

**MINUTES**  
**BOARD OF ALLEN COUNTY**  
**COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	July 20, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><u><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></u></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>PRESENT: Beth Seibert</b>  <b>Cory Noonan</b></p>
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE – Cory Noonan
	<p><b>APPROVE AGENDA AS PRESENTED</b></p> <ul style="list-style-type: none"> <li>• <b>Brittany Woods requested Resolution #539-23 read as: "Resolution #539-23. Set the date, time and location of the Final Hearing for the Baughman Petition Ditch Improvement Project #1198 and acknowledge receipt of the Engineer's Reports, estimated assessments and watershed map on the proceedings for the improvement and accept changes of same.</b></li> </ul>

*Commissioner Noonan moved to approve the amended agenda. Motion seconded by Commissioner Seibert. The roll was called and the amended agenda was approved unanimously.*

**ITEMS FOR REVIEW AND APPROVAL:**

1. Approve minutes of the May 11, 2023 general session.
2. Approve minutes of the May 16, 2023 general session.
3. Approve minutes of the May 17, 2023 special session.
4. Approve minutes of the May 18, 2023 general session.
5. Approve the minutes of the May 23, 2023 general session.
6. Approve minutes of the May 24, 2023 special session.
7. Approve minutes of the May 25, 2023 general session.
8. Approve minutes of the May 30, 2023 general session.
9. Approve minutes of the June 1, 2023 general session.
10. Approve minutes of the June 6, 2023 general session.
11. Approve minutes of the June 8, 2023 general session.
12. Approve the minutes of the June 13, 2023 general session.
13. Approve the minutes of the June 15, 2023 general session.
14. Approve the minutes of the June 20, 2023 general session.
15. Approve the minutes of the June 21, 2023 special session.
16. Approve the minutes of the June 22, 2023 general session.
17. Approve the minutes of the June 27, 2023 general session.
18. Approve the minutes of June 29, 2023 general session.
19. Approve the minutes of July 5, 2023 special session.
20. Approve the minutes of July 6, 2023 general session.
21. Approve the minutes of July 11, 2023 general session.
22. Approve the minutes of the July 13, 2023 general session.

***Commissioner Seibert moved for approval. Motion was seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.***

**23. Consent Agenda:**

- a. **Resolution #526-23.** Approve travel expenses.
- b. **Resolution #527-23.** Supplemental appropriation to the Drive Safe Fund 2878.
- c. **Resolution #528-23.** Supplemental appropriation to the WCOCTF Fund 2854.
- d. **Resolution #529-23.** Supplemental appropriation to the Operating Fund 8751.
- e. **Resolution #530-23.** Supplemental appropriation to the Other Community Development & Mortgages Fund 2413.
- f. **Resolution #531-23.** Supplemental appropriation to the CDBG PI Fund 2412.
- g. **Resolution #532-23.** Authorize a warrant of transfer from the Dog & Kennel Fund 2005 to the Spay & Neuter Fund 2009.
- h. **Resolution #533-23.** Supplemental appropriation to the Spay & Neuter Fund 2009.
- i. **Resolution #512-23A.** Amend Resolution #512-23, authorize a warrant of transfer from the AWD External Capital Outlay Fund 8753 to the AWD USDA Debt Service Fund 8754.
- j. **Resolution #534-23.** Establish the Volbert-Hazard Mitigation Grant Program Fund.

***Commissioner Noonan moved for approval. Motion was seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

1. **Resolution #535-23.** Accept proposal and enter into contract with All Temp Refrigeration for replacement of a first stage compressor on the four-season HVAC unit at the Allen County Museum. ***Commissioner Seibert moved for approval. Motion was seconded by, Commissioner Noonan. The replacement cost is \$8,804.00. The roll was called and the resolution was approved unanimously.***
2. **Resolution #536-23.** Appoint Jared Gesler as the Allen County 9-1-1 Coordinator. ***Commissioner Noonan moved for approval. Motion was seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

**3. Resolution #537-23.** Approve a Quitclaim deed for the transfer of property from the Board of County Commissioners, Allen County, Ohio to the City of Lima, Ohio. ***Commissioner Seibert moved for approval. Motion was seconded by Commissioner Noonan. This is to transfer property which contains a pump station maintained by the City of Lima to the City of Lima. The roll was called and the resolution was approved unanimously.***

**DISCUSSION:**

**A. Department of Job and Family Services**

- 1. Resolution #979-22B.** Amend Resolution #979-22, authorize the Allen County Department of Job and Family Services to enter into contracts with various providers for transportation services. ***Commissioner Noonan moved for approval. Motion was seconded by Commissioner Seibert. This is for an increase to various transportation contracts. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #979-22C.** Amend Resolution #979-22, authorize the Allen County Department of Job and Family Services to enter into contracts with various providers for transportation services. ***Commissioner Noonan moved for approval. Motion was seconded by Commissioner Seibert. This is an increase to a transportation contract. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #370-23A.** Amend Resolution #370-23, authorize an amendment to a contract between the Allen County Department of Job and Family Services and Coleman Health Services. ***Commissioner Seibert moved for approval. Motion was seconded by Commissioner Noonan. This is an increase in the contract with Coleman Health Services. The roll was called and the resolution was approved unanimously.***

**B. County Engineer**

- 1. Resolution #1058-22A.** Amend Resolution #1058-22, authorize the purchase of an Elgin Broom Bear Street Sweeper and Truck Chassis. ***Commissioner Noonan moved for approval. Motion was seconded by Commissioner Seibert. There was an increase in the price of the broom sweeper, so the resolution needed to be amended. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #538-23.** Accept proposal and enter into contract with Pavement Technology, Inc. for the Allen County Reclamite Project. ***Commissioner Seibert moved for approval. Motion was seconded by Commissioner Noonan. The proposal is for the amount of \$104,506.25, which will include reclamite for several county roads. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #539-23.** Set the date, time and location of the Final Hearing for the Baughman Petition Ditch Improvement Project #1198 and acknowledge receipt of the Engineer's Reports, estimated assessments and watershed map on the proceedings for the improvement and accept changes of same. ***Commissioner Noonan moved for approval. Motion was seconded by Commissioner Seibert. The final hearing is set for August 17, 2023 at 5:00 p.m. at the Lima FOP Hall. The roll was called and the resolution was approved unanimously.***




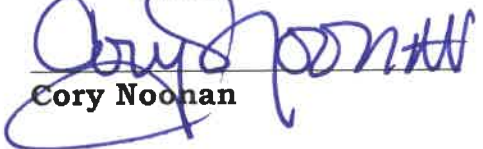
**C. Sanitary Engineer**

- 1. Resolution #540-23.** Resolution to certify to the Allen County Auditor of sanitary sewer capital permit and e-one pump fees. ***Commissioner Seibert moved for approval. Motion was seconded by Commissioner Noonan. The total costs of \$10,800.00 plus a 5% carrying charge will be assessed to the property owner over five (5) years. The roll was called and the resolution was approved unanimously.***

**ANNOUNCEMENTS**

	<p><b>PUBLIC COMMENT</b></p> <p>Please refer to Public Comment Policy and Application at <a href="https://commissioners.allencountyohio.com/public-comment-policy-request-application/">https://commissioners.allencountyohio.com/public-comment-policy-request-application/</a></p>
9:13 a.m.	<b>RECESS</b>
9:33 a.m.	<p><b>Update—Jason Patchet – Building and Grounds</b></p> <ul style="list-style-type: none"> <li>• <b>Have been working on repairs on HVAC units</b></li> <li>• <b>Discussion on the north chiller at the Civic Center</b> <ul style="list-style-type: none"> <li>-refrigerate was leaking and needed to be replaced</li> <li>-replacement cost was \$6,759.00, and Jason Patchet has replaced and repaired—air conditioning is back up and running</li> <li>-repairs will be paid from Capital – Jason Patchet will provide the invoice to Kelli Singhaus for payment</li> </ul> </li> <li>• <b>Discussion on Civic Center Services budget</b> <ul style="list-style-type: none"> <li>-working with Becky Moorman through some discrepancies and will report back next week</li> </ul> </li> <li>• <b>Discussion on sinkhole/collapsed catch basin at the Civic Center</b> <ul style="list-style-type: none"> <li>-County Engineer assisted in vacuuming the hole out</li> <li>-repairs have been made to the catch basin</li> </ul> </li> <li>• <b>Discussion on Memorial Hall</b> <ul style="list-style-type: none"> <li>-3<sup>rd</sup> floor window was open, Jason Patchet had the Sheriff's office clear the building –no one was found in the building</li> <li>-Sheriff's office and Jason Patchet did not find anyway for anyone to get in, other than possibly the roof access</li> <li>-Jason Patchet and his team have ensured all entrances/windows are secured</li> <li>-will be further securing the attic access door</li> </ul> </li> <li>• <b>Discussion on HVAC units at Juvenile Detention</b> <ul style="list-style-type: none"> <li>-working on troubleshooting the humidity issues</li> </ul> </li> <li>• <b>Discussion on HVAC repairs at the County Engineers office</b></li> <li>• <b>Provided updates on work being done at the Board of Education property</b></li> <li>• <b>Provided an update on the HVAC replacement project at the Court of Appeals building</b></li> <li>• <b>Discussion on the Veterans Garage project</b></li> </ul>

	<ul style="list-style-type: none"> <li>-Technicon Design Group will be reaching out to the City of Lima Downtown Review Board for the evaluation of preliminary drawings</li> <li>-Commissioners would like one of them to attend that meeting – Brittany Woods will discuss with Technicon Design Group</li> <li>• Discussion on Enterprise leases for Building and Grounds <ul style="list-style-type: none"> <li>-snowplow prep kit package will be need to be added to the trucks that will be ordered – an additional \$19 a month (\$11,000.00 total) for this add on</li> <li>-Jason Patchet will get a quote from Kalida Truck on their prep kit package to be placed on the trucks to compare and will further discuss with Kelli Singhaus to see how to proceed</li> </ul> </li> <li>• Discussion on the Museum parking lot <ul style="list-style-type: none"> <li>-Jason Patchet will work on quotes for repair</li> </ul> </li> <li>• Discussion on temporary spacing for the Clerk of Courts during future Courthouse renovations <ul style="list-style-type: none"> <li>-Jason Patchet will take Jen McBride to the library and old grand jury room to see if the space could work</li> </ul> </li> </ul>
10:26 a.m.	RECESS
2:04 p.m.	<p><b>Floodplain Regulations First Public Hearing</b></p> <p><b>Present: Adam Haunhorst (Regional Planning Commission), Dakota Clay (City of Lima), Ian Kohli (City of Lima) and Jim Morrisey (City of Lima)</b></p> <ul style="list-style-type: none"> <li>• Adam Haunhorst provided an introduction of himself</li> <li>• Adam Haunhorst provided an overview of why the regulations are being updated <ul style="list-style-type: none"> <li>-need to maintain federal minimums within the regulations for citizens of the unincorporated areas of Allen County to be eligible to carry flood insurance</li> </ul> </li> <li>• Adam Haunhorst provided an overview of changes to the regulations</li> <li>• Discussion on mapping update <ul style="list-style-type: none"> <li>-floodplain maps are currently being revised</li> <li>-while related in that this will set the area of enforcement, these two procedures are independent from one another</li> </ul> </li> <li>• Discussion on regulation updates within outside jurisdictions <ul style="list-style-type: none"> <li>-Delphos and Lafayette</li> </ul> </li> </ul>

2:14 p.m.	RECESS
3:00 p.m.	<p><b>Floodplain Regulations Second Public Hearing</b></p> <p><b>Present: Adam Haunhorst (Regional Planning Commission)</b></p> <p><b>No attendees present for the public hearing</b></p> <ul style="list-style-type: none"> <li>• <b>Adam Haunhorst discussed draft floodplain maps</b>  <b>-Regional Planning Commission office does hold the draft maps for viewing if desired</b>  <b>-general discussion on draft floodplain map revisions</b></li> <li>• <b>Discussion on a current floodplain violation in Shawnee Township</b>  <b>-Adam Haunhorst has issued a violation and will be following up</b></li> </ul>
3:07 p.m.	ADJOURN
	<p>Submitted by: <u></u>  Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u>  Brian Winegardner</p> <p><u></u>  Beth Seibert</p> <p><u></u>  Cory Noonan</p>