

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	May 18, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE – Cory Noonan
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

1. Consent Agenda:

- a. **Resolution #379-23.** Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Capital Debt Fund 5308.
- b. **Resolution #380-23.** Supplemental appropriation for the Gomer Sewer Project Fund 4560.
- c. **Resolution #381-23.** Supplemental appropriation for the DD Fund 2018.
- d. **Resolution #382-23.** Supplemental appropriation for the General Fund 1001.
- e. **Resolution #383-23.** Authorize a warrant of transfer from the General Fund 1001 to the Shawnee II Fund 5401.
- f. **Resolution #384-23.** Supplemental appropriation for the FCFC Fund 8072.
- g. **Resolution #385-23.** Supplemental appropriation for the General Fund 1001.
- h. **Resolution #386-23.** Authorize a warrant of transfer from the General Fund 1001 to the Capital Improvement Fund 4017.
- i. **Resolution #387-23.** Supplemental appropriation for the Capital Improvement Fund 4017.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. **Resolution #388-23.** Appoint Becky Taylor to the Allen County Revolving Loan Fund Board. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 2. **Resolution #389-23.** Re-appoint Temple Patton to the Veterans Memorial Civic and Convention Center Board. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 3. **Resolution #390-23.** Re-appoint Keith Eiden to the Allen County Revolving Loan Fund Board. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

4. **Resolution #391-23.** Re-appoint Ronald J. Meyer II to the Allen County Port Authority Board of Directors. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
5. **Resolution #392-23.** Appoint and re-appoint members to the Mental Health and Recovery Services Board. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
6. **Resolution #393-23.** Approves a Surety Bond for the Allen County Clerk of Courts. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This bond is for watercraft. The roll was called and the resolution was approved unanimously.***
7. **Resolution #394-23.** Set date, time and place for the second public hearing for the CHIP grant PY 2023 and authorize the Clerk of the Board to advertise for same. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

DISCUSSION:

A. Sanitary Engineer

1. **Resolution #395-23.** Grant easement to American Electric Power for electrical services for the Phase II-Shawnee II Wastewater Treatment Plant Improvement Project. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. AEP needs access to the grounds for installation. The roll was called and the resolution was approved unanimously.***

B. Child Support Enforcement Agency

- 1. Resolution #396-23.** Renew Participation agreement regarding the usage of the agreement between the County Commissioner Association of Ohio Service Corporation and West Publishing Corporation through the consolidated lead evaluation and reporting database (CLEAR). ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This is a renewal for two (2) years. The roll was called and the resolution was approved unanimously.***

C. County Engineer

- 1. Resolution #397-23.** Accept bid and enter into contract with K-tech Specialty Coatings, Inc. for the Liquid Asphalt Tar & Chip Work for the Allen County Road Program. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. One (1) bid was received for the amount of \$912,323.33, which was under the Engineer's estimate. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #398-23.** Accept bid and enter into contract with Allied Construction, LLC for the County Contract Tar & Chip Program-23. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. Three (3) bids were received, with the lowest bid being in the amount of \$140,571.25, which was under the Engineer's estimate. The roll was called and the resolution was approved unanimously.***

3. Resolution #399-23. Accept proposal and enter into contract with Davies Imperial Coatings, Inc. for the supply of traffic paint for the 2023 Striping Program pursuant to 9.48 of the Ohio Revised Code.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The contract is for the purchase of white and yellow paint at a cost of \$72,138.00. The roll was called and the resolution was approved unanimously.

D. Department of Job & Family Services

1. Resolution #738-22A. Amends Resolution #738-22, approve a Memorandum of Understanding between the Allen County Department of Job and Family Services and the Allen County Children Services Board.

Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The amendment is to include an additional \$10,000.00, which will need to be spent by June 30, 2023. The roll was called and the resolution was approved unanimously.

ANNOUNCEMENTS

Brian Winegardner – Police Memorial Week

- **Held a moment of silence for Captain Hartman**

PUBLIC COMMENT

Please refer to Public Comment Policy and Application at <https://commissioners.allencountyohio.com/public-comment-policy-request-application/>

Perry Township Trustees:

- **Jack Neal stated he was newly elected to the Board of Trustees and was not part of the initial dispatch meetings and raised concern for the cost of dispatching services.**
 - requested clarity on what services would be provided
 - submitted a Public Records request for meetings and documents related to dispatch contracts

	<p>-requested an extension on signing the Dispatching Contract, in which the Commissioners denied</p> <ul style="list-style-type: none"> • Greg Kessen expressed concerns that data provided did not support the 80% increase that was proposed to Perry Township for Dispatching Services
<p>9:20 a.m.</p>	<p>RECESS</p>
<p>9:45 a.m.</p>	<p>Update—Jason Patchet – Building and Grounds</p> <p>Present in addition to the Board of Commissioners and Jason Patchet: Kelli Singhaus and Sofia Clifton</p> <ul style="list-style-type: none"> • Discussion on vehicle needs for Building and Grounds through Enterprise <ul style="list-style-type: none"> -Sofia Clifton needs to provide information to Enterprise by the end of week -discussion on ¾ Ton vs. 1 Ton truck—1 Ton would handle the salt spreader weight better than the ¾ Ton, but ¾ Ton would work -plow trucks need to be standard cabs with 8 foot bed -Sofia Clifton will provide request as: <ul style="list-style-type: none"> -1-1/2 Ton Extended Cab -1-3/4 Ton -1-1 Ton -1-Cargo Van • Sofia Clifton provided an update on vehicles sold by Enterprise <ul style="list-style-type: none"> -two (2) vehicles originally planned to be sold by Enterprise has been decided by Juvenile Court to take them to salvage -Sofia Clifton will continue discussion with Juvenile Court <p>At 10:01 A.M. Sofia Clifton left the meeting</p> <ul style="list-style-type: none"> • Jason Patchet has found a candidate for the open janitorial position at CSEA and Title Building <ul style="list-style-type: none"> -individual is only available to work 30 hours a week, instead of a full 40 hours a week -requests permission to offer individual the position with a 6-month probationary period with a starting pay of \$14.00/hour -Commissioners are in agreeance of Jason Patchet offering the individual the position

- **Commissioners Journals in the basement have been cleaned of mold residue with bleach water**
- **Provided an update on the Court of Appeals building HVAC Project**
 - All Temp is currently installing the new dehumidifier in the basement
 - discussion on changes to the Energy Recovering Units —no cost change
 - discussion on future maintenance of the new HVAC system
- **Discussion on the diesel underground storage tank at the Sheriff's Office**
 - 2,400 Gallon tank, with approximately 400-500 gallons of fuel in the tank
 - currently working on a plan to remove the fuel
- **All Service Glass has provided a quote for three (3) doors to be installed at the Court of Appeals building in the attic—\$6,859.42**
 - Commissioners will approve to move forward with Capital funds
- **Provided an update on the Civic Center stage lift**
 - variable frequency drive needs to be replaced
 - Schindler Elevator provided a quote for purchase and installation of unit for \$3,661.00
 - Commissioner Noonan will discuss with Abe Ambroza, as per MOU between the Commissioners and the Civic Center, this would be a cost for the Civic Center
- **Discussion on Museum parking lot**
 - Jason Patchet will work on getting a quote for repair
- **Discussion on Capital needs**
 - Judges doors at Court of Appeals building
 - South and West exterior doors at the Civic Center
 - Civic Center roof
 - Civic Center restrooms
- **Discussion on updates to the Civic Center bathroom**
 - Abe Ambroza has expressed a willingness to split the cost with the Commissioners, but would not have funds until next year
 - Jason Patchet will work on getting quotes for updates
- **Discussion on WDC Group visit tomorrow with CSEA**
 - Jason Patchet and Brian Winegardner will be attending the walk through of proposed remodel location

10:51 a.m.	RECESS
11:12 a.m.	<p>Amy Hoffman—Natural Gas Aggregation RFQ Results Review</p> <ul style="list-style-type: none"> • Provided an overview of the Natural Gas Aggregation RFQ results <ul style="list-style-type: none"> -Amy Hoffman, Palmer Energy, recommends not moving forward with natural gas aggregation at this time -recommendation is to keep prospective program customers on Dominion WOG full-service supply until NYMEX gas futures and/or Dominion WOG basis transportation costs decrease in the future -Amy Hoffman will provide updates to the Townships -will schedule a meeting with Amy Hoffman in the fall for an update • Discussion on First Amendment Exhibit B Electricity Purchasing Program <ul style="list-style-type: none"> -review of changes to facilities electric <ol style="list-style-type: none"> 1. Increase fee from 1 mill to 1.3 mill 2. Will be purchasing electricity like natural gas is currently purchased –will have 3 pools of small users, medium users and very large users with a collective pool for pricing for the next contract in 2025 • Brittany Woods will send First Amendment Exhibit B Electricity Purchasing Program to Kayla Campbell, Assistant Prosecutor, to review
11:54 a.m.	RECESS
1:03 p.m.	<p>Update—Vicki Tarr—Child Support Enforcement Agency</p> <ul style="list-style-type: none"> • Provided an update on scanning process • Discussion on SETS Modernization <ul style="list-style-type: none"> - working on implementing new processes • Discussion on new State Committee memberships • Provided an overview of State House Day <ul style="list-style-type: none"> -discussed Caretaker Bill –currently in House Bill 33 with hopes it will move through and pass legislation -discussion on amendments to Bills that did not pass in the house, hopeful it will pass in Senate <ul style="list-style-type: none"> -Paternity Only Cases -expansion on CASTLE cases—related to disabled children cases • Currently waiting on the outcome of Senate Bill 37, House Bill 29 and House Bill 14

- **Review of performance numbers**
 - currently above State Average in multiple areas
 - currently below State Average in Current Support Enforcement and working on a resolution to increase performance

At 1:27 p.m. Commissioner Noonan moved to enter into Executive Session to personnel issues—a disability issue, a potential removal of a probationary employee and creation of a management position of a public employee pursuant to ORC 121.22 (g) (1). Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.

At 1:46 p.m. the Commissioners went back into general session.

Items discussed during executive session that need action taken—

- **Vicki Tarr is dealing with an employee with a disability and accomodation**
 - Commissioners suggests Vicki Tarr reaches out to her attorney for advice
- **Discussion on employee during probationary period**
 - employee is not reaching productivity parameters and the Commissioners are in agreeance for termination
- **Management position creation**
 - Commissioners believe with Caretaker Legislation, it makes since to create the position Administrative Hearing Officer and will be funded through CSEA funds
- **Discussion on email received from Four-U Office Furnishings to provide bid forms for furnishings for the CSEA and Administration building**
 - no charge to the county
 - Vicki Tarr will discuss with Chris Widener, WDC Group

1:54 p.m.

ADJOURN

