

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	April 25, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE—Cory Noonan
	APPROVE AGENDA AS PRESENTED
	<p><i>Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

1. Consent Agenda:

- a. **Resolution #316-23.** Approve travel expenses.
- b. **Resolution #317-23.** Supplemental appropriation for the Pre-Sentence Investigation Fund 2813.

Commissioner Winegardner moved the approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #318-23.** Declare various personal property at the Allen County Treasurer's Office unsuitable for county use and authorize sale of the same by internet auction. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #319-23.** Enter into a Memorandum of Understanding with the City of Lima and the Allen County Dog Warden regarding the Spay/Neuter Assistance Program (SNAP). ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #320-23.** Authorize membership and payment of membership dues to Lima SHRM. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #321-23.** Resolution to authorize the President of the Board to enter into Mutual Agreement with All Temp Refrigeration to create a retainage account as required by the Ohio Revised Code. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The account is to maintain a certain percentage of the completion of the project. The roll was called and the resolution was approved unanimously.***

- 5. Resolution #322-23.** Authorize the Finance Director and/or Clerk of Board to open an account with JPMorgan Chase Bank, N.A. and make withdrawals on an account for retainage held for HVAC Renovations at the Third District Court of Appeals Building.
Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.
- 6. Resolution #323-23.** Authorize the execution of the Design Professional Agreement with WDC Group, LLC. for the Child Support Enforcement Agency (CSEA) Building Project. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This is the first step in moving forward for office space. The roll was called and the resolution was approved unanimously.***
- 7. Resolution #324-23.** Authorize the execution of the Design Professional Agreement with WDC Group, LLC. for the New Administration Building Project.
Commissioner Seibert moved for approval. Motion was seconded by Commissioner Noonan. This is the first step in moving forward for the office space. The roll was called and the resolution was approved unanimously.
- 8. Resolution #304-23A.** Amend Resolution #304-23, enter into a grant agreement with the Ohio Facilities Construction Commission for the Retaining Wall Project at the Allen County Museum. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 9. Resolution #293-23A.** Amend Resolution #293-23, accept proposal and enter into contract with Brite for purchase and installation of vehicle computers for the Allen County Dog Warden's Office. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This is an update and an amendment. The Dog Warden is including an additional 2 stands. The roll was called and the resolution was approved unanimously.***

DISCUSSION:

A. Regional Planning Commission

- 1. Resolution #325-23.** Approve Kennedy Replat #2 of Lot #28889 of Wildbrook Estates No. 1 in American Township, Allen County, Ohio and approves the plat for recording. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. Reviewed of how RPC moves land. The Commissioners have the last signature and consideration. The roll was called and the resolution was approved unanimously.***

B. County Engineer

- 1. Resolution #326-23.** Authorize the Allen County Engineer to enter into contract with EMH&T, Inc. for Professional Services to update the Allen County Stormwater Management Regulations and Design Specifications. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. Joe Gearing provided information and Commissioner Seibert explained how \$8,000 comes out of Storm Water fees Program. The roll was called and the resolution was approved unanimously.***

C. Juvenile Court

- 1. Resolution #327-23.** Authorizes the submission of Amendment #3 to the FY'2023 Subsidy Grant and Targeted Reclaim Grant with the Ohio Department of Youth Services. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. Julie Norberg explained how critical this resolution is for their operation. The roll was called and the resolution was approved unanimously.***

ANNOUNCEMENTS—National County Government month. Highlight over view from Carol Enneking (FCFC Coordinator)

PUBLIC COMMENT

Please refer to Public Comment Policy and Application at <https://commissioners.allencountyohio.com/public-comment-policy-request-application/>

9:23 a.m.	RECESS
10:41 a.m.	<p>County Projects Discussion</p> <ul style="list-style-type: none"> • Sofia Clifton provided an updated spreadsheet for review • Review of revisions • Discussion on WDC Group contracts -Brittany Woods will reach out to obtain an updated timeline for the projects and schedule a meeting to discuss said timeline with WDC Group • Discussion on Juvenile Court requests for purchases of Amazon IT items has increased by \$1,820.79 -Brittany Woods will place amendment on Thursday's agenda
11:19 a.m.	RECESS
11:26 a.m.	<p>CORSA and Webb Insurance re: Renewal</p> <p>Jack Somerville, Carol Linser, Michelle Early, Tom Sarno and John Brownlee</p> <ul style="list-style-type: none"> • Webb Insurance shares their appreciation for being able to work with Allen County • John Brownlee provided an overview of the renewal -2022 Renewal - \$549,635.00 -2023 Renewal - \$581,093.00 (5.72% increase) • Review of grants obtained for 2022 -Cyber Grant -Law Enforcement Grants • Review of increases in coverage • Review of CORSA growth -6 new members effective January 1, 2023 • Review of available grants for Risk Management • Received 100% loss control incentive
11:52 a.m.	RECESS
2:06 p.m.	<p>Staff/Update Meeting</p> <p>Sofia Clifton—</p> <ul style="list-style-type: none"> • Discussion on BWC 2023 MCO Open Enrollment -Commissioners plan to stay with Sedgwick • Discussion on RFP for Dental Insurance -review of contract and authorization letter with Rick Combs for preparation of RFP

**-Kayla Campbell has reviewed and is satisfied
-Sofia Clifton will send to Rick Combs for his approval and Kelli Singhaus will work on getting P.O. in place prior to placing on agenda for approval**

- **Cory Noonan expressed appreciation for obtaining 100% loss control incentive**

Kelli Singhaus—

- **Julie Shellhammer has received resignation from office staff employee**
- **Discussion on Cole Street farm property
-evergreens were damaged by farming equipment
-communication has been received by the farmer that leases the property
-Brittany Woods will discuss with the farmer and have him communicate with Brad Niemeyer for replacement of the trees**
- **Discussion on request for computers for the Recorder's Office
-Lenovo \$12,900.00
-Dell \$17,410.00
-Cory Noonan will discuss with Mona Losh that if she would like to have the Dell computers, she will need to provide the additional funds**
- **Provided an update on tax exemption status for the Juvenile Detention Center
-all was approved for tax exempt except for the 12 acres of farm ground**
- **Discussion on Enterprise
-provided update on replacement vehicle needs for Juvenile Court and Building and Grounds
-Kelli Singhaus will begin working with Enterprise to begin process of the next rotation of vehicles
-discussion on replacing detective units with Enterprise vehicles
-Sofia Clifton will ask Enterprise for quotes for Ford Explorers for Detective Unit**

Brittany Woods—

- **Discussion on proclamation request for Provider Appreciation Day
-Brittany Woods will provide proclamation and send to requester**
- **Discussion on requested Board appointment of Scott Brinkman to the Children Services Board
-Sofia Clifton will schedule an interview with Mr. Brinkman**

Beth Seibert—

- **Received a request for the Commissioners participation in the Lafayette Memorial Day Parade**
-Commissioners will plan to attend
- **Discussion on appointing Marty McCluer to the Revolving Loan Fund Board for a two-year term as well as reappoint Tim Turnwald and Rachael Gilroy**
- **Discussion on interviewing Becky Taylor for the Revolving Loan Fund Board**
-Sofia Clifton will schedule an interview
- **Received invite to National Day of Prayer**
- **Discussion on request for water supply to be ran from the Fairgrounds to a Veterans Memorial project, but will be separately metered**
-Beth Seibert will further discuss with the Fairgrounds and Water District
- **Regional Planning Commission will be entering into contract for their own trash service**
-Beth Seibert has notified Jason Patchet
- **Andy Wannemacher is requesting to use three parking spots in Sheriff's parking lot**
-Beth Seibert will let them know that they can use the spots at their own risk

3:26 p.m.

ADJOURN

Submitted by:


Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners


Brian Winegardner


Beth Seibert

Cory Noonan