

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	May 19, 2022
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Beth Seibert Cory Noonan Brian Winegardner</p>
TIME:	GENERAL SESSION - RECORDED
8:09 a.m.	<p>Melissa Bodey, CEBCO—Review of 1st Quarter Reports</p> <ul style="list-style-type: none"> • Review of January through March claims • Discussion of renewal -pooling point is \$100,000.00, any claims above will come out • Discussion on Live Health Online -need to get communication to employees on using Live Health Online • Melissa will be sending information on HAS for the Commissioners to review

	<ul style="list-style-type: none"> • Provided information packet and plans to be quoted • Need to setup a meeting with Elected Officials and Department Heads to discuss plans in the future
8:58 a.m.	RECESS
9:04 a.m.	AGENDA MEETING
	PLEDGE – Brian Winegardner
	<p>APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Winegardner moved to amend the agenda to add Resolution #358-22 under Resolution/ Signatures. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.</i></p>
	<p>ITEMS FOR REVIEW AND APPROVAL:</p> <p>1. Consent Agenda:</p> <ul style="list-style-type: none"> a. Resolution #342-22. Approve travel expenses. b. Resolution #338-22. Authorize a warrant of transfer from the Sanitary Engineer Surplus Fund 5035 to the Capital Debt Fund 5308. c. Resolution #339-22. Supplemental appropriation to the Technology Grant Fund 2715. d. Resolution #340-22. Supplemental appropriation to the Enhanced Operations Fund 8834. <p><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.</i></p>
	<p>RESOLUTIONS/SIGNATURES:</p> <p>1. Resolution #341-22. Approve a Surety Bond for the Allen County Clerk of Courts. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This Surety Bond will be sent to the State to allow the Clerk of Courts to become a Watercraft Registration agent. The roll was called and the resolution was approved unanimously.</i></p> <p>2. Resolution #343-22. Authorize the renewal of contracts with Northwestern Ohio Security Systems, Inc. for various buildings. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></p>

- 3. Resolution #344-22.** Accept proposal and authorize the purchase, delivery and installation of a commercial washing machine and mounting base for the Allen County Juvenile Detention Center. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The purchase is necessary, as the current washing machine is not working and are currently having to use the laundromat. The roll was called and the resolution was approved unanimously.**
- 4. Resolution #345-22.** Enter into contract with Buckeye Exterminating, Inc. for the Allen County Dog Warden. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 5. Resolution #346-22.** Accept proposal and enter into contract with All Temp Refrigeration for the replacement of two (2) compressors at the Allen County Museum. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 6. Resolution #347-22.** Appoints Brittany Woods as Clerk of the Board for the Allen County Commissioners office. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 7. Resolution #348-22.** Appoint Kelli Singhaus as Office Administrator and Finance Director/Assistant Clerk for the Allen County Commissioners office. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 8. Resolution #349-22.** Appoint Sofia Snyder as Programs Coordinator/Assistant Clerk for the Allen County Commissioners office. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 9. Resolution #357-22.** Declare various personal property at the Allen County Engineer's Office unsuitable for county use and authorizes the sale of same by internet auction. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

10. Resolution #358-22. Accept the resignation of Deputy Dog Warden Cody Ganson from the Allen County Dog Warden office. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

DISCUSSION:

A. Regional Planning

- 1. Resolution #350-22.** Request of qualifications for FY'22 Community Development grant funds. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 2. Resolution #351-22.** Authorize the release of a mortgage for a Community Housing Improvement Program property. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 3. Resolution #352-22.** Approves funding requests for FY'22 Community Development Block Grant Allocation submission of the applications to the Ohio Department of Development. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

B. County Engineer

- 1. Resolution #353-22.** Authorize Clerk of Board to post notice and advertise to receive bids for the County and Township Roads Resurfacing Project-22, including Issue 1 Project: County Roads Resurfacing-22OWPC. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This project has an estimated cost of \$1,671,037.17 and the bid opening will be held on June 9, 2022 at 12:00 p.m. The roll was called and the resolution was approved unanimously.**
- 2. Resolution #354-22.** Authorize the Clerk of Board to post notice and advertise to receive bids for the Wapak Road Realignment Project. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. This project has an estimated cost of \$495,443.56 and the bid**

opening will be held on June 9, 2022 at 11:45 a.m. *The roll was called and the resolution was approved unanimously.*

3. Resolution #355-22. Approve two (2) Easements for County Road Purposes and one (1) Work Agreement with John H. Junkins for the Hanthorn Road and McClain Road Roadway Improvement Project. *Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This is the first of five easements for the McClain Road Roadway Improvement Project. This easement is in the amount of \$461.00. The roll was called and the resolution was approved unanimously.*

4. Resolution #356-22. Approve estimate of material and labor necessary for the replacement of the superstructure on Swaney Road. *Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This project is located between Sugar Creek and Lincoln Highway at a cost of \$89,972.07. The roll was called and the resolution was approved unanimously.*

ANNOUNCEMENTS

PUBLIC COMMENT

Please refer to Public Comment Policy and Application at <https://commissioners.allencountyohio.com/public-comment-policy-request-application/>

9:28 a.m.

RECESS

9:38 a.m.

Update - Jason Patchet – Building and Grounds

- Provided an update on phone system/911 testing
 - few sites had issues with failover mode
 - have been working to fix issues and will retest this afternoon
 - still planning to go live on May 25th
- Jail Elevator
 - Elevator “A” stopped working Sunday morning—Schindler changed out main control and it is working now
- Jail Generator—still waiting on bus taps; should ship June 6th
- Provided an update on forfeited properties

	<ul style="list-style-type: none"> • Juvenile Diversion—planning to move to previous Sleep Center location -IT has reached out to Spectrum for internet service -Kelli will identify the lease—who is responsible for lease/utilities • Museum Wall—having difficulty getting contractors to provide quotes -discussion on the option of ready-rock -estimating cost of \$80,000.00 for regular concrete wall • Memorial Hall Roof quote--\$53,000.00 -Commissioners approved to be paid from Capital Fund • Discussion on possibility of 50% of the Museum Wall and Memorial Hall Roof be paid by State funds -Jason and Commissioner Noonan working on preparing numbers to send to Senator Huffman • Discussion on cold storage/Veteran’s building -looking at Land Bank property -estimate \$314,40000 for a steel building • EMA Sanitary Issue—Estimate \$47,527.37
11:19 a.m.	RECESS
11:30 a.m.	Q1 Investment Advisory Board—CANCELLED
	RECESS
12:32 p.m.	<p>Personnel Discussion</p> <p>Commissioner Winegardner moved to go into Executive Session at 12:33 p.m. to discuss investigation of a public employee pursuant to ORC 121.22(G)(1). Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.</p> <p>Present during executive session were Commissioner Seibert, Commissioner Noonan, Commissioner Winegardner, Steve Kayatin, Zachary Maish.</p> <p>Attorney Ben Albrecht was present via phone from 12:34 p.m. to 12:50 p.m.</p> <p>Administration Leave letter was signed.</p> <p>The Board of Allen County Commissioners went back into special session at 12:55 p.m.</p>

	<ul style="list-style-type: none"> • Attorneys for both parties will discuss an agreement • Review of administration leave letter <p>At 12:57 p.m., Commissioner Winegardner made a motion for Resolution #359-22 to authorize Administration Leave for Steve Kayatin during time of attorneys working on an agreement. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</p>
12:58 p.m.	RECESS
1:00 p.m.	<p>Personnel Discussion Continued</p> <p>Commissioner Winegardner moved to go into Executive Session at 1:01 p.m. to consider investigation and discipline of a public employee pursuant to ORC 121.22(G)(1). Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.</p> <p>Attorney Ben Albrecht was called during executive session.</p> <p>The Board of Allen County Commissioners went back into special session at 1:50 p.m.</p> <ul style="list-style-type: none"> • No further action at this time • The Commissioners contacted Brad Niemeyer to inform him of the administration leave for Steve Kayatin and instructed him that he would act as Sanitary Engineer during this time.
1:52 p.m.	RECESS
2:00 p.m.	<p>Landbank</p> <p>*Refer to Landbank minutes</p>
	ADJOURN

Submitted by: Brittany N. Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Beth Seibert
Beth Seibert

Cory Noonan
Cory Noonan

Brian Winegardner
Brian Winegardner