

**AMENDED MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

204 N. Main Street

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Lima, Ohio 45801

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>May 17, 2022</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): 1 866 899 4679</b>  <b>United States: +1 (571) 317-3116</b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>PRESENT: Beth Seibert</b>  <b>Cory Noonan</b>  <b>Brian Winegardner</b></p>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
<b>8:00 a.m.</b>	<p><b>Julie Shellhammer—Personnel Issue</b></p> <p><b>Commissioner Winegardner moved to go into Executive Session at 8:00 a.m. to discuss potential discipline of a public employee pursuant to ORC 121.22(G)(1). Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.</b></p> <p><b>Kelli Singhaus and Julie Shellhammer present during Executive Session.</b></p>

**The Board of Allen County Commissioners went back into general session at 8:41 a.m.**

- **During Executive Session, the Commissioners reviewed the pre-disciplinary report provided by Julie Shellhammer regarding an employee of the Allen County Dog Warden office.**
- **The Commissioners would like to offer the option of resignation from said employee by May 18, 2022 by 3:00 p.m.**
- **Said employee will be placed on paid Administrative Leave immediately with a chance to resign by May 18, 2022 by 3:00 p.m. Failure to do so will result in the Commissioners making a decision to consider termination.**

**Resolution #337-22. Approve paid Administrative Leave for an employee of the Allen County Dog Warden office. Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

**8:49 a.m.**

**RECESS**

**9:11 a.m.**

**Staff Update**

**Kelli Singhaus—**

- **Provided an update on Cole Street rent-only missing this year's rent  
-working with the Miller's on this and correcting the payment made in error for taxes of the WORTH Department location**
- **Invoices for Dispatch Services have been sent out to Lafayette, Harrod and Bath Township for current remaining balance due**
- **Dispatch Service letter is ready to be sent out  
-Commissioner Winegardner suggested the letter be sent to all entities, with an additional mailing containing the contracts and new invoices**

**Sofia Snyder—**

- **Has gone to the offices in the Courthouse and Sheriff's office to introduce herself**
- **Working on organizing her office and started looking at BWC information**

**Brittany Woods—**

- **Proclamations for tomorrow are prepared and ready**
- **Discussion on rescheduling the meeting with ODRC and DAS as one of the attendees has a scheduling conflict-will reschedule**

- **Ohio Children's Trust Fund-Carole Enneking, Family Children First Council, is currently serving her 2<sup>nd</sup> term and will need to be replaced, along with a vacant seat**  
-Steering Committee is working on providing recommendations

**Beth Seibert—**

- **Job descriptions have been updated and are ready to be signed-will place on Agenda Thursday**  
-once signed, these will be placed in employee's personnel file
- **Received a call from Vicki Tarr, Child Support Enforcement Agency, regarding Health Insurance**  
-she would like to absorb the 9% increase for her staff  
-will further discuss with Vicki
- **Asked for an update on Gomer Pay App—this has been signed**
- **Discussion of appointing Eric Pojhola to the Port Authority Board**  
-Commissioners ok with the response they received from Dave Stratton with Eric serving on both the Allen Economic Development Group Board and the Port Authority Board; all ok to proceed  
-Brittany will place on Agenda next Thursday
- **Provided an update on vacancies for the Children Services Board**  
-Children Services is still working on conducting interviews for those of interest and will let the Commissioner's know of recommendations
- **Discussion of Memorial Day events**  
-Beth will deliver the proclamation at the VFW  
-Lafayette Parade—working on scheduling
- **Discussion on Real American Strength invoice**  
-Beth will follow up with Dave Stratton

**Cory Noonan—**

- **Discussion on language to use the \$10 Million undesignated ARPA funds**  
-Working with Bricker & Eckler and Kelli will check with other Clerks to see if any county has resolution language  
-need justification language as well to be able to pay Bricker & Eckler for their services
- **Discussion of stipulation agreement with Birch Solar**
- **Requested update on Building and Grounds personnel matter—has been taken care of**
- **General discussion on water quality and Stormwater and Sediment Controls Regulations**  
-need to look into minimum requirements of regulations
- **General discussion on personnel policy**

	<ul style="list-style-type: none"> <li>• Requests office staff to keep the Commissioners informed on any requests from the State Auditor's office</li> </ul> <p><b>Brian Winegardner—</b></p> <ul style="list-style-type: none"> <li>• General discussion on upcoming ARPA Meeting on Monday</li> <li>-Noted this will be the first public discussion on the ARPA funds</li> </ul> <p><b>Cory Noonan—</b></p> <ul style="list-style-type: none"> <li>• Museum Wall update</li> <li>-working with Jason Patchet on getting updated quotes for wall replacement</li> </ul>
10:23 a.m.	<b>RECESS</b>
11:00 a.m.	<p><b>Joint Board Meeting—Auglaize County</b></p> <p><b>** See Joint County Board minutes for Davis Joint County Ditch Project and Bridge Replacement Project</b></p>
	<b>RECESS</b>
1:01 p.m.	<p><b>Update—Steve Kayatin</b></p> <ul style="list-style-type: none"> <li>• Drafting letter to EPA-asking to be able to do blending</li> <li>-Original letter was August 5, 2019</li> <li>• Discussion on Federal Infrastructure Bill-\$303 Million</li> <li>-attended webinar with State of Ohio</li> <li>-request for Wastewater Plant</li> <li>• Working with the City of Lima on a Bio-Solid contract</li> <li>• Provided an update on Maste Estates</li> <li>-will be setting up another meeting</li> <li>• Provided an update on Fronfelder Low Pressure Project</li> <li>• Discussion on Hamlet of Hume</li> <li>-have received funds from the state for design</li> <li>-will be applying for federal infrastructure funds as well</li> <li>• Provided an update on Sunkist Development-Mook/Herman</li> <li>-will have to cross railroad tracks-\$12,000.00</li> <li>-trying to work with CSX on fee</li> <li>• Provided an update on the Gomer Project</li> <li>• Discussion on Elida consolidation</li> <li>-presented proposal and provided a general update</li> <li>• Discussion on 9 year plan</li> <li>-waiting on ARPA funds decision</li> <li>• Currently in progress of updating Safety Manual</li> <li>• Provided an update on personnel</li> <li>-filled two lift station positions</li> <li>-need to hire three maintenance positions</li> </ul>

- Wastewater Treatment is down two operators- currently trying to get two back that had left previously
- Need two support operators and 1 administrative position filled
- Discussion on Personnel Manual
  - working on an update with Tammi Ammon
- Discussion on Assignment Assumption Agreement
  - working to inventory all county waterline
- Discussion on Senate Bill 193-have submitted letter to committee
- Review of Finance Report/Budget
  - Board of Commissioners signed

RECESS


2:00 p.m.

ODRC and DAS re: Baughman Drainage Project/H2Ohio Wetland Project—CANCELLED


\*\*Will be rescheduled at a later date


1:58 p.m.

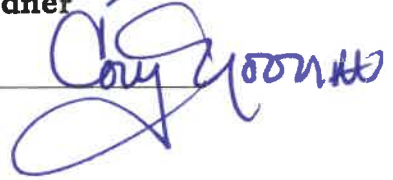
ADJOURN

Submitted by:   
 Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

  
 Beth Seibert

  
 Brian Winegardner

  
 Cory Noonan