complete in collaboration with CourtView and Imagesoft • Discussion on additional costs -will schedule a meeting with Berlin Carroll to further discuss cost and additional modules that are needed |
| <p>10:45 a.m.</p> | <p>Adjourn</p> |
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Submitted by: Brittany N. Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Brian Winegardner
Brian Winegardner

Beth Seibert
Beth Seibert

Cory Noonan
Cory Noonan