

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	July 13, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Brian Winegardner Beth Seibert</p>
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE
	APPROVE AGENDA AS PRESENTED
	<p><i>Commissioner Seibert moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

- 1. Approve minutes of the April 6, 2023 general session.**
- 2. Approve minutes of the April 10, 2023 special session.**
- 3. Approve minutes of the April 11, 2023 general session.**
- 4. Approve minutes of the April 13, 2023 general session.**
- 5. Approve the minutes of the April 17, 2023 special session.**
- 6. Approve minutes of the April 18, 2023 general session.**
- 7. Approve minutes of the April 20, 2023 general session.**
- 8. Approve minutes of the April 25, 2023 general session.**
- 9. Approve minutes of the April 27, 2023 general session.**
- 10. Approve minutes of the May 2, 2023 general session.**
- 11. Approve minutes of the May 3, 2023 special session.**
- 12. Approve the minutes of the May 4, 2023 general session.**
- 13. Approve the minutes of the May 5, 2023 special session.**
- 14. Approve the minutes of the May 9, 2023 general session.**
- 15. Approve the minutes of the May 10, 2023 special session.**

Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Seibert. The roll was called and the minutes were approved unanimously.

16. Consent Agenda:

- a. Resolution #511-23.** Approve travel expenses.
- b. Resolution #512-23.** Authorize a warrant of transfer from the AWD External Capital Outlay Fund 8753 to the USDA Debt Service Fund 8754.
- c. Resolution #513-23.** Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.
- d. Resolution #514-23.** Supplemental appropriation to the COVID19 Vaccination Fund 8836.
- e. Resolution #515-23.** Authorize repayment of an advance from the COVID19 Vaccination Fund 8836 to the Health Department Fund 8810.
- f. Resolution #516-23.** Supplemental appropriation to the Boating Safety Grant Fund 8852.

g. Resolution #517-23. Authorize the Allen County Auditor to change the JRIG Fund 8884 to the CCA 2.0 Fund 8884 for the WORTH Center.

Commissioner Seibert moved for approval. Motion was seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

1. Resolution #518-23. Authorize membership and payment of annual dues to the Lima/Allen County Chamber of Commerce for Safety Council 2023-2024. ***Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***

2. Resolution #519-23. Authorize membership and payment of dues to the Delphos Chamber of Commerce. ***Commissioner Seibert moved for approval. Motion was seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.***

3. Resolution #520-23. Authorize the extension of a lease agreement with the Mental Health and Recovery Services Board for the lease of office space for the Allen County Juvenile Court Community Control Department. ***Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***

4. Resolution #524-23. Resolution authorizing the issuance of taxable bond anticipation notes, the proceeds of which shall be used for the purpose of acquiring real estate for the acquisition and construction of administrative offices of the County, in a principal amount not to exceed \$830,000.00. ***Commissioner Seibert moved for approval. Motion was seconded by Commissioner Winegardner. This is the financing for the purchase of property for the administration building. The roll was called and the resolutions were approved unanimously.***

5. Resolution #525-23. Set date and time for the 2024 Tax Budget Hearing. *Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Seibert. The hearing will be held July 25, 2023 at 8:45 a.m. in the Commissioner's office. The roll was called and the resolutions were approved unanimously.*

DISCUSSION:

A. Department of Job and Family Services

1. Resolution #521-23. Approve the Revised Allen County Prevention Retention and Contingency (PRC) Plan for the Allen County Department of Job and Family Services. *Commissioner Seibert moved for approval. Motion was seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.*

B. County Engineer

1. Resolution #522-23. Accept bid and enter into contract with Bluffton Paving, Inc. for the County and Township Roads Resurfacing-23 Program. *Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Seibert. Bids were opened on June 22, 2023. The low bidder was Bluffton Paving, Inc. at an amount of \$1,720,645.72, which was under the engineer's estimate. The roll was called and the resolutions were approved unanimously.*

2. Resolution #523-23. Approve Change Order #1 with Slusser Contracting for the Hutchinson Petitioned Ditch Project #1347. *Commissioner Seibert moved for approval. Motion was seconded by Commissioner Winegardner. The Change Order includes additional seeding, stone and piping for an additional \$8,680.25, which brings the contract amount to \$87,580.25. The amount is still under the engineer's estimate. The roll was called and the resolutions were approved unanimously.*

	<p>3. Resolution #740-22A. Rescind Resolution #740-22, approve estimate of material and labor necessary for the replacement of the bridge deck on Breese Road. <i>Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Seibert. The estimate is over a year old and the project has been put on hold. New estimates will be obtained when it is decided to move forward with the project. The roll was called and the resolutions were approved unanimously.</i></p> <p>4. Resolution #953-22A. Rescind Resolution #953-22, approve estimate of material and labor necessary for a superstructure replacement on Shaffer Road. <i>Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Seibert. The estimate is over a year old and the project has been put on hold. New estimates will be obtained when it is decided to move forward with the project. The roll was called and the resolutions were approved unanimously.</i></p>
	<p>ANNOUNCEMENTS</p>
	<p>PUBLIC COMMENT</p> <p>Please refer to Public Comment Policy and Application at https://commissioners.allencountyohio.com/public-comment-policy-request-application/</p>
<p>9:17 a.m.</p>	<p>RECESS</p>
<p>9:43 a.m.</p>	<p>Update—Jason Patchet – Building and Grounds</p> <ul style="list-style-type: none"> • Have been dealing with several HVAC issues this past week • Discussion on the four seasons unit at the Museum <ul style="list-style-type: none"> -one of the compressors is not working and believe the compressor is original to the unit -replacement of the compressor cost is \$8,804.00 -Commissioners signed off on moving forward with replacing the Commissioners and Kelli Singhaus will work on obtaining a P.O. • Provided an update on work being completed at the Board of Education buildings • Currently dealing with some control HVAC issues at the Juvenile Detention Center <ul style="list-style-type: none"> -building is cool but it is humid

	<ul style="list-style-type: none"> -Building and Grounds is working with All Temp on a resolution • Provided an update on work being completed at the jail <ul style="list-style-type: none"> -repair work to tables -urinal repairs due to calcium build-up—plumbing may need rebuilt on that specific area • All Temp will begin installing new heat pumps at the Court of Appeals building next week • Discussion on the new signage at the Museum <ul style="list-style-type: none"> -was not discussed with Commissioners or Building and Grounds prior to installation -Jason Patchet will discuss protocol for performing work to the building and the need to discuss with him prior to performing any work in the future • Discussion on the Public Defenders office and ADA access <ul style="list-style-type: none"> -Jason Patchet will be working on creating a handicap accessible entrance at the building • Provided an update on the new janitorial staff member at the Savings and Loan building • Review of plan renderings provided by Technicon Design Group for the Veterans Garage <ul style="list-style-type: none"> -discussion on the installation of water spicket for washing the vehicles -Commissioners and Jason Patchet do not believe it is necessary as the vehicles can be washed at RTA or by inmates of the jail -review of edits to the renderings -Commissioners are comfortable with Technicon Design Group taking the renderings to the City of Lima to review plans – Jason Patchet will reach out to Technicon Design Group
10:34 a.m.	ADJOURN

