

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

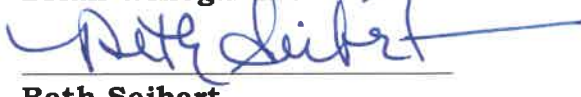
DESCRIPTION	SPECIAL SESSION
DATE	May 10, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION - RECORDED
2:30 p.m.	<p>Child Support Enforcement Agency Building Discussion with WDC</p> <p>Present in addition to the Commissioners: Kelli Singhaus, Sofia Clifton, Brittany Woods, Jason Patchet, Vicki Tarr, Kayla Campbell, Chris Widener and Mark Evans (Virtual)</p> <ul style="list-style-type: none"> • Chris Widener provided an overview of Project Milestone Schedule -Discussion on Schematic Design phase -Discussion on Design Development phase

	<ul style="list-style-type: none"> -Discussion on obtaining a Construction Manager at Risk –will plan to attain within the next few months -Discussion on Construction Documents phase • Discussion on site selection and square footage needed • General discussion of building needs for Child Support Enforcement Agency • WDC will schedule a time to visit current space of Child Support Enforcement Agency and begin gathering information on facility needs and space • Discussion on furnishings • Discussion on parking needs -44 staff with additional parking for clients
<p>3:28 p.m.</p>	<p>RECESS</p>
<p>3:36 p.m.</p>	<p>Administration Building Discussion with WDC</p> <p>Present in addition to the Commissioners: Kelli Singhaus, Sofia Clifton, Brittany Woods, Jason Patchet, Kayla Campbell, Chris Widener and Mark Evans (Virtual)</p> <ul style="list-style-type: none"> • Chris Widener provided an overview of Project Milestone Schedule -Discussion on Schematic Design phase—will plan to meet with all offices that will be located in the administration to discuss facility needs and space needs • Discussion on parking needs—will discuss with all offices for their needs of parking spaces for employees and customers • Discussion on site location –will plan to have decision by middle of June • Discussion on security needs • Discussion on shared space opportunities -conference rooms -break areas • General discussion on building efficiencies and building needs • Brittany Woods will begin scheduling meetings with WDC and offices moving into the Administration Building to discuss office space needs • Discussion on ARPA funding as it pertains to the building
<p>4:32 p.m.</p>	<p>Adjourn</p>

Submitted by: 
Brittany N. Woods, Clerk

Approved by: **Board of Allen County Commissioners**


Brian Winegardner


Beth Seibert

Cory Noonan