

**AMENDED MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	March 31, 2022
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Beth Seibert Cory Noonan Brian Winegardner</p>
TIME:	GENERAL SESSION – RECORDED
8:01 a.m.	<p>Allen Soil and Water Re: MS4 Stormwater Program</p> <ul style="list-style-type: none"> • MOU and the MS4 report -provided an overview and general discussion • Funding -requesting \$15,100 form Commissioners -Kelli will need to move money and process -will get necessary documents to Brittany for MOU • They will work with County Engineer and Albert to set a meeting regarding the Stormwater Agreement
8:26 a.m.	RECESS

9:03 a.m.	AGENDA MEETING
	PLEDGE –Brian Winegardner
	<p>APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Winegardner moved to amend the agenda to add Resolution #237-22, and a Personnel Discussion regarding an open position in the Commissioner’s office at 12:00 p.m. Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.</i></p>
	<p>ITEMS FOR REVIEW AND APPROVAL:</p> <p>1. Consent Agenda:</p> <ul style="list-style-type: none"> a. Resolution #226-22. Approve travel expenses. b. Resolution #227-22. Authorize a warrant of advance from the Health Department Fund #8810 to the WIC Fund #8821. c. Resolution #228-22. Supplemental appropriation to the OEMG Fund 2856. d. Resolution #229-22. Supplemental appropriation to the Veteran’s Memorial Civic and Convention Center Capital Fund 4019. e. Resolution #230-22. Approve use of credit cards for the 2nd quarter of 2022, pursuant to section 301.27 of the Ohio Revised Code. f. Resolution #231-22. Declare various personal property at Allen County Children Services unsuitable for county use and authorize disposal of the same. <p><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.</i></p>
	<p>RESOLUTIONS/SIGNATURES:</p> <p>1. Resolution #237-22. Resolution to instruct the County Engineer to proceed with the Report of the County Engineer for the vacation of an East/West alley in the Clover Lawn Allotment, American Township, petitioned for by Ronnie D. and Brenda L. Hughes. <i>Commissioner Noonan moved for approval. Motion Seconded by Commissioner Winegardner. The petitioners are owners of the land on both sides of the alley, so there is no dispute on this vacation. The roll was called and the resolution was approved unanimously.</i></p>

DISCUSSION:

A. Homeland Security/EMA

- 1. Resolution #232-22.** Authorize an agreement between Homeland Security/EMA and T-Mobile for product and services and authorizes Tom Berger, Homeland Security/EMA to execute same. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This agreement is due to Sprint migrating to T-Mobile. There are no funds needed for this agreement. The roll was called and the resolution was approved unanimously.***

B. Sheriff's Office

- 1. Resolution #233-22.** Enter into an open-end (equity) lease rate, quotes with Enterprise FM Trust for the Allen County Sheriff's Office and authorize Beth Seibert, Allen County Commissioner, to execute same. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. Commissioner Seibert noted that the reason she is the designated signature is due to her being Board President when the original agreements were formed. The roll was called and the resolution was approved unanimously.***

C. County Engineer

- 1. Resolution #234-22.** Approve estimate of material and labor necessary for the replacement of the structure on Pevee Road. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The Engineer's estimate is \$97,894.88 for a new culvert. The roll was called the resolution was approved unanimously.***
- 2. Resolution #235-22.** Set date, time and place for a view and hearing for the Stevick Road Drainage Improvement Project #1348. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The view will be April 21, 2022 at 2:30 p.m. and the hearing will be May 24, 2022 at 3:00 p.m. both being held at the American Township house. The roll was called and the resolution was approved unanimously.***

	<p>3. Resolution #236-22. Set date, time and place for a view and hearing for the Dutch Hollow Road Drainage Improvement Project #1344. <i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan.</i> The view will be April 21, 2022 at 1:30 p.m. and the hearing will be May 24, 2022 at 1:30 p.m. both being held at the American Township house. <i>The roll was called and the resolution was approved unanimously.</i></p>
	<p>ANNOUNCEMENTS</p> <p>**Added Personnel Discussion at 12:00 p.m.**</p>
	<p>PUBLIC COMMENT</p> <p>Please refer to Public Comment Policy and Application at https://commissioners.allencountyohio.com/public-comment-policy-request-application/</p>
<p>9:12 a.m.</p>	<p>RECESS</p>
<p>9:30 a.m.</p>	<p>Update—Jason Patchet</p> <p>Jail Generator</p> <ul style="list-style-type: none"> • tested generator-transfer did not go as planned and are working through resolving issues • once complete, will do monthly/quarterly tests to ensure all components are working correctly -will have sign-off sheet <p>Jail Elevator</p> <ul style="list-style-type: none"> • Schindler is currently working on elevator “B” -Continuing to work on pressure button • General Service update -invoicing has been corrected <p>Civic Center Skylight/Roof</p> <ul style="list-style-type: none"> • Scheduled start date of July 9, 2022 -30-45 day project -Completion must be done by August 26, 2022 -Jason has had a meeting with contractor and Abe Ambroza

	<p>Phone System</p> <ul style="list-style-type: none"> • Continuing 933 testing -once completed, will move on to acceptance testing <p>Court of Appeals Building-Heat Pumps</p> <ul style="list-style-type: none"> • Currently have a compressor out in one unit -Estimate of \$8,000.00 to replace heat pump • Buildings and Grounds will do a water pipe test to check state of piping—decision on how to proceed will be made then <p>County Engineer-Carpet</p> <ul style="list-style-type: none"> • project is currently being completed <p>General</p> <ul style="list-style-type: none"> • Civic Center temperature issue -Jason will work with Civic Center on scheduling, as that is how the temperature is gauged based on scheduled events • Commissioner Noonan asked Jason to speak with Brion Rhodes in regards to the fuel tank issue at County Engineer regarding containment • Currently working on roof estimate for Memorial Hall
10:39 a.m.	RECESS
11:03 a.m.	<p>Rachael Gilroy Re: ARPA Funds and Land Bank properties</p> <ul style="list-style-type: none"> • General discussion regarding proposed projects • Funding estimated at \$500,000.00 or higher • Discussion on Small Business dollars -Miami County has a program we could look at • Currently waiting on State demolition funds
11:09 a.m.	RECESS
12:05 p.m.	<p>Personnel Discussion Re: Open Position</p> <p>Present: Commissioner Winegardner and Commissioner Seibert</p>

	<p>Commissioner Winegardner moved to go into Executive Session at 12:06 p.m. to consider potential employee and compensation pursuant to ORC 121.22(G)(1). Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.</p> <p>The Board of Allen County Commissioners went back into general session at 12:57 p.m.</p> <p>The Commissioners note that Commissioner Noonan joined Executive Session at 12:09 p.m. and Kelli Singhaus joined Executive Session at 12:26 p.m. to discuss job descriptions.</p> <p>After discussion in Executive Session, Commissioner Seibert will compile comments from the Board and Kelli Singhaus and draft new job descriptions.</p>
<p>12:58 p.m.</p>	<p>RECESS</p>
<p>1:00 p.m.</p>	<p>Bi-Annual Meeting Re: Ditch Projects, Financing Assessment, etc.</p> <p>Present—Board of Commissioners, Nathan Davis, Joe Gearing, Andrea Rode, Rachael Gilroy, Ciara Maag, Sheryl Wiedeman, Casey Heilman, Albert Suniga , Kelli Singhaus and Brittany Woods</p> <p>Commissioner Winegardner—</p> <ul style="list-style-type: none"> • Moment of silence for fallen Officer Francis, Bluffton Police Department <p><i>Commissioner Winegardner made a motion to order county flags to half-staff. Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.</i></p> <p>Rachael Gilroy, Allen County Auditor—</p> <ul style="list-style-type: none"> • provided an update on the Smith Ditch project <p>Nathan Davis, County Engineer’s Office—</p> <ul style="list-style-type: none"> • provided an overview of 2022 projects and timelines • update on past projects • discussion on interest rate -should be estimating projects with an approximate 2.75% interest rate

- general discussion on funding of projects

Albert Suniga, Soil and Water Office—

- provided an update on Burgess Group project
 - land owners are pleased with plans
 - construction planned to begin this summer

1:30 p.m.

ADJOURN

Submitted by: *Brittany N. Woods*
Brittany N. Woods, Clerk

Approved by: **Board of Allen County Commissioners**

Beth Seibert
Beth Seibert

Cory Noonan
Cory Noonan

Brian Winegardner
Brian Winegardner