

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	May 23, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE – Cory Noonan
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

1. Consent Agenda:

- a. Resolution #400-23.** Approve travel expenses.
- b. Resolution #401-23.** Intradepartmental transfers.
- c. Resolution #402-23.** Supplemental appropriation for the Drug Court Allen County Treatment Court fund 2702.
- d. Resolution #403-23.** Authorize a warrant of transfer from the Sanitary Engineering Department Surplus fund 5035 to the Wastewater Collection Capital fund 5405.
- e. Resolution #359-23A.** Amend Resolution #359-23, Supplemental appropriation for the MVGT fund 2002.
- f. Resolution #409-23.** Establish the CCA 2.0 Fund.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #404-23.** Authorize the purchase of miscellaneous IT items from Amazon for Common Pleas Court. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #405-23.** Authorize the purchase of miscellaneous IT items from CDW-Government for Common Pleas Court. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #408-23.** Enter into an agreement with the Allen County Sheriff's Office and the Perry Township Board of Trustees for Safety Services Dispatching. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

	<p>DISCUSSION:</p> <p>A. <u>Regional Planning Commission</u></p> <p>1. Resolution #406-23. Approve a Community Housing Impact and Preservation Partnership (CHIP) agreement between Allen County, Putnam County and the City of Delphos, and authorize Cory Noonan, Board President, to execute same. <i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</i></p> <p>B. <u>Juvenile Court</u></p> <p>1. Resolution #407-23. Authorizes the submission of a grant application to the Ohio Department of Youth Services for FY'2024. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></p> <p>Discussion on E-Citation Module</p> <ul style="list-style-type: none"> • Berlin Carroll provided an update on the project -maintenance agreements will be yearly • Review of Courtview updates • Berlin Carroll will send updated budgets
	ANNOUNCEMENTS
	<p>PUBLIC COMMENT</p> <p>Please refer to Public Comment Policy and Application at https://commissioners.allencountyohio.com/public-comment-policy-request-application/</p>
9:14 a.m.	RECESS
9:31 a.m.	<p>Staff/Update Meeting</p> <p>Sofia Clifton and Kayla Campbell—</p> <ul style="list-style-type: none"> • Review of Dental RFP from Mr. Combs -Kelli Singhaus will get a P.O. for agreement with him and Brittany Woods will place on agenda for approval • Discussion on Public Records request -Kayla Campbell will send a letter on behalf of all three Commissioners with the items available per the request

- discussion on fees associated with the records request
- Working with CORSA on Cyber Security reimbursement
- Discussion on Children Services Board request for appointment of Robert Meyer
 - will further discuss next week
- Discussion on appointment/re-appointments to the Illicit Discharge Appeals Board
 - 5 members requesting to be reappointed
 - 1 appointment of an alternate
 - Commissioners are in agreeance with the re-appointments and appointment – Brittany Woods will place on resolution for approval

Kelli Singhaus—

- Provided an update on requested property tax exemption for a total of 130 acres including farmland, Johnny Appleseed, Soil and Water and ESC property
 - exemptions was granted except for 77 acres being farmed
- Discussion on Museum MOU and staff salary as it relates to payout for retirees
 - received email from Donna Collins stating that Historical Society had not had to provide any payouts for previous employees
 - will discuss further at the June 29th Update meeting
- Discussion on salary lines at the Sheriff's Office that were discussed during Budget Update
 - Kelli Singhaus provided feedback from Jessie Andrews
 - Kelli Singhaus will review Court Security line
 - Jail and Uniform Support—budget elevated due to vacation/sick time payout per contract
 - Kelli Singhaus will discuss with Jessie Andrews on being notified of payouts in the future, to be paid from Fund 2000 rather than salary lines
 - Court Security payroll error—Jessie Andrews will be completing a Journal Entry to correct
- Discussion on Enterprise lease payments
 - \$9,000.00 deficit that needs to be paid to correct
 - Kelli Singhaus will issue payment
- Discussion on two (2) vehicles at Juvenile Court that were to be part of the Enterprise agreement that were not given to Enterprise
 - Berlin Carroll does not believe they are drivable, but will look into and will report back

Brittany Woods—

- **Discussion on meeting request from Liberty Retirement Community as it relates to the bed lease**
 - Commissioners request the meeting be held in the Commissioners office for recording purposes
 - work with Kayla Campbell on scheduling
- **Discussion on Gov Deals and the length of time an item is on the platform for bidding**
 - Brittany Woods will amend the resolution to match ORC language
- **Received communication from Technicon Design Group on the Veterans Garage plans**
 - they will be sending over for review in the next couple of days and Brittany Woods will schedule a meeting with Technicon Design Group to discuss plans
- **Received the proposed MOU with the Allen Water District for the allocation of monies for necessary water management facility upgrades**
 - Brittany Woods will place on resolution for approval on Thursday's agenda

Beth Seibert—

- **Discussion on Floodplain Regulations and review of communication received from Adam Haunhorst, Regional Planning Commission**
 - Beth Seibert will work with Brittany Woods on scheduling a Public Hearing
- **Beth Seibert will out of office June 1st**
- **Discussion on Fair Magazine ad**
 - request due June 14th
 - Commissioners will pay for from their private funds
- **Discussion on OneOhio settlement funds applications**
- **Discussion on NCO Solid Waste District Solid Waste Management Plan Update Ratification**
 - Beth Seibert and Brittany Woods will work on preparing a resolution for approval
- **Meeting June 8th with County Prosecutor and Executive Secretary of the Law Library Board to discuss the Law Library Board**

	<p>Brian Winegardner—</p> <ul style="list-style-type: none"> • Discussion on Allen East Senior Showcase tomorrow • Met with WDC Group last week to tour possible building location for CSEA <p>Cory Noonan—</p> <ul style="list-style-type: none"> • Discussion on email from citizen regarding SB 52 -no meeting necessary • Discussion on City of Lima rebranding -Commissioners are in agreeance of the Building Department stating they serve Lima-Allen County
<p>11:01 a.m.</p>	<p>RECESS</p>
<p>2:00 p.m.</p>	<p>County Projects Discussion-Mayor Sharetta Smith, John Heaphy, Bob Meredith and Kayla Campbell</p> <p>At 2:01 p.m. Commissioner Noonan made a motion to enter executive session to discuss consideration of purchasing property for public purposes pursuant to ORC 121.22(G)(2). Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.</p> <p>Back in general session at 2:57 p.m.</p> <ul style="list-style-type: none"> • Mr. Heaphy has three (3) parcels available for sale • Commissioners thanked the Mayor for attendings -discussed city properties near the three properties <p>At 3:03 p.m., Commissioner Noonan made a motion to begin process of the counties attorney to work with Mr. Heaphy’s attorney for the purchase of the three properties. Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.</p>
<p>3:04 p.m.</p>	<p>RECESS</p>

3:12 p.m.	<p>County Projects Discussion Continued</p> <ul style="list-style-type: none">• Chris Widener, WDC Group, met with Jason Patchet and Vick Tarr last Friday to review CSEA needs for their new location -Commissioner Winegardner took Jason Patchet, Vicki Tarr and Chris Widener on a tour of the proposed building for relocation of CSEA and review renovation possibilities -discussed locations for possible sites for a potential new build -will follow-up with the County in the next few weeks• Commissioner Noonan has notified Elected Officials and Department Heads of Update meeting tomorrow regarding the Administration Building and Brittany Woods has amended the agenda
3:18 p.m.	<p>ADJOURN</p>
	<p>Submitted by: <u>Brittany N. Woods</u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u>Brian Winegardner</u> Brian Winegardner</p> <p><u>Beth Seibert</u> Beth Seibert</p> <p><u>Cory Noonan</u> Cory Noonan</p>