

**AMENDED MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	February 9, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	<p>PLEDGE – Cory Noonan</p>
	<p>APPROVE AGENDA AS PRESENTED</p> <p>Add Resolution #108-23, Supplemental Appropriation for the American Rescue Plan Fund 2893, to the consent agenda.</p> <p><i>Commissioner Noonan moved to approve the amended agenda as presented. Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

- 1. Approve minutes of the November 8, 2022 general session.**
- 2. Approve minutes of the November 22, 2022 general session.**
- 3. Approve minutes of the November 23, 2022 special session.**
- 4. Approve minutes of the November 28, 2022 special session.**
- 5. Approve minutes of the November 29, 2022 general session.**
- 6. Approve minutes of the November 30, 2022 special session.**
- 7. Approve minutes of the December 2, 2022 special session.**
- 8. Approve minutes of the December 5, 2022 special session.**
- 9. Approve minutes of the December 6, 2022 general session.**
- 10. Approve minutes of the December 12, 2022 special session.**
- 11. Approve minutes of the December 13, 2022 general session.**
- 12. Approve minutes of the December 14, 2022 special session.**
- 13. Approve minutes of the December 15, 2022 general session.**
- 14. Approve minutes of the December 16, 2022 special session.**
- 15. Approve minutes of the December 19, 2022 special session.**
- 16. Approve minutes of the December 20, 2022 general session.**
- 17. Approve minutes of the December 22, 2022 general session.**
- 18. Approve minutes of the December 27, 2022 general session.**
- 19. Approve minutes of the January 3, 2023 general session.**
- 20. Approve minutes of the January 5, 2023 general session.**
- 21. Approve minutes of the January 9, 2023 special session.**
- 22. Approve minutes of the January 10, 2023 general session.**
- 23. Approve minutes of the January 11, 2023 special session.**
- 24. Approve minutes of the January 12, 2023 general session.**

25. Approve minutes of the January 17, 2023 general session.
26. Approve minutes of the January 18, 2023 special session.
27. Approve minutes of the January 19, 2023 general session.
28. Approve minutes of the January 24, 2023 general session.
29. Approve minutes of the January 26, 2023 general session.
30. Approve minutes of the January 30, 2023 special session.
31. Approve minutes of the January 31, 2023 general session.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the minutes were approved unanimously.

32. Consent Agenda:

- a. **Resolution #92-23.** Approve travel expenses.
- b. **Resolution #93-23.** Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.
- c. **Resolution #94-23.** Supplemental appropriation for Sheriff Rotary Fund 1860.
- d. **Resolution #95-23.** Supplemental appropriation for the BOC Capital Improvements Fund 4015.
- e. **Resolution #108-22.** Supplemental appropriation for American Rescue plan fund 2893.

Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

1. **Resolution #96-23.** Authorize membership and payment of dues to the County Loss Control Coordination Association. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

2. **Resolution #97-23.** Authorize Ohio Means Jobs to purchase the Greater Lima Region 2023 Gold Membership. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
3. **Resolution #98-23.** Approve the Allen County Wellness Incentive Policy. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
4. **Resolution #99-23.** Authorize the purchase of one (1) 2015 SureTrac Trailer from the Allen County Engineer Ditch Maintenance Department. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The purchase price is \$2,000.00. The roll was called and the resolution was approved unanimously.**
5. **Resolution #100-23.** Accept proposal and enter into contract with New Idea Controls for the replacement of FX&) BAS Supervisory Controller at the Allen County Justice Center. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The contract is not to exceed \$14,082.00. The roll was called and the resolution was approved unanimously.**
6. **Resolution #101-23.** Resolution selecting most qualified Design Professional and authorizing negotiation of the Design Professional Agreement for a New Administration Building. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. WDC has been chosen as the most qualified and will move forward with negotiations. The roll was called and the resolution was approved unanimously.**
7. **Resolution 102-23.** Resolution selecting most qualified Design Professional and authorizing negotiation of the Design Professional Agreement for a New Child Support Enforcement Agency Building. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. WDC has been chosen as the most qualified and will move forward with negotiations. The roll was called and the resolution was approved unanimously.**

8. Resolution #105-23. Renew agreement with the State of Ohio, Department of Public Safety, for the lease of office space, located at 419 N. Elizabeth Street, Suite B, Lima, Ohio. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

9. Resolution #106-23. Renew agreement with the State of Ohio, Department of Public Safety, for the lease of office space, located at 419 N. Elizabeth Street, Suite C, Lima, Ohio. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

10. Resolution #107-23. Authorize the Allen County Engineer to purchase one (1) 2023 Ford F150 Pickup Truck from Raabe Ford. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The purchase will replace a 2007 truck. The roll was called and the resolution was approved unanimously.***

DISCUSSION:

A. Department of Job and Family Services

1. Resolution #103-23. Authorize the Department of Job and Family Services to issue payment to Ohio Means Jobs to provide ongoing Workforce Services. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

B. Allen County Regional Airport Authority

1. Resolution #104-23. Authorize the Allen County Regional Airport Authority to submit a grant application to the Federal Aviation Administration (FAA). ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. Application is due May 5th. The local share of \$4,900.00 will be paid by the Allen County Regional Airport Authority. The roll was called and the resolution was approved unanimously.***

ANNOUNCEMENTS

	<p>PUBLIC COMMENT</p> <p>Please refer to Public Comment Policy and Application at https://commissioners.allencountyohio.com/public-comment-policy-request-application/</p>
9:14 a.m.	RECESS
9:36 a.m.	<p>Update—Jason Patchet – Building and Grounds</p> <ul style="list-style-type: none"> • Sofia Clifton provided an update on her current ARPA Spreadsheet <ul style="list-style-type: none"> -review of spreadsheet -discussion of revisions • Provided an update on flooring project at the Justice Center <ul style="list-style-type: none"> -hallway carpet is currently being installed • Provided an update on flooring project for Court of Appeals <ul style="list-style-type: none"> -Carpet in Judge’s Office and Conference Room is completed -waiting on carpet squares to arrive to install in remaining offices • Provided an update on the S2 Access system for Court of Appeals entry door <ul style="list-style-type: none"> -electric strike shorted out, and new one has been ordered -there is a leak that needs resolved, and then the new electric strike will be installed -discussion on installation of small awning roof- Jason Patchet will further discuss with Greg Miller and get a price quote • Discussion on proposals for painting of the Title Building—received 3 quotes: <ul style="list-style-type: none"> - S&D Top Notch Painting-\$12,000.00 -TJ’s Painting -\$9,772.00 -McBride Brothers-\$8,800.00 -discussion on moving forward with contracting the work or having Building and Grounds complete the painting -Commissioners decide to proceed with TJ’s Painting –Jason Patchet will discuss scheduling with TJ’s Painting and give information to Kelli Singhaus to obtain a Purchase Order • Discussion on forfeited properties <ul style="list-style-type: none"> -will be installing advertisement signs for auction today • Discussion on possible mold in lower level of Court of Appeals building <ul style="list-style-type: none"> -mold spore count was completed on January 12th

	<ul style="list-style-type: none"> -Jason Patchet has provided a hydroxyl generator to reduce the mold spore count -New samples were taken on February 6th, and the results were dramatically lower and no fungal growth was present -will plan to have the space tested again in a month • Provided an Update on Museum Retaining Wall Project <ul style="list-style-type: none"> -Pre-Construction meeting was held with Turf Concepts and Amy Craft, Allen County Museum, construction is planned to begin within the next 2 weeks -discussion on drainage concerns from the contractor and the possibility of removing the asphalt driveway on Market Street -Jason Patchet called Amy Hoffman to discuss decisions -leaning toward removing the driveway, should have definite answer tomorrow—also provided block choice to Jason Patchet -Jason Patchet will discuss with Turf Concepts block choice and the proposed additional work as well as Change Order for the change in scope of work and will provide information to the Commissioners • Beth Seibert provided an overview of the meeting with Educational Services Center in regards to their building and the possibility of them purchasing the property in the future
10:59 a.m.	RECESS
1:00 p.m.	<p>Update—Allen Water District –Kimberly Stiles, Michael Leis, Kurt Neeper (via GoTO Meeting) and Pam Vickers (via GoTo Meeting)</p> <ul style="list-style-type: none"> • Kimberly Stiles provided an overview of the County District Administrative Fee table for Assignment and Assumption Agreements • Review of the County District Fee Collections and Projections chart • Provided a current Reserve Fund Balance-\$474,154.00 • Provided an update on the Indianbrook Waterline Replacement Project <ul style="list-style-type: none"> -Engineer is currently finishing up final design of the project and plan to advertise for bids in March -working on obtaining work agreements for properties that require service line relocation

	<ul style="list-style-type: none"> • Provided an update on Master Plan Study and Hydraulic Model <ul style="list-style-type: none"> -the study is complete -currently working with the City of Lima to look at an annual maintenance agreement with engineer in order to keep hydraulic model up to date -currently in process of updating Priority Project List with the results from the study • Provided an update on East Regional Waterline Project <ul style="list-style-type: none"> Contract A and B are completed, Contract C will be finished in Spring -planning an additional Open House/Wrap Up Meeting soon to present final costs and connection instructions to property owners • Provided an update on Rudolph Elevated Tank Project <ul style="list-style-type: none"> -tank has been filled with water and electrical work is in progress • Discussion on Sugar Street Waterline Replacement <ul style="list-style-type: none"> -there is an 8" county line recently assumed by the District that needs repaired/replaced due to frequent repairs made to that waterline -the Project Committee is exploring how to best move forward to fix this line so the County Engineer can move forward with their scheduled road construction • Discussion on State Route 81 Loop Project <ul style="list-style-type: none"> -Kimberly Stiles provided an overview of the proposed project -discussion on funding—looking into opportunities for WSRLA funding • Discussion on ARPA funds request <ul style="list-style-type: none"> -conversation on the need for an MOU or similar agreement for the use of funds -conversation on projects that funding could be used for
1:24 p.m.	RECESS
2:02 p.m.	Update—Sanitary Engineer—Brad Niemeyer, Ron Meyer and Kayla Campbell <ul style="list-style-type: none"> • Discussion on situation with gasoline being spilled/dumped through a floor drain and ended up in the sewer by American Mall Auto Care <ul style="list-style-type: none"> -issues with oil and grease separator caused spilled gasoline into the sewer

-an invoice for \$9,100.00 will be sent to the business for clean-up with a letter referencing the violations and reasoning for the charges

- Kayla Campbell discussed the violations of the Sanitary Rules and Regulations as well as Illicit Discharge Regulations

At 2:18 p.m., Commissioner Winegardner made a motion to enter Executive Session to discuss compensation of public employees pursuant to O.R.C. 121.22 (G)(1). Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.

2:53 p.m. back in General Session

- Discussion on wages were had during Executive Session—the Commissioners will take into consideration and will further discuss during Brad Niemeyer’s Update Meeting next week


2:54 p.m.


ADJOURN

Submitted by: 
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners


Brian Winegardner


Beth Seibert


Cory Noonan